Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**SADAKATHULLAH APPA COLLEGE**
Name of the head of the Institution	**Dr. M. Mohamed Sathik**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04622540435**
Mobile no.	**9943923586**
Registered Email	**principal@sadakath.ac.in**
Alternate Email	**mmdsadiq@gmail.com**
Address	**Rahmath Nagar**
City/Town	**Tirunelveli**
State/UT	**Tamil Nadu**
Pincode	**627011**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	11-Jul-2007
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. A. Syed Mohamed
Phone no/Alternate Phone no.	04622542732
Mobile no.	9894388030
Registered Email	saciqaccoordinator@gmail.com
Alternate Email	saciqaccoordinator@sadakath.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://sadakath.ac.in/pdf/AQAR2018-2019.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://sadakath.ac.in/PDF_2/academiccalender2019-2020.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	75.00	2003	29-Apr-2003	28-Apr-2008
2	A	3.11	2009	31-Dec-2009	30-Dec-2014
3	A	3.40	2015	15-Nov-2015	14-Nov-2020

6. Date of Establishment of IQAC	04-Mar-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Three-day Sensitization Programme	13-Jun-2019 3	127
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Paramarsh	UGC	2020 365	3000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Our College has been recognised as a Mentor institution under the UGC Paramarsh Scheme and a sum of Rs. 30,00,000/ has been sanctioned to offer mentoring services to Wavoo Wajeeha Women's College of Arts Science, Kayalpatnam, Annai Hajira Women's College, Melapalayam, Muslim Arts College, Thiruvithancode, St. Alphonsa College of Arts Science, Karingal, St. Johns College of Arts Science, Ammandivilai, Government Arts Science College, Kovilpatti and Kamarajar Government Arts College, Surandai. ? A Faculty Development Programme for both teaching and nonteaching staff was organized on 01.11.2019. Eighteen webinars and 4 online quiz programmes were conducted. Twoday State Level Workshop on NAAC Metrics for Quality Assurance was conducted on 06.03.2020 and 07.03.2020. A Faculty Development Programme on 'e Content Development for modern Era Teaching and Learning' for teaching staff was organized from 19.07.2020 to 25.07.2020. ? A sum of Rs. 1,75,000/ has been sanctioned as Seed Money for undertaking Minor Research Projects for 18 faculty members. ? Online conduct of Internal and External Examinations has been facilitated through separate links on the College Website. The evaluation of both Internal and External Examinations are also done online. Objective type question papers have been introduced to PG Students. Question Bank System has been put in place. ? The Centre for Digital Learning has

been established to enable the effective and smooth offering of MOOC / SWAYAM – NPTEL / Spoken Tutorial Courses

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To implement the service register for the unaided faculty members	Implemented
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Board	09-Dec-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	21-Feb-2020

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The College office is fully automated and airconditioned. The Issue of application of admission into courses and payment of fees have been made online. The attendance of the student is uploaded on the college website everyday. Internal marks are entered online. Results are published online. Online conduct of Internal and External Examinations has been facilitated through separate links on the College Website. The evaluation of both Internal and External Examinations are also done online. Announcements from the Administrative Heads are made through the Public Address System and a

Whatsapp group. 64 CCTV Cameras are fixed at strategic points of the College and the Hostels. The marks of the CIA Examination are collected from the respective teachers through online mode within a week after the examinations are over. The students pay the examination fees online. The results are published on our College website. The staff profile and department profiles are computerized and uploaded on the College website. Through online feedback, students may give feedback even from their residing places. The conduct of Webinars, Virtual Power Seminars, Quizzes, Faculty Development Programmes, Student Induction Programmes and Student Development Programmes through online mode is a paradigm shift from the normal routine.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
Nill	Nil	Nil	Nill
No file uploaded.			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
Nill	Nil	Nill	Applied Grammar and Translation-III	17/06/2019
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Economics	13/10/2020
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Economics	13/10/2020

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Applied Grammar, Translation, Travel Management, Practical course in Business English, Web Designing	17/07/2019	27

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	English	120

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution collects feedback from the stakeholders such as the students, alumni, employers and parents. The students answer a questionnaire containing 12 questions focusing on the curriculum. The students provide the feedback on a 5 point scale on which 5 being excellent and 1 being poor. The questions will cull out the students' opinion on the relevance of syllabus in terms of entrepreneurship, employability, ethics, skill development and analytical ability. The questions also focus on whether the POs are fulfilled or not. The members of the Curriculum Feedback Committee will distribute the questionnaires to the students, explain the questions to them and collect the same back from them. The members of the Curriculum Feedback analysis Committee will process and analyze the data. The analyzed data will be submitted at the IQAC Steering Committee Meeting and The Governing Board for the perusal of the college Managing Committee by the way to elicit valuable suggestions from them to further improve the aspects of curriculum.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	History	64	388	63

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1141	204	109	27	31

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
167	167	8	21	5	4
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Modus Operandi: The Mentors meet the Mentees outside the teaching schedules twice a semester for a duration of an hour each. The Mentors will maintain a register to record the attendance of the Mentees. The Mentors then commence the session with a Pep Talk in order to stimulate move interest in students in their academic activities. The grievances of the students pertaining to their studies may be registered by the Mentees. The Mentors by paging patient attention can guide them to overcome such bottlenecks. The intimacy that develops between the Mentors and Mentees will finally lead to frank discussion on issues regarding family conflicts, financial constraints, teenage tantrums, unhealthy distractions etc. If things are getting out of control, the Mentees could be directed to professional counsellors. In most of the cases compassion and kindness on the part of the Mentors would render outstanding results. At times, the Mentors can accomplish difficult tasks if and when they call parents for additional support. It is the duty of the Mentors to help the Mentees set reasonable goals and objectives, inspite of unexpected diversions and digressions. The Mentors shall maintain a record of the number of days the Mentees were absent from classes and the reasons attributed to their absence. Moreover, the information in respect of the academic distinctions achieved by the Mentees, special awards and the services rendered by them inside and outside academic campuses. Such an approach will be a tremendous morale booster to them. Drawbacks and remedies in the Mentoring System In Co-education institutions Mentoring will be a challenging task. Therefore, Mentoring is offered separately for boys and girls. Crowded Classes are divided into small groups each consisting of nearly twenty students. Due to the shift system mentoring during zero hours is done by setting aside regular classes twice a semester. In the milieu of COVID-19 Pandemic mentoring hours are conducted online. Advantages: Mentoring is definitely constructive approach in the transition period of college students. If the mentoring is avowedly carried out, it eliminates the distrubtive tendencies and nurtures enlightened minds. The academic campus is vibrant with awakened scholars pursuing the path of peace and harmony. Ours is an institution committed to the social, spiritual and intellectual emancipation of men and women regardless of discrimination. We fervently hope that the selfless mentoring that we embark on will assure an era of all round transformation.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3579	167	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

167	167	Nill	32	91

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Mohamed Sathik	Principal	National Education Award, Skilled Youth Professionals Association

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UEN	April 2020	23/09/2020	17/10/2020

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
229	7114	3.21

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://sadakath.ac.in/course structure & syllabus.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UEN	BA	English	69	58	84.06

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 http://sadakath.ac.in/iqac feedback student satisfactory survery.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
Name of the teacher getting seed money
Dr. P. Jeslin Kanaga Inba, Department of Chemistry
[View File](#)

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	Dr. M. Mohamed Sathik	National Education Award	17/06/2019	National Education Award, Skilled Youth Professionals Association (SYPA))
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	Sadakathullah Appa College, Tirunelveli	175000	175000
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

18

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One Day Seminar on "IPR and its Opportunities"	Centre for Research in collaboration with the College Library	09/08/2019
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Top Performing	Syed Ali Fathima	Swayam NPTEL	24/03/2021	Developing Soft Skills and

Mentor					Personality

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Tamil	1
English	2
Mathematics	1
Zoology	1
Computer Science	1
Commerce	3
History	1
Business Administration	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Tamil	1	Nill

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	3

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
Dr. S. Shajun Nisha	Published	202141008722	12/03/2021

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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Non-Coprime graph of	Dr. N. Mohamed Rilwan	International Journal of	2019	0	Sadakath ullah Appa College, T	1

Integers		Mathematics Trends and Technology			irunelveli	

View File

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Silver Nanoparticle Conjugated Marine Invertebrate Antimicrobial Peptides (AgNPs - Amps) against Gram-Negative ESKAPE Pathogens	Dr. M. Manohar	Journal of Applied Science and Computations	2019	Nill	Nill	Sadakathullah Appa College, Tirunelveli, Tamil Nadu, India.

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	59	115	76	107

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Mrs. R. Swarnalakshmi, Department of Nutrition Dietetics	Catering Service	Sadakathullah Appa College (Autonomous)	13500

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Bursar office, IQAC PFMS Office	PFMS	Principals, Finance Officers, Superintendents	70000	70

		from nearby institutions		
		View File		

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness rally, survey and tree plantation held on 05.07.2019	NSS/ District administration	6	30
	View File		

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Swachh Bharat	Appreciation Award	Ministry of Information Broadcasting, Tirunelveli	39
	View File		

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Outreach Programme	Sadakath Outreach Programme	Swatch Bharath (Rally about save water and street play for Plastic awareness) held on 11.07.2019	2	18
		View File		

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Workshop - Betyond the Dominant Narratives: New themes in History colloborating with UGC (History)	258	Self	1
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship Training	Internship Training	Apollo speciality hospital – Madurai	18/11/2019	07/12/2019	A.Afeefah Firdaus

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Wollega University - Chemistry	27/08/2019	e-content shared to Wollega University	10

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
8100000	8577000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
AutoLib Software	Partially	MS-SQL 6.0	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6340	120501	Nill	Nill	6340	120501

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional

(Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Mr. S. Khaleel Ahamed	Introduction to Doctor Faustus	Open Broadcasting Software	04/08/2020
	View File		

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	337	224	0	7	0	36	46	300	24
Added	0	0	0	0	0	0	0	0	0
Total	337	224	0	7	0	36	46	300	24

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

390 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Open Broadcasting System	https://youtu.be/1uRKl5Iu74Q
Open Broadcasting System	https://youtu.be/hX6fjmEdSbg
Open Broadcasting System	https://youtu.be/sVW_tquJIlU
Canvas instructure.com	https://youtu.be/PqP24aGOunc
Canvas instructure.com	https://youtu.be/XgVJ2nKzn5U
Canvas instructure.com	https://youtu.be/9SE_9DM_9dA
Canvas instructure.com	https://youtu.be/F6GquY5wkAE
Canvas instructure.com	https://youtu.be/WcWb8Ei8j0o
Canvas instructure.com	https://youtu.be/wcHflIX5ARI
Canvas instructure.com	https://youtu.be/nEZurJevIrw
Canvas instructure.com	https://youtu.be/bpHa9b99mEM
Canvas instructure.com	https://youtu.be/y88aHaLk-4U
Canvas instructure.com	https://youtu.be/jeYyMCC3bFk
Canvas instructure.com	https://youtu.be/SpByJ1HVVVU
Canvas instructure.com	https://youtu.be/Qoai_Hs-Vlw
Canvas instructure.com	https://youtu.be/a_pvo7r4inw
Canvas instructure.com	https://youtu.be/jbUC4it5uIQ
Canvas instructure.com	https://youtu.be/3R9nTmSrSxE
Canvas instructure.com	https://youtu.be/LrPvMDvhJsI
Canvas instructure.com	https://youtu.be/Anjbp5jwiOI

Canvas instructure.com	https://youtu.be/IdUeg0FCUYU
Canvas instructure.com	https://youtu.be/h5b3xm69k9c
Canvas instructure.com	https://youtu.be/hQtW46IbcoY
Canvas instructure.com	https://youtu.be/_EblR5jbDgw
Canvas instructure.com	https://youtu.be/nmPMqu6ixCg
Canvas instructure.com	https://youtu.be/R1msx8g-bZs
Canvas instructure.com	https://youtu.be/G1_-b_TLJ94
Canvas instructure.com	https://youtu.be/2QLTeb4e9nw
Canvas instructure.com	https://youtu.be/hTXrtBlKmTw
Canvas instructure.com	https://youtu.be/FW9_-FXP8yw
Canvas instructure.com	https://youtu.be/qT8AA0OyDdI
Canvas instructure.com	https://youtu.be/ECelLUcshI8
Canvas instructure.com	https://youtu.be/PTKM9Fu471Q
Canvas instructure.com	https://youtu.be/E6U2J78AtOY
Canvas instructure.com	https://youtu.be/zr5cQi1OMIk
Canvas instructure.com	https://youtu.be/nApxvUt8dH8
Canvas instructure.com	https://youtu.be/btCkSJH8YFo
Canvas instructure.com	https://youtu.be/MZ0WgcIM
Canvas instructure.com	https://youtu.be/YQ7HOHCQPyk
Canvas instructure.com	https://youtu.be/ELdB-xvIiHA
Canvas instructure.com	https://youtu.be/yrSvXx7rvOU
Canvas instructure.com	https://youtu.be/i_WevoFuZL0
Canvas instructure.com	https://youtu.be/i3JNjYkmxCY
Canvas instructure.com	https://youtu.be/tVC30mGi_bc
Canvas instructure.com	https://youtu.be/Q7MlHR8eVII
Canvas instructure.com	https://youtu.be/PulWrBagHao
Canvas instructure.com	https://youtu.be/ZOJYCSn3FaY
Canvas instructure.com	https://youtu.be/0ZSejNizIJQ
Canvas instructure.com	https://youtu.be/sjex9kQZMHQ
Canvas instructure.com	https://youtu.be/Q3URNL7ZI_s
Canvas instructure.com	https://youtu.be/n7ae0OcwC9w
Canvas instructure.com	https://youtu.be/A5Ky2vwddjs
Canvas instructure.com	https://youtu.be/fMY1BjBE1hQ
Canvas instructure.com	https://youtu.be/Kwla89Q3g44
Canvas instructure.com	https://youtu.be/7TRYN69MiM4
Canvas instructure.com	https://youtu.be/auPxqH5uhlU
Canvas instructure.com	https://youtu.be/g7o6Npgh78o
Canvas instructure.com	https://youtu.be/Q2fHnYNhrlc
Open Broadcasting Software	https://youtu.be/winXMgoyR3E
Open Broadcasting Software	https://youtu.be/ClluHQyvCFE

Open Broadcasting Software	https://youtu.be/Q5yFKp1EZpE
Open Broadcasting Software	https://youtu.be/ErFBYvE0Dtg
Open Broadcasting Software	https://youtu.be/r9bSSlkU_0E
Open Broadcasting Software	https://youtu.be/27MfUTyVOGk
Open Broadcasting Software	https://youtu.be/Rds_i8RtQ2I
Open Broadcasting Software	https://youtu.be/DT5x0IbBuJ4
Open Broadcasting Software	https://youtu.be/QKEY0oJuZK0
Open Broadcasting Software	https://youtu.be/hkPc3EQiDUU
Open Broadcasting Software	https://youtu.be/lrkz81sJ8Ks
Open Broadcasting Software	https://youtu.be/qZJkDl5RuUs
Open Broadcasting Software	https://youtu.be/X9lO1DQ3_2I
Open Broadcasting Software	https://youtu.be/BdVDkFMRsAI

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1240000	1310519	760000	756318

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The College maintains laboratory facilities and equipment in a safe operating condition and ensures that all laboratory proceedings and experiments are conducted in a safe and prudent manner. All the laboratories comply with the regulations relating to ventilation systems, environmental controls and other exhaust devices. The department of English has Language Laboratory with one server and forty computers, an Audio Visual Hall with a TV, LCD projector and motorized screen. Library: The Library is fully automated. The ID cards and books of staff and students are pasted with bar-coded labels. Student entry is through e-gate. AutoLib library software is used to issue books. Books can be searched through OPAC. A website is created for the convenience of students to inform them about the library working hours, resources available at the library, recent events conducted by the library and list of newspapers, magazines and journals. One server and twelve computers are available in the library and the Internet Cafe. The library has created "Student Readers Forum" and "Forum for Civil Service Aspirants". Sports: The College emphasizes the importance of sports and considers them as an integral part of the curriculum. The schemes and the facilities available for promoting sports and games are: Sports Quota in Admission, Course Fee concession, Hostel fee concession, Credit of attendance, Travel Allowance, Day Allowance, Medals and Honours at the College Day Celebrations, Cash Awards, Free Sportswear, Supplementary CIA Test, Intramural competitions, Inter-Departmental Competitions. Computing Facility: The College has 337 computers, 21 ICT- enabled classrooms, an e-Library, an e-Conference Hall, two Seminar Halls, a Language Laboratory, an Audio-Visual Hall, Wi-fi modems, propriety softwares and three in-house built softwares. These learning spaces are also utilized for organizing Guest Lectures, Seminars, Conferences, Workshops, Training Programmes, Inter-Collegiate Academic Festivals and Recruitments Drives. The Programmer, Hardware Engineer, Software in-charge and Electricians / Plumbers look after the facilities such

as computers systems, LCD Projectors / Smart Boards, software in computer systems and UPS / Inverters / All Electrical Equipment / RO Plants / Water supply equipment respectively. Classrooms: The College runs 46 programmes under Aided and Unaided categories and it puts to optimum use, its 58 classrooms by conducting classes in two shifts. Apart from this 16 Add-on courses and Spoken English classes are conducted. The incubation centre facilitates the conduct of typewriting classes with 64 typewriters, to provide hands-on training to commerce students. The maintenance of the buildings, the classrooms and the laboratories are taken care of by a maintenance Engineer and a full-time building Supervisor. The College has also appointed supervisors, electricians, plumbers, carpenters, laboratory assistants, technical assistants, gardeners, sweepers, scavengers and markers for the maintenance of infrastructure facilities, equipment and for the upkeep of the campus. The Management has appointed two full-time system administrators and and one Hardware Technician for the maintenance of Computers and their accessories. Apart from this, the College also utilizes the services of the external Hardware Professionals whenever needed. The UPSs are maintained under AMC.

http://.sadakath.ac.in/infra.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Sadakathullah Appa College Endowment Scholarship	49	178000
Financial Support from Other Sources			
a) National	Backward Class Welfare Scholarship for BC/MBC/DNC Students	226	546724
b)International	0	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language lab – Skill Based Elective	17/06/2019	59	Department of English
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed

| 2019 | Know your career | Nill | 220 | Nill | Nill |

View File

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
JUST Dial (23-07-2019)	19	1	Nil	Nill	Nill

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	18	B.A. English	English	Sadakathullah Appa College	M.A. English

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
200mtrs run	Institution	21

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	First	National	1	Nill	19ACS20	J. Abul Kalam Asath

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Election to the Students' Council was conducted on 05.07.2019. Every year, the office bearers and class representatives are elected in a fair and democratic way through e-voting system. Election notification and schedule will be circulated to the students, adequate time was given for nomination, withdrawal and contest. The electronic voting system has been introduced and followed for the last 7 years. A reservation of 50 was given to female students for their representation in the Council. The 50 quota is being allotted by rotation every year. During the current year 2019-2020, there are 43 male representatives and 44 female representatives. The details of the class representatives in the Aided and Unaided streams are given below. The activities of the Student's Council was inaugurated with a function on 16.07.2019. The Secretary of College, Managing Committee, other Members of the Managing Committee and faculty members participated and felicitated the newly elected office bearers and representatives. In co-ordination with the Seethakkathi Tamil Peravai, Students' Council of our College has conducted the book releasing ceremony on 06-08-2019, Sahithya Awardees S. Dharman, and Colachel Yousuf were the invited speakers. 'Kala Nadhi' a poetry collection by the Students' Council was released on the occasion. Pongal Debate was jointly organised by the Students' Council and Department of Tamil on 07.01.2020. International Tamil Language Day was celebrated in our College on 21.02.2020 in co-ordination with the Students' Council. In our college a Self-development Centre was inaugurated in the name of AGAM in co-ordination with the Students' Council which was inaugurated on 18-08-2019. Through AGAM a special lecture was conducted in co-ordination with the Students' Council on 25-09-2019. In this meeting C. Saravanan, Assistant Commissioner of Police was invited and he spoke on the topic "Women Social Welfare". A special lecture was organised by AGAM on 16-12-2019 on the topic Women and Safety. Students' Council of our college celebrated International Women's Day on 09-03-2020. The philanthropic activities of our Students' Council are highly appreciable. The Students' Council of our College has three Social Welfare Schemes which includes Students Self-Help Scheme (SSHS), Students Help in First Aid (SHIFA) and Manitham. For these schemes students voluntarily contribute funds and these funds are distributed to the needy. Through the SSHS a sum of Rs. 49,260 was collected from the students and a sum of Rs. 2,000 each was distributed to 22 economically weaker students from different classes in order to meet their academic expenses. Under the SHIFA, Rs. 1,45,640/- has been collected and out of this fund Rs. 33,900/- was distributed to a child affected by cancer and similarly Rs. 76,715/- was distributed to another cancer patient. The Students' Council has collected relief materials worth Rs. 10,00,000/- from Students, Staff and from Common Public towards the Cyclone of Kerela.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

578

5.4.3 – Alumni contribution during the year (in Rupees) :

1300000

5.4.4 – Meetings/activities organized by Alumni Association :

The Annual Alumni Get-Together was held on 22.02.2020 at the college Seminar Hall. The occasion was graced by the turn out of Alumni in great number. Our distinguished alumnus Janab. Alhaj Ahamed Meeran, Executive Director, Professional Courier, Chennai was the Chief Guest.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Across the campus and departments, in pursuance of knowledge, the Management, Principal and faculty serve round the clock. The Management vests power and authority in the principal. He, in turn, being the head of the institution, disperses duties and responsibilities accordingly. Thus, the organogram helps the institution run smoothly catering for the needs of the stakeholders/students/society. The academic calendar is prepared by an exclusive team of faculty. This calendar committee, in consultation with the HoDs, plans and gets the calendar ready with the details of seminars, conferences etc. The 44 committees formed make sure that every department functions without the hurdle of red-tapism. The college system is thus that every teacher becomes an acolyte to the principal, and the Management so as to ensure regularity on campus and among students. The 44 committees that function at the behest of the principal make sure that the needs of the institution across the board is fulfilled round the clock. There are 6 Deans in the college to look into various academic functions on the campus. The HoDs, with their responsibilities, steer the departments adhering to the rules successfully. The Internal Quality Assurance Cell Steering Committee (The IQAC Steering Committee) is one of the academic advisory bodies.With its first meeting on July 30, 2019, the Steering Committee meets frequently to take stock of the institution's activities. The Management of Sadakathullah Appa College (Autonomous) is a participative Management. The Tuesdays saw the visit by the Management on the campus. With the demarcation of participation and interference, the college Management actively participates in the various academic activities of the institution. The progressive Management takes active part in the college Governing Board meetings that approves, after scrutiny, the essential ones for the welfare of the college, faculty and the students. At a regular basis, the Governing Board meets twice a year. The Management of Sadakathullah Appa College (Autonomous) meets the faculty every now and then to discuss and take stock of the progress. The representatives of the college Student Council, every year, are met and appreciated by the Management. Further, the Management takes part enthusiastically in the Annual Alumni meeting and Parent-Teachers Association regularly. Further, the Management makes its presence felt in activities such as debates and pattimandram in Tamil during Pongal celebration, Islamic quiz, national and international seminars, workshops, conferences, endowment lectures and guest lectures conducted by various departments. The Management contributes generously for the welfare of the institution by means of endowments. Almost in a regular basis, endowment fund is used to pay students' tuition and exam fee every year.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details

Admission of Students	Admission of students into UG, PG and M.Phil. Programmes are solely on merit basis. Applications are invited from eligible candidates for admission into various courses. After the receipt of filled-in applications, the data is entered in the computer with the help of specially designed software, and the merit list is generated. As the College is a Muslim Minority Institution, 50 are admitted as per the guidelines of the Government of Tamil Nadu. The entire Admission Process is now done online. Admission into self-financing courses is done through one-day counselling.
Industry Interaction / Collaboration	The College maintains tie-up with the ICT Academy and conducts various student centric programmes for the welfare of students and for the development of the institution. The ICT and Sadakathullah Appa College conducted a Faculty Development Programme on Creative Thinking. An elocution competition, "Youth Talk 2019" was conducted by the ICT on 17.09.2019.
Human Resource Management	The institution makes the maximum use of the available human resources. Students are engaged by the Ph.D scholars during the free hours. Faculty members who are approved guides serve as Internal subject experts for the Doctoral Committees. The staff members of the first shift extend their services to the second shift students and the vice-versa. They serve as conveners and coordinators of various committees. The Staff members are also deployed in administrative positions of the Placement cell, the Book Depot, the College Canteen and the College Hostels. Students also work under the Earn While You Learn Scheme.
Library, ICT and Physical Infrastructure / Instrumentation	The College has a fully automated library with updated facilities such as e Gate, bar code scanning, AutoLib Software, OPAC, Inflibnet/N-list and a browsing centre with 7 computers. There are 62 classrooms, 7 UG Laboratories, 2 UG Computer Laboratories, 3 PG Laboratories and 1 PG Computer Laboratory. Sports Gallery, Multipurpose Indoor Stadium, Tennis Courts, Solar Lamps, Rain Water Harvest, 2 Ramps for physically challenged, RO water, Multigym, Volley

	Ball Court, Cricket Nets are some of the recent enhancements in Infrastructure. The Boys Hostel has 56 rooms. The Girls' Hostels have 36 halls and a separate Canteen for Boys and Girls.
Research and Development	The Research Promotion Committee functioning with the Principal as Chairperson and senior faculties as Dean of Research and Development and Research Heads shall be responsible for implementing the research policy of the college by following the guidelines of the University and the college management. Faculty from 9 departments guide research scholars. 133 scholars are working under 42 approved research supervisors. The RPC promotes research among the faculty and scholars through several initiatives. Scholars from the Research Centre of Chemistry and Microbiology were sanctioned by the TNSCST with the funding of Rs.7,500/- each. One scholar from the Research Centre of English received the Junior Research Fellowship.
Examination and Evaluation	The institution follows the ratio of 25:75 pattern for theory papers and 40:60 pattern for practicals. There is no passing minimum mark in the internal. Three Continuous Internal Assessment tests are conducted per semester. Each CIA is for 20 marks. Average of the best two along with 5 marks for the Assignment is calculated. The valuation is done by external examiners alone. However, the Chairperson of each valuation board is the senior internal faculty. The Institution follows single valuation system for UG and double valuation for PG and M.Phil courses. Mark Statements are issued with seven security features. Online conduct of Internal and External Examinations has been facilitated through separate links on the College Website. The evaluation of both Internal and External Examinations are also done online. CIA marks are entered online on the College website by the faculty.
Teaching and Learning	91 staff members are Ph.D. holders, among which, 42 are approved guides. The College has 21 ICT-enabled classrooms, 5 functional Smart classrooms, an Audio-Visual Hall, a Language Lab, an e-Library and an e-

	Conference Hall. The Department of Zoology maintains a museum with 670 specimens. The College has a herbal garden with 78 plant species. The Department of Business Administration periodically conducts Group-Discussions. The College provides OD to staff members for presenting papers and serving as resource persons at various State, National and International seminars, conferences and workshops. The research scholars are motivated to present their seminar through PowerPoint presentations.
Curriculum Development	The meetings of the Boards of Studies are periodically conducted for the revamping of the syllabi. A total of 34 webinars, 8 quizzes, 24 Spoken tutorial, 2 Virtual Power Seminars, 3 Training Programmes (Non-Teaching Staff) have been organized in all the disciplines. Computer Assisted Language Learning (CALL), A Practical Course in Spoken English are two courses offered as Innovative papers. The Choice Based Credit System facilitates the offering of Skill Based Electives, Elective Paper, Non-Major Elective, NPTEL Couress, Value Education, Environmental Sciences, Part-V programmes, Career Oriented Programmes, Add-On-Courses and Project for UG / PG Students

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The Academic Planner was approved by the Governing Board in March 2017. Online entry of the internal marks is practiced effectively. The Staff Profile and Department Profile are computerized and uploaded on the College website.
Administration	SMS facility is available to notify the absence of the students to their parents. Whatsapp groups are formed to share information. The offices of the Principal, the Controller of Examinations, the Deans, the Managing Committee and the college Administrative block are computerized. Thirty CCTV cameras have been installed to ensure effective campus monitoring. A Public Address system is operational. e-attendance has been introduced for the security staff.
Finance and Accounts	The students practise online fee

	payment. Computerized receipts are preferred to old ones. The Financial section in the COE and Committee offices are computerized. PFMS is being followed effectively.
Student Admission and Support	The issue of application for admission into courses and payment of fees have been made online. The attendance of the students is uploaded on the College website every day. Internal and Assignment marks are entered online. Results are published online.
Examination	The marks of the CIA examinations are collected from the respective teachers online within a week after the tests are over. Students pay the Examination fee online and the results are published on our College website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. M. Sithi Jameela	Examination Reforms, Hyderabad University	University of Hyderabad	16126
[View File](#)				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Three-day Sensitization Programme	Nill	13/06/2019	15/06/2019	Nill	Nill
[View File](#)						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Refresher Course in English / UGC - HRDC, Madurai Kamarajar University, Madurai	1	10/07/2019	23/07/2019	14

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	11	Nill	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. ESI, 2. PF, 3. Maternity Leave, 4. Attendance Incentive for research activities, 5. Subsidized price in canteen	1. ESI, 2. PF, 3. Maternity Leave, 4. Subsidized price in canteen, 5. One month salary as bonus payment during the holy month of Ramadan 6. Seven days of Medical Leave for unaided members has been provisioned	1. Islamic Study Circle Scholarship, 2. Students Self Help Scheme (SSHS), 3. Student Help In First Aid (SHIFA), 4. Earn While You Learn, 5. Endowment Scholarship, 6. Exclusive Two-wheeler parking shed, 7. Refrigerated RO, 8. Water facility in all wings, 9. Hot drinking water point, 10. Payment of mess fees based on dividing system for hostellers, 11. AGAM – Centre for Self-Development

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

* **Yes. The internal auditor has submitted the audit reports on the following dates 03.09.2019 07.01.2020 28.02.2020 31.07.2020**

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Kader Ovilliah Pallivasal	3000	Payment of Tuition Fee for 1 Student

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6.4.3 – Total corpus fund generated

23904482

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Peer Team	Yes	IQAC
Administrative	Yes	External Peer Team	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The Parent Teacher Association (PTA) contributes towards the payment of salary to management staff of Rs. 41,55,005/- who work in the positions of the retired vacancies. 2. Every year PTA Meeting is organised on 14th of April. 3. The Parent – Teacher Association consists of the College Secretary as the Patron, Principal as the President, Vice-President and Joint Secretary will be elected from among the parents. 4. Parents attend the meeting and give valuable suggestions to foster and promote good relationship among the members of the teaching staff, students and guardians of the students. 5. The PTA also initiates scholarships, prizes and medals to benefit students showing a high proficiency in their academics.

6.5.3 – Development programmes for support staff (at least three)

1. A one-day Faculty Development Programme was organized by the Internal Quality Assurance Cell (IQAC) on 01.11.2019 with Dr. Shyamala Ramesh Babu, Motivational Speaker, Chisel Evolve, Chennai - Munaiyile Muhathu Nil as resource person. 2. One Training programme on "How to fill the Profile and Extended Profile in NAAC Self Study Report" was organized on 11.01.2020 with Dr. A. Syed Mohamed, IQAC Coordinator, Sadakathullah Appa College, Tirunelveli, Tamil Nadu 3. One Training programme for the non-teaching staff was organized on 11.07.2020 and 12.07.2020 with Mr. T. Arivarasu pandian, Superintendent, District Library Office, Theni and Mr. Veerasridhar, District Coordinator, Integrated Financial and Human Resources Management System (IFHRMS), District Treasury Office, Sivagangai as resource persons. 4. Free accommodation including boarding and lodging in the ladies' hostel and boys' hostel has been given to the female support staff those who hail from economically under privileged section and far off places. 5. Free accommodation including boarding and lodging for the mess staff in both ladies' and boys' hostel has been given at the hostel. 6. Free uniforms are also provided to the menial staff. 7. Lunch is provided to all the staff members during Faculty Development Programmes and Management related functions. 8. Bonus payment is made to the supporting staff members during the holy month of Ramadan.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. A Sensitization Programme towards the trends in which the faculty members need to be oriented ahead of the ensuing NAAC visit was organized on 13.06.2019, 14.06.2019 and 15.06.2019. a. Dr. C. James, Associate Professor of Physics, Scott Christian College, Nagercoil was the Chief Guest for the days' programme on 13.06.2019. He spoke on the titles "Outcome – based Education – An initiative to NAAC Revised Accreditation Framework" and "Understanding NIRF Methodology". The participants got enlightened on the revised guidelines for NAAC Accreditation process and NIRF Ranking Parameters. One hundred and thirty five faculty members attended from the programme. b. Dr. M.A. Hanifa, Former Director, Centre for Aquaculture Research and Extension, St. Xavier's College, Palayamkottai was the resource person on 14.06.2019. He spoke on the title "Plight of Research in Colleges and Motivation of Research for Teachers". The meeting was attended by all staff members and research scholars. The participants got clarified with the hurdles and impediments that may come in the way of pursuing research. One hundred and forty seven faculty members and 20 Research Scholars attended the programme. c. As the culmination of the three-

day programme Dr. B.S. Ponmudiraj, NAAC Adviser, Bengaluru extended his valuable support by serving as the Chief Guest on 15.06.2019. He emphasized on the importance of teamwork for successful NAAC Review during his scintillating speech on "NAAC Revised Guidelines". The staff members were greatly benefitted through the programmes. A total of 130 faculty members attended the programme.
2. A one-day Faculty Development Programme was organized by the Internal Quality Assurance Cell (IQAC) on 01.11.2019 with Dr. Shyamala Ramesh Babu, Motivational Speaker, Chisel Evolve, Chennai - Munaiyile Muhathu Nil, Dr. Madhava Soma Sundaram, Professor, Department of Criminology, Manomaniam Sundaranar University, Tirunelveli - Tamil Nadu Teaching – Learning Ecosystem : Enlarged Curriculum and Truncated Teaching Armamentarium as resource persons.
3. A two-day Faculty Development Programme was organized by the Internal Quality Assurance Cell (IQAC) on 06.03.2020 and 07.03.2020 with Dr. B.S. Madhukar, Former Adviser and General Council, Executive Committee Member, NAAC, Bengaluru, Karnataka - Revised Accreditation Framework and IQAC, Dr. M.K. Baby, Professor and Head, School of Management, Kristu Jayanti College, Bengaluru, Karnataka - Fostering Excellence through Outcome Based Education, Dr. V. Bala Murugan, Professor Department of Computer Science, Director IQAC, Manonmaniam Sundaranar University, Tirunelveli – 627 012, Tamil Nadu - e-Governance and Skill Development, Dr. Syed Wajeed, Associate Professor, Department of Microbiology and Director IQAC, St. Joseph's College (Autonomous), Bengaluru, Karnataka - Best Practices, Dr. Krishnan Baskar, Director, CTDT, Anna University, Chennai, Tamil Nadu - Different Metrics in RAF – NAAC as resource persons.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**Yes**
c)ISO certification	**Yes**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	A preparatory meeting ahead of the NAAC visit for all the members of the Criterion VII was organised on 31.07.2019 at the e-Conference Hall at 12.10 p.m.	31/07/2019	31/07/2019	31/07/2020	16
		[View File](#)			

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Harassment And Prevention Awareness Programme	30/07/2019	30/07/2019	150	Nill
Women Social Welfare and Awareness Programme	25/09/2019	25/09/2019	150	Nill
Women Health Awareness Programme	22/10/2019	22/10/2019	250	Nill
Human Rights	10/12/2019	10/12/2019	68	147
Importance Of Women Safety	16/12/2019	16/12/2019	205	Nill
National Minority Day	20/12/2019	20/12/2019	90	60
National Mathematics Day	22/12/2019	22/12/2019	200	70
Save The Girld Child And Educate The Girl Child	24/01/2020	24/01/2020	225	Nill
Republic Day And Martyr's Day	30/01/2020	30/01/2020	82	68
The Idea Of India- Exhibition	30/01/2020	31/01/2020	638	865
Women Empowerment Cell Inauguration	18/02/2020	18/02/2020	225	Nill
National Science Day	28/02/2020	28/02/2020	70	55
Womens Day	09/03/2020	09/03/2020	400	Nill
Nevertheless, She Persisted… A Journey of our she-roes	09/09/2020	09/09/2020	122	187

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar energy is the alternative energy resource used in the college campus and a 20 KW solar panel was installed. The amount of power generated by the solar panel from 06.03.2020 to 31.12.2020 is 14739 units. In terms of energy

conservation, 40 percentage of lighting in the campus is consumed through LED bulbs.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	15
Provision for lift	No	Nill
Ramp/Rails	Yes	15
Braille Software/facilities	Yes	5
Rest Rooms	Yes	Nill
Scribes for examination	Yes	5
Special skill development for differently abled students	Yes	Nill
Any other similar facility	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nill	03/07/2019	1	(NSS/ Indian Medical Association, Tirunelveli) Blood Donation Camp	Health	56
2019	Nill	1	05/07/2019	1	(NSS/ District administration) Clean India- Cleaning at Ariyakulam	Swatchh Bharat	36
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Rules Regulations	17/06/2019	The students are given a college calendar in

which the rules regulation that the students should follow and the disciplinary regulations that the students should abide by are clearly demarcated. The rules and regulations include, prohibition of smoking in the college premises, prohibition to defile the wall of the campus, the necessity to maintain strict silence during class hours, necessity to be courteous to all, especially to the teachers and their elders. Students are expected to abide by these rules and regulations and any violation of such rules might result in disciplinary actions against them.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Dheeniyath Classes/Moral Classes	26/06/2019	04/02/2020	7114

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Towards the establishment of a nursery garden on the campus, The Department of Botany has been sanctioned with research project, worth Rs.25,00,000/- by the Botanical Survey of India, Kolkata. 2. The college encourages minimal usage of plastics and paper cups and encourages the use of banana leaves and stainless steel glasses for all programmes conducted on the campus. 3. Saplings are being planted on a regular basis in and around the campus as part of the Independence Day and Republic Day celebrations, NSS, NCC programmes and on the World Environment Day. 4. 20KW Solar power has been installed and LED lights are used in the College in order to reduce energy consumption. 5. Waste management and waste recycling is done on the campus and the students as well as the faculties are encouraged to do the same at their homes too. 6. The teachers and students are encouraged to print on both sides of the paper. Papers printed on one side are subjected to reuse.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I Title of the Practice: Students Self Help Scheme (SSHS) Objectives of the Practice: • To ease the financial constraints of the students and prevent their abrupt discontinuation of studies due to their pitiable economic condition. • To help the students attain their goals without any hurdles. • To sow the seeds of munificence and philanthropic thoughts among the

young minds. • To extend financial aid to all the deserving students without any discrimination on the basis of religion, caste, creed and gender. • To build confidence among the economically backward students and to instill in the young minds that money cannot be a hindrance for the thirst of having education. • To effectively utilize the available human resource. Context: Sadakathullah Appa College admits students from several parts of the state. It has been perceived from the profile that many a number of students joining the institution come from economically subjugated background. The reason behind this is many students are either fatherless or motherless children whose single parent is unable to financially meet with the educational needs. Another major reason is many students come from rural background where education is not given much importance and considered as an expensive entity. Due to the reasons mentioned above, many students quit in the middle of the programme. In order to help the students in tackling the hardship, the college initiated a scheme called 'Students Self Help Scheme'. Practice: The role of the Students' Council deserves great recognition concerning the effective implementation of the scheme. Each student voluntarily donates Rs.10 a month to help their friends who are suffering financially and this amount is collected by the members of Students' Council accompanied by other volunteers. The collected amount is distributed among the needy students to meet their educational needs such as semester fee, exam fee, book fee, hostel fee and so on. Evidence of Success: The amount collected under this scheme this year in the aided stream is Rs. 59,260/- and it has been distributed among the nineteen beneficiaries. The establishment of this appreciable scheme helps the financially backward students to concentrate and have a commitment towards their academics. The scheme reduces the economic concerns of the students to a great extent. This way the practice has a progressive influence on the academic abilities and attitudinal changes among the beneficiaries. Problems Encountered and Resources Required: • It is challenging the categorisation of the deserving students who are really in need of financial assistance. • The college needs to watch over whether the beneficiaries are not already supported by other kinds of financial aids such as scholarships and endowments. Best Practices II Title of the Practice: Students Help In First Aid (SHIFA) Objectives of the Practice: • To extend financial assistance to the students who need medical attention. • To lend a helping hand instantaneously at a vulnerable situation to the beneficiary and his/her family. • To provide moral and psychological support to the beneficiary as well as his/her family • To promote the habit of helping people at tough situations among the young energetic minds. Context: In today's speeding world, untoward incidents such as accidents are inevitable and numerous people lose their lives or suffer physical deformities and injuries throughout their lives. At these critical situations, our college stands in the front and helps the needy to meet with their medical expenditures and ensures recovery promptly. This is being accomplished effectively by the college for the past few years by the initiation of a noteworthy and noble scheme called 'STUDENTS HELP IN FIRST AID (SHIFA)'. Practice: STUDENTS HELP IN FIRST AID (SHIFA) initiated by the college is one of the most remarkable schemes that are widely appreciated by many people. This scheme is made successful with the help of the Students' Council and volunteers. The college is being informed about the accident or any untoward incident that needs immediate medical attention of any student through the members of the Student Council. The members accompanied by other volunteers start collecting funds from the students and faculties of the college at the very moment of receiving information about the incident. The collected sum of money is immediately given to the injured student and his/her family to meet with the medical expenses. Evidence of Success: To cite one of the many noble activities beneficiaries, the Students' Council through this righteous scheme has collected a sum of Rs. 1,45,640/- has been collected under this scheme and Rs. 1,10,615 has been distributed to the needy students to meet their medical expenses this year. This scheme has served many students at the

right time. In this way, this virtuous scheme has helped several students in theirmedical expenditures and quick recovery. Problems Encountered and Resources Required: • At times, due to the lack of time in collecting funds the financial aid may reach the hands of the beneficiary a little later. • The student volunteers happen to miss their regular classes when they go to collect money under the scheme.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://sadakath.ac.in/bestpractices.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

"The Progress of the world depends almost entirely on education", says George Eastman and it has been provided to all sections of the society especially the underprivileged for the past few decades by our institution for the progression of the nation as well as the world. As the college vision states, "to provide quality higher education to all" it takes all possible efforts for the students to obtain a proper and quality education. As such, the college offers 47 programmes that include Undergraduate, Post Graduate, MPhil and PhD. The Add-on-Courses are conducted for the students by various departments thrice in a week to develop their knowledge regarding diverse streams of education. The college also takes necessary initiatives to discover and ripen the multiple skills of a student apart from his/her education. The college offers Spoken English Classes conducted by the Department of English to the students of various departments in order to improve their ability of communicating effectively in English as well as to strengthen their fluency and confidence. Typewriting classes are conducted in our college in association with the School of Commerce, Palayamkottai. The students are prepared to appear for the Typewriting Examinations conducted by the Government of Tamil Nadu (DoTE). This academic year, 76 students from aided stream and 184 students from unaided stream have enrolled their names for typewriting classes. The college promotes the significance of education among the deprived sections of the society through a number of institutional scholarships. This academic year, the scholarships offered by various philanthropists and retired staff of the college is Rs.15,48,048 that has been distributed among 551 beneficiaries. Earn While You Learn is another noteworthy scheme introduced by the college to identify the economically disadvantaged students and employing them in convinced positions within the college of which they receive a remuneration of Rs.100/day. This promotes the work culture in them as well as eases their financial constraints. The college does not halt its duty with providing quality education but also cultivates the seeds of social responsibility. The thoughts of serving mankind are replicated in appreciable schemes like SSHS, Manitham and SHIFA. A philanthropic movement named Manitham is in place with a noble cause to aid the deprived and homeless people. Fifteen people are being taken care under this scheme in this year. Students Self Help Scheme (SSHS), has been functioning for the past four years successfully as it eases the pressure of economically disadvantaged students. Each student pays a sum of 10 rupees every month voluntarily under the scheme to help their poor and needy friends. The amount collected under the scheme this year is Rs. 66,000/- and has been distributed to twenty two needy students. Thus, the college strives in providing education with excellence and making students as dynamic personalities of the world in serving mankind. AGAM – The Students' Self Development Scheme helps students to be aware of their potential and guides to achieve exemplary growth and success.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1. To start B.Sc. Big Data Analysis, B.Sc. Psychology, M.Sc. Nutrition Dietetics. 2. To establish a studio for developing e-Content, that is incorporated into the syllabi. 3. To encourage the staff members to publish a minimum of one research paper in Scopus Indexed Journals, Web of Science, UGC Care Journals per year. 4. To initiate the Question Bank system for all the UG Programmes. 5. To introduce e-learning modules from e-Pathshala. 6. To initiate tie-up with British Council for IELTS and other accredited English proficiency tests. 7. To encourage the staff members to create and Spoken Tutorial for Add-on courses, Value Education and Non-Major Electives. 8. To encourage the non-teaching faculty to get familiar with Integrated Financial and Human Resource Management System (IFHRMS). 9. To establish systems and procedures for maintaining and utilizing physical, academic and support facilities such as laboratories, computers, classrooms, sports complex, etc. 1. To start B.Sc. Big Data Analysis, B.Sc. Psychology, M.Sc. Nutrition Dietetics. 2. To establish a studio for developing e-Content, that is incorporated into the syllabi. 3. To encourage the staff members to publish a minimum of one research paper in Scopus Indexed Journals, Web of Science, UGC Care Journals per year. 4. To initiate the Question Bank system for all the UG Programmes. 5. To introduce e-learning modules from e-Pathshala. 6. To initiate tie-up with British Council for IELTS and other accredited English proficiency tests. 7. To encourage the staff members to create and Spoken Tutorial for Add-on courses, Value Education and Non-Major Electives. 8. To encourage the non-teaching faculty to get familiar with Integrated Financial and Human Resource Management System (IFHRMS). 9. To establish systems and procedures for maintaining and utilizing physical, academic and support facilities such as laboratories, computers, classrooms, sports complex, etc.