



SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

SADAKATHULLAH APPA COLLEGE

RAHMATH NAGAR, TIRUNELVELI, TAMIL NADU - 627 011

627011

www.sadakath.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sadakathullah Appa College, named after the noted Arabic Scholar Sadakathullah Appa, was started in 1971. It is a Golden Jubilee Institution situated in Tamil Nadu. In the 50 years of academic pursuit, it has reached significant milestones.

The foundation stone was laid by Janab.Syed Abdul Wahab Buhari Sahib. M.A.L.T., Rector, Madrasa Jamalia, Madras on 05.02.1971. The College was inaugurated by Alhaj.M.Mohammed Ismail Sahib, President, IUML, on 04.08.1971.

The 40.56 acre campus caters for the needs of students. It was first affiliated to Madurai Kamaraj University and was later affiliated to Manonmaniam Sundaranar University in 1990. The College is run by the SADAKATHULLAH APPA EDUCATIONAL SOCIETY.

The milestones are highlighted:

Silver Jubilee Celebration-1999.

ISO 9001:2000 Certification-2004.

I NAAC Accreditation 'B++' Grade (2003-04).

Autonomous Status-2007.

II NAAC Accreditation CGPA 3.11 (2008-09).

ISO 9001:2008 Certification-2009.

I Autonomy Extension-2012-13.

III NAAC Accreditation CGPA 3.40 (2015).

ISO 9001:2015 Certification-2018.

II Autonomy Extension-2018-19.

ISO 9001:2015 Re-Certification-2021.

NIRF India Rankings-2022 - Rank Band 151-200.

26 Undergraduate, 9 Postgraduate, 6 M.Phil., 9 Ph.D. programmes, 18 Add-on Courses and 1 Diploma Course are offered. 10 new programmes have been introduced based on the industry-needs. Typewriting, Tailoring, Remedial Course in Mathematics and Bridge Course in English are offered. Short-term Career-oriented courses are also offered. The Placement Cell conducts on and off campus drives.

105 Endowments amounting to Rs.40,77,000/- are created. 65 Patrons have donated Rs.63, 50,000/- to the corpus fund.

In the last five years, 3758 students were benefitted by the Government/Non-government/Endowment Scholarships. The College runs Sadakath - A Multidisciplinary Research Bulletin which is indexed in Google Scholar. The College tied up with IIT Chennai to offer SWAYAM-NPTEL Certificate Courses. The Ministry of Education recognized the College as “The Best Local Chapter” with a rating of ‘A’ and ranked 6th at the National Level. 13 of our NPTEL Mentors are recognized as “Nationalized Mentors”.

Vision

Sadakathullah Appa College, founded by the Muslim minority community, is committed to provide quality higher education to all, especially the Muslims, both men and women, and other deprived, disadvantaged, underprivileged sections of the society. It is equally committed to inculcate the students with spiritual and moral values. The College aims at producing good and useful citizens worthy of the Great Land.

Mission

To offer Undergraduate and Postgraduate Courses in Humanities, Arts and Sciences.

To Undertake, Initiate and Promote Research Both Pure and Applied at M.Phil / Ph.D Levels.

To offer Extension Services.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- A Sprawling 40.56 acre campus.
- Golden Jubilee Institution with Autonomy status, promoting secular values.
- NAAC Reaccreditation at an ‘A’ Grade (CGPA 3.40).
- Rank Band 151-200 in NIRF India Rankings-2022.
- No capitation fee for admission and no donation for appointment.
- Transparency in Admission and Online Transactions.
- OBE and LOCF implemented.
- Fully qualified faculty with NET / SET / Ph.D
- 9 Research Centres.
- 12,500 sq.ft Modern Library.
- Collaboration with IIT Bombay for Spoken Tutorial, IIT Chennai for SWAYAM-NPTEL online courses and ICT Academy for offering Skill Edge Courses.
- “Mentor Institution” under the “Paramarsh Scheme”
- SWAYAM-NPTEL Local Chapter with 13 Nationalised Mentors.
- Institution-Institution/Institution-Organization linkages/MOUs for academic collaborations.
- 50% female representation in Students’ Council.
- Free accommodation in Hostels and Concession in Tuition fee for Sports Students.
- Inspirational Best Practices such as Students Help In First Aid, Students Self Help Scheme, Earn While You Learn and *Manitham*.

- Institution-neighbourhood linkage through Sadakath Outreach Programme/Unnat Bharat Abhiyan/Extension Services.
- ICT-enabled classrooms LAN/WI-FI enabled campus with 100mbps speed, student computer ratio is maintained at 11:1.
- A well-established e-studio for e-content development
- Green Campus (3 Solar Panels with 20kv capacity).
- Two Women's Hostels to accommodate more female students.
- Modernized Laboratories.
- Frequently conducted FDPs for Faculty.
- State-of-the-art facilities for Sports/Physical Education Department.
- Consecutive Overall Champions at the University Level in Annual Sports Meet.
- Introduction of new Job-oriented Courses.
- Increase in Students' strength every year.
- Endowment/Non-Government Scholarships.
- Our Distinguished Alumni in High Offices.

Institutional Weakness

- Inadequate Institution-Industry Collaborations.
- Limited Consultancy Services.
- Research Projects (Minor/Major).
- Less number of Patent Rights.

Institutional Opportunity

- To establish Research Centres in Tamil, Arabic, Economics and Nutrition and Dietetics.
- To become an Institution with Potential for Excellence.
- To avail of more funding and Fellowships from UGC/DBT/DST-SERB/DST-FIST/TNSCST/TNAU etc.
- To secure within 1 to 50 in NIRF India Rankings.
- Tie-ups with Premier Institutions/Top Universities/Foreign Universities for Faculty/Student Exchanges.
- To groom-up outstanding Sports Athletes.
- Location Advantage with access to Libraries, Stadia, etc.
- Incubation Hub for Start-ups.

Institutional Challenge

- Mixed students with urban and rural backgrounds.
- Industry linkage for Internships/Apprentices/Industrial Visits/Trainings.
- Recruitments through Service Commission Examinations.
- Lucrative Placements in MNCs.
- Startup-ventures to support the entrepreneur aspirants.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The syllabi are revamped once in three years. Subject Experts contribute to attempt innovations in the curriculum at the meetings of the Boards of Studies conducted. Need-based courses are designed, discussed and enriched to incorporate in the curriculum.

The CBCS has been implemented effectively from 2008. The accommodation of Language Courses, Major Courses, Allied Courses, Skill-based Electives, Discipline Specific Electives, Non-major Electives, Online Courses and Industry-related Courses in all the Programmes is accomplished under the CBCS.

The IQAC introduced OBE in the syllabi framed for 2018–2021 and drafted strategies for attaining the POs, PSOs and COs. A relationship matrix with a mapping of COs with PLOs and PSOs is done to meet the outcomes. To apprise of the teaching-learning process and to affirm the learning outcomes, the IQAC introduced OBE for 2021-2024 on the basis of LOCF.

The College offers 26 Undergraduate, 9 Postgraduate, 6 M.Phil. and 9 Ph.D. programmes. 10 new programmes have been introduced, based on the industry-needs, with the approval of the Boards of Studies. The presence of industry-based personalities and alumni are ensured at the Boards of Studies.

The College has a history of strong community outreach module for charity work. Value-Added courses and short-term Add-on programmes are offered for self-development and professional skill enhancement and to impart human values and professional ethics.

Fieldworks, Internships and Projects are mandated at the UG and PG levels to strengthen the Institution and Industry linkages. The faculty serve on academic bodies and remain abreast of changing academic scenario, industry, and larger socio-economic environment. Their expertise has helped evolve enriched curriculums and teaching pedagogies.

Feedback on courses, teachers and facilities is obtained from the stakeholders such as Students, Faculty, Academic Peers, Industrialists and Alumni in a formal and informal way to make sure that everything is intact. The College also ensures that the above-mentioned factors are implemented regularly with its standardized and regularized forms.

The New Education Policy advocates that Colleges should focus on outcome-based courses through which students feel confident and place themselves in their desired employment opportunities. While framing the curriculum, OBE is given utmost importance.

Teaching-learning and Evaluation

Being a Minority Institution, 50% of the seats is reserved for Muslim students. The other seats are filled as per the Government norms. During the assessment years, 3050 Muslim, 3446 Hindu and 275 Christian students were admitted.

The Academic Calendar contains the necessary details. The Mentor-mentee Scheme helps identify Slow Learners. Bridge Course is offered to Slow Learners. The faculty pays attention to students to attain communicative skills. The Slow Learners are assigned Group Projects. The Advanced Learners lead the groups and undertake Individual Projects. While the Slow Learners are encouraged to enroll for SWAYAM-NPTEL Courses, the Advanced Learners pass the online examinations.

Earn While You Learn Scheme, one of the best practices of the College, helps the economically backward students greatly to meet their educational needs and to learn the work culture. With the introduction of the Scheme, the drop-outs are negligible.

The teacher-centered classroom teaching is replaced with learner-centered classrooms. As per the suggestions of the NAAC and the UGC, the Mentor-mentee Scheme is successfully implemented. A Mentor is allocated 20

students for mentoring. The Student Tutorial and Mentoring Record is maintained to assess their progress. The Blended, Experiential and Participative Learning and Problem Solving Methodologies are adopted for enhancing learning experiences. Blended Learning is achieved through face-to-face interactions and online learning experiences. The faculty teach in the classroom and upload e-content/e-resources on Google Classrooms/WhatsApp. The faculty use Flipped Classrooms to share materials to use at home and practice at the College. The English Department offers Computer-Assisted Language Learning Courses. The Audio-Visual Hall facilitates Experiential Learning.

The Question Paper Setting, Scrutiny and Evaluation are done by the External Examiners during Semester Examinations. Question Banks are prepared using Bloom's Taxonomy. External Examinations were conducted online during the COVID-19 pandemic. External Examinations for the Add-on Courses are conducted online. The CIA Test marks are uploaded online. The facility to view the CIA Test marks, the attendance and to pay the examination fee through MIS Student Portal is also possible. Special Examinations are conducted for deserving students. The COE Office issues Mark statements to students with 13 security features.

Research, Innovations and Extension

The Research Promotion Committee has a well-defined Research Policy to ensure quality in research.

There are 9 research centres with 158 scholars. The Dean for Research and Development and the Research Heads promote quality research. There are 53 Research Supervisors to guide the scholars. The College has produced several doctorates in various disciplines.

The College provides seed money to the faculty to take up Minor Projects. Sadakath: A Bi-annual Research Bulletin is a Multidisciplinary Journal approved by the UGC till June 2018 and is indexed in Google Scholar. A total of 840 publications in WoS/Scopus/SCI/UGC CARE Journals have been made by the faculty and research scholars. Several of our scholars have done Mini Projects as part of Coursework.

The faculty are recognised with various National and International Awards. 28 faculty members have received such recognitions.

There are 33 functional MoUs, under which, a flurry of activities are happening. A total of 632 Collaborative activities have taken place by which our faculty serve as Resource Persons/Doctoral Committee Members/Subject Experts on Boards of Studies of other Colleges.

The Coordinators of Part V Programmes involve the volunteers to render services to the neighbourhood. The NSS volunteers cleaned the Perennial Thamirabharani River and the initiative was appreciated by the then District Collector, Mrs. Shilpa Prabhakar Satish IAS. The NCC Cadets are selected to participate in the Republic Day Parades held in New Delhi. They also receive several recognitions.

Under Sadakath Outreach Programme (SOP), the College has adopted 5 villages. The participation in SOP is made mandatory for the II year students. Every student spends 10 hours in the 3rd and 4th semesters in social service in the adopted villages and earns four extra credits with grades. A sum of Rs. 50,000 under Unnat Bharat Abhiyan was sanctioned.

Infrastructure and Learning Resources

Sadakathullah Appa College is spread over a sprawling campus of 40.56 acres. The budget allocation for infrastructure augmentation, excluding salary, during the last five years is Rs. 22,04,10,000/-. The College has 56 classrooms of which 47 are classrooms mounted with LCD Projectors. There are 5 Smart Classrooms. In addition to this, the College also has 4 well-equipped Computer Laboratories, 5 Science Laboratories, a Language Laboratory and an AV Hall. Every Department is equipped with a computer and is Wi-Fi enabled. To ensure that differently-abled students have access to all the resources, the College has facilities such as ramps,

wheel chairs and disabled-friendly washrooms. An Air-conditioned Auditorium, 2 Seminar Halls, an e-Conference Hall and a DC Meeting Hall are also used for solemnizing academic activities. To facilitate uninterrupted power supply, the campus is equipped with generators, inverters and UPS systems.

The College Library is built with a total area of 12,000 sq.ft and it houses an impressive collection of books, theses, dissertations, National and International journals, Braille books for the visually-challenged users, access to e-resources (subscription to N-list of INFLIBNET) URKUND plagiarism software for learning and research purposes. It also includes within its premise, a browsing centre with 100mbps FTTH speed internet connection for students.

The College has a modern Indoor Stadium with the latest sporting equipment, sports gallery, gymnasium as well as tennis, volleyball and basketball courts, athletic tracks, hockey and football grounds. There are 2 Hostels for women and 1 Hostel for men. Separate Canteens are also available that provide hygienic food for students at a nominal cost. The Masjid in the College premises has been expanded with a newly constructed first floor. The Quadrangle is used to host Assembly Meetings and Yoga activities. The Book Depot supplies textbooks, notebooks and other stationery. A well-defined Policy designed for the Maintenance and Utilization of the Campus infrastructure ensures the optimal usage of the resources and facilities.

Student Support and Progression

Scholarships are awarded to deserving students to ease their financial difficulties. In the last five years, 3758 students are benefitted by the Government/Non-government/Endowment Scholarships. 141 sports students have availed of fee concession and accommodation during the assessment periods. Under the Earn While You Learn Scheme, the economically backward students are supported to pursue their education.

Student-centric Learning is promoted through Group Discussions, Quiz Programmes, Projects, Reader's Forum, Debates, Problem Solving Techniques, Presentations, Competitions, Hands-on Workshops on Food and Beverage Preparation, Handicrafts, Jewel making, Aari Work, Tailoring, Seminars, Webinars, Field Trips, Industrial Visits, Model Making and Poster Presentations. The Sadakath Academy offers training to students who aspire to take up Competitive Examinations. A Foundation Course in CMA is also offered to the Auditor aspirants.

To address the problems faced by the students, the College has Students' Grievances and Redressal Cell and Counselling Cells with qualified psychologists separately for male and female students. The Institution has a proactive Anti-Ragging Committee and a Women Harassment Prevention Cell to create an environment conducive to learning. The IQAC receives online feedback every semester to fulfill their needs.

In addition to the Mentor-Mentee Scheme, the College also has a Tutorial Scheme and Remedial Teaching to support slow learners. The Career Guidance Cell and the Placement Cell offer guidance to enhance their career prospects.

Students' representation in the College activities is facilitated through a democratically elected Students' Council. The Election to the Students' Council is carried out through e-voting. To ensure the participation of women in the College activities, the posts of the Secretary, Vice-chairperson and 50% of the seats are earmarked solely for girl students for representation in the Council.

Students have participated in various cultural and sports events at the State, National and International levels and brought laurels to the College. The Students of the Youth Welfare Department have received awards and medals in various competitions.

The Alumni Association contributes to the development of the Institution through financial and other support services. The Association conducts an Annual Alumni Get-Together every year to elicit pertinent feedback and suggestions to the development of the Institution.

Governance, Leadership and Management

The Managing Committee comprises President, Secretary, Treasurer, Executive Committee Members, 54 Patrons and General Body Members. The Secretary holds meetings with the Managing Committee members to discuss the areas concerning infrastructure, finance and appointments. The Principal is given a free hand in executing academic matters. The Principal and the faculty members lead the College towards the attainment of the Vision and Mission. The Management has devised several welfare measures for the benefit of teaching, non-teaching staff and students. The Managing Committee appoints qualified faculty on the basis of merit. The College does not seek any capitation or donation during admission or appointment.

The Academic Calendar contains the necessary information. The 57 Committees constituted for various purposes make sure that every Department functions without the hurdle of red-tapism. The faculty serve as Coordinators, Conveners and members on various Committees which enables them to groom leadership skills.

The College has nominated Deans for both Arts and Science streams who look after the curriculum revampment and Programme affiliations. The Deans of Research, Students Affairs, Sports and Digital Learning perform to achieve the desired objectives. The HoDs steer the Departments adhering to the rules and regulations.

The IQAC regularly conducts FDPs, Academic-Administrative Audits and elicits feedback from stakeholders. It organizes many Collaborative Quality Initiatives under the UGC Paramarsh Scheme. It looks after the preparation of the AQAR, Annual Report, College Magazine, Academic Calendar and Steering Committee Report. The feedback on teachers and courses received from students each semester is analyzed and accounted for quality enhancement. It provides guidance for participation in NIRF, ARIIA and other ranking frameworks. It proposes quality initiatives and ensures quality in academic and non-academic ventures.

To adopt e-governance, the College follows Enterprise Resource Planning to integrate the modules and functionalities of the Institution such as Admission, Staff Attendance (Biometrics), Examination Registration, Hall Ticket Generation, CIA Mark Entry, Result Publication, Fee Payment, Feedback, Alumni Registration, Convocation Registration etc.

Institutional Values and Best Practices

The Institution has taken due care to sensitize students to the constitutional obligations including values, rights, duties and responsibilities. The College organizes a six-day Student Induction Programme (SIP) for the freshers to know the rules and regulations. Moral and Deeniyath classes are conducted to nurture moral and spiritual values. The Students' Council helps students develop leadership qualities and realize their citizenship rights. The Office-bearers are elected in a democratic way.

Gender equity is strictly adhered to on the campus. A reservation of 50% is given to female candidates in admission and representation in the Students' Council. The Women Harassment Prevention Cell ensures the safety of girls on the campus. The curriculum is designed accommodating Women's Studies. The College celebrates Women's Day on the 8th of March every year with interesting programmes. The Women's Counselling Cell offers counseling and guidance to female students. The women faculty are vested with administrative responsibilities. Maternity Leave with a nine month salary is sanctioned.

The Institution conserves energy through LED bulbs and solar panels. The College is committed to proper management of all types of wastes such as solid, liquid, biomedical, electronic and radioactive. The Institution bears the environmental responsibility to preserve the Ecosystem. To realize this, janitors have been employed and they work in two shifts.

The Institution has taken efforts to provide an environment concerning tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities. All National Days are celebrated as an integral part of learning and to create awareness among students.

The thoughts of serving mankind are replicated in appreciable Student Welfare Schemes like Students Self Help Scheme, Earn While You Learn and Students Help In First Aid.

The Institution follows several distinct Best Practices to inspire its stakeholders. A philanthropic movement named Manitham is doing a noble and yeoman's service to help and pamper destitute and homeless people. More than one hundred and forty people are being taken care of under this scheme.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SADAKATHULLAH APPA COLLEGE
Address	Rahmath Nagar, Tirunelveli, Tamil Nadu - 627 011
City	Tirunelveli
State	Tamil Nadu
Pin	627011
Website	www.sadakath.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	S.M. Abdul Kader	0462-2540763	9943923586	0462-2540033	principal@sadakath.ac.in
IQAC / CIQA coordinator	A. Syed Mohamed	0462-2542732	9894388030	-	saciqacoordinator@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Day Evening

Recognized Minority institution	
If it is a recognized minority institution	Yes C_41191_Minority_Certificate.pdf
If Yes, Specify minority status	
Religious	Muslim
Linguistic	
Any Other	

Establishment Details	
Date of Establishment, Prior to the Grant of 'Autonomy'	04-08-1971
Date of grant of 'Autonomy' to the College by UGC	10-08-2018

University to which the college is affiliated		
State	University name	Document
Tamil Nadu	Manonmaniam Sundaranar University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	30-07-2015	View Document
12B of UGC	30-07-2015	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Rahmath Nagar, Tirunelveli, Tamil Nadu - 627 011	Urban	40.56	13675.33

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	HSC	English	64	64
UG	BCom,Commerce	36	HSC	English	64	64
UG	BCom,Commerce	36	HSC	English	64	64
UG	BA,English	36	HSC	English	64	64
UG	BA,English	36	HSC	English	64	32
UG	BA,Arabic	36	HSC	English	64	17
UG	BA,History	36	HSC	English	64	64
UG	BA,Economics	36	HSC	English	64	56
UG	BA,Tamil	36	HSC	English	64	27
UG	BSc,Mathematics	36	HSC	English	48	15
UG	BSc,Mathematics	36	HSC	English	48	39
UG	BSc,Physics	36	HSC	English	48	48
UG	BSc,Chemistry	36	HSC	English	48	47
UG	BSc,Zoology	36	HSC	English	48	32
UG	BSc,Computer Science	36	HSC	English	48	48
UG	BSc,Computer Science	36	HSC	English	48	48
UG	BSc,Microbiology	36	HSC	English	48	48
UG	BSc,Information Technology	36	HSC	English	48	47

UG	BSc,Nutrition And Dietetics	36	HSC	English	48	33
UG	BSc,Psychology	36	HSC	English	48	31
UG	BCA,Computer Applications	36	HSC	English	48	48
UG	BBA,Business Administration	36	HSC	English	64	63
UG	BLibISc,Library And Information Science	12	UG	English	48	33
UG	BCom,Finance	36	HSC	English	64	64
PG	MCom,Commerce	24	UG	English	30	29
PG	MA,English	24	UG	English	30	30
PG	MA,History	24	UG	English	30	19
PG	MSc,Mathematics	24	UG	English	25	25
PG	MSc,Physics	24	UG	English	25	16
PG	MSc,Chemistry	24	UG	English	25	25
PG	MSc,Zoology	24	UG	English	25	18
PG	MSc,Computer Science	24	UG	English	25	24
PG	MSc,Microbiology	24	UG	English	25	23
PG	MSc,Nutrition And Dietetics	24	UG	English	24	18
Doctoral (Ph.D)	PhD or DPhil,Commerce	36	PG	English	34	2

Doctoral (Ph.D)	PhD or DPhil,English	36	PG	English	20	1
Doctoral (Ph.D)	PhD or DPhil,History	36	PG	English	18	0
Doctoral (Ph.D)	PhD or DPhil,Mathematics	36	PG	English	24	4
Doctoral (Ph.D)	PhD or DPhil,Physics	36	PG	English	18	1
Doctoral (Ph.D)	PhD or DPhil,Chemistry	36	PG	English	28	2
Doctoral (Ph.D)	PhD or DPhil,Zoology	36	PG	English	18	2
Doctoral (Ph.D)	PhD or DPhil,Computer Science	36	PG	English	9	0
Doctoral (Ph.D)	PhD or DPhil,Microbiology	36	PG	English	8	1
Pre Doctoral (M.Phil)	MPhil,Commerce	12	PG	English	15	0
Pre Doctoral (M.Phil)	MPhil,English	12	PG	English	15	0
Pre Doctoral (M.Phil)	MPhil,History	12	PG	English	11	0
Pre Doctoral (M.Phil)	MPhil,Mathematics	12	PG	English	12	0
Pre Doctoral (M.Phil)	MPhil,Physics	12	PG	English	10	0
Pre Doctoral (M.Phil)	MPhil,Computer Science	12	PG	English	9	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				11				51			
Recruited	1	0	0	1	9	2	0	11	30	21	0	51
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				112			
Recruited	0	0	0	0	0	0	0	0	44	68	0	112
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				37
Recruited	20	3	0	23
Yet to Recruit				14
Sanctioned by the Management/Society or Other Authorized Bodies				48
Recruited	26	22	0	48
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				2
Recruited	2	0	0	2
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	7	2	0	25	17	0	52
M.Phil.	0	0	0	2	0	0	4	2	0	8
PG	0	0	0	0	0	0	1	2	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	23	41	0	64
M.Phil.	0	0	0	0	0	0	11	18	0	29
PG	0	0	0	0	0	0	10	9	0	19
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	0	0	3
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	734	1	1	0	736
	Female	358	2	1	0	361
	Others	0	0	0	0	0
PG	Male	96	0	0	0	96
	Female	129	1	0	0	130
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Pre Doctoral (M.Phil)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	70	65	50	45
	Female	61	51	62	70
	Others	0	0	0	0
ST	Male	0	2	0	1
	Female	3	0	1	1
	Others	0	0	0	0
OBC	Male	189	176	188	143
	Female	169	172	157	188
	Others	0	0	0	0
General	Male	147	153	133	171
	Female	92	105	161	183
	Others	0	0	0	0
Others	Male	424	398	379	365
	Female	230	223	253	244
	Others	0	0	0	0
Total		1385	1345	1384	1411

2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

Department Name	Upload Report
Arabic	View Document
Business Administration	View Document
Chemistry	View Document
Commerce	View Document
Computer Applications	View Document
Computer Science	View Document
Economics	View Document
English	View Document
Finance	View Document
History	View Document
Information Technology	View Document
Library And Information Science	View Document
Mathematics	View Document
Microbiology	View Document
Nutrition And Dietetics	View Document
Physics	View Document
Psychology	View Document
Tamil	View Document
Zoology	View Document

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>In the era of arduous competitions for recruitment, Our College offers Advanced Career-oriented Programmes coaching to ambitious students to succeed in their careers. The Courses like CA, CMA and CS will benefit students to reach new heights academically and to lead a prosperous life. A student who joins for an UG programme in our College has the opportunity to pursue Career-oriented Courses. The Institution offers 18 Career-oriented Courses and 1 Diploma Course. The Department of English is offering CALL Courses for the Non-major Students.</p>
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The Courses have been designed to help students across the disciplines to enrich their integrated skills such as Listening, Speaking, Reading and Writing. The Courses create a multifaceted environment as they help in relating academics to the practical needs of the outside world. Optional Courses are designed to be offered in the 5th and 6th Semesters to ensure academic flexibility. Instead of adopting a fixed structure for the syllabi, our College provides a flexible Curriculum fulfilling the desire of the students. National Programme on Technology Enhanced Learning (NPTEL) is a digital platform launched by the Ministry of Education, Government of India to promote digital learning with a motto 'Assess, Equity and Quality'. Our College tied up with IIT Chennai to offer SWAYAM-NPTEL Online Certification Courses for Faculty and Students. The IIT Chennai recognized the College as 'The Local Chapter' and an Eight-Week, Two-Credit Online Certification Course is mandated for the 2019-2022 and 2020-2023 batches of UG students and for all the batches of PG students. SWAYAM-NPTEL Online Certification Courses are made optional for the UG students since 2021. It has also been included in the Curriculum as a Skill Enhancement Course to offer by the Departments. The College has been recognized as "The Best Local Chapter" with a rating of 'A' and ranked 6th at the National Level during the academic year 2020-21. Owing to their Stellar Performances, 13 of our NPTEL Mentors have been recognized as "Nationalized Mentors". 1901 Students and Faculty have cleared NPTEL Certification Courses in two years. Among them 84 students have received the Silver Medal Certification and 4 have received Gold Medal Certification. Type-Writing Course is offered in collaboration with the Department of Technical Education (DOTE). The Department of Commerce takes care of the smooth conduct of the classes. Promoting the Employability skills among the students, the College offers Embroidery and Handicraft Courses. Sadakath: A Multidisciplinary Research Bulletin, indexed in Google Scholar, is a Peer-Reviewed Journal which provides platform for the Scholars and Faculty of various Institutions across various disciplines to publish quality and original Research Articles. Deeniyath/Moral Classes are conducted every Wednesday to inculcate moral and ethical values.

	<p>Environmental Studies is included in the Curriculum to develop an attitude of concern towards the Environment. The Centre for Digital Learning Centre promotes distant/self-directed learning across the multidisciplinary fields. The Centre for Digital Learning Centre in collaboration with the IQAC of our College has conducted Faculty Development Programmes on e-Content Development and Pedagogy to be adopted in ICT-enabled classrooms.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>Our College offers Undergraduate and Postgraduate Programmes under Choice-Based Credit System since 2008. It provides an opportunity for the students to choose from the prescribed Courses comprising Discipline Specific Core Courses, Discipline Specific Electives, Allied Courses, Skill Enhancement Courses, Skill-Based Common Courses, Non- Major Electives, Ability Enhancement Compulsory Courses, Environmental Studies and Value Education I and II. In the Part-V Programmes, one Credit each is given based on the performance of the students in the NCC, NSS, YRC, RRC, Youth Welfare, Physical Education and Yoga. An Extra Credit is awarded for the students who are the volunteers of Sadakath Outreach Programme. Two Credits are awarded to the students who undertake Fieldwork/Internship. The goal of Memorandum of Understanding is to collaborate with the neighbouring Colleges for the exchange of faculty and students to share facilities, information and resources, utilize expertise for teaching-learning activities. It also paves way to jointly organize Seminars/Workshops/Conferences on topics of mutual interest, thereby inviting Faculty and Students for participation. Exchange of Students will be selected by the mutual agreement between the Home Institution and the Host Institution. The Departments have signed MoUs with other Institutions and Organizations for Exchange of Faculty, Students, Ideas and Resources. Credits are distributed according to the weightage of the Courses offered in the Curriculum. As per the guidelines of the UGC, all the UG and PG students shall enroll for MOOC offered through SWAYAM-NPTEL. Two Credits are awarded on the completion of the Online Courses. The impact of ICT modernizes the teaching and learning process. The learning objectives could not be fully achieved through the traditional method of</p>

	<p>teaching in the wake of educational technology and modern pedagogy. Faculties are encouraged to develop and share e-Content and e-Resources using Learning Management Systems, Open Broadcasting Software, Mind Mapping and Video Editing Tools. Teaching and Learning through technology enhances attention and learning abilities of the students. The College has set up the Centre for Digital Learning to integrate the Online Courses offered by IIT Chennai, IIT Bombay Spoken Tutorials and the Skill Development Programmes and Faculty Enhancement conducted by ICT Academy. e-Studio comprises a Media Centre, an Audio-Visual Centre, a Lecture Capturing System, a Mixing Equipment and a Software. It enables the Faculty to prepare e-Content. It avoids rote memory through content delivery by facilitators. The Faculty from the Department of English published a Workbook focusing on framing Yes(or)No/Alternative/WH/Tag questions which was prepared from out of the UGC Funds sanctioned under the 11th Plan to teach the Course “A Practical Course in Spoken English.” Lamp of India, a collection of one-act plays written by our former Faculty of the Department of English, Dr. Y.Syed Mohamed is prescribed in the Course, One-Act Plays and Writing Skills. Current English Usage and Theory and Practice of Translation are the books authored by Dr.K.Hema. Different Pedagogical approaches such as Participative Learning and Experiential Learning are encouraged through the conduct of Quiz Programmes, Seminar Presentations, Readers’ Forum, Models Making, Debates, Group Discussions, Field Visits, Fieldworks, Projects and Internships.</p>
3. Skill development:	<p>The Department of English is offering the Courses ‘Procedures of Translating’ and ‘Techniques of Translation’ as Skill Enhancement Courses in the 5th and 6th Semesters. The Students will develop the caliber in categorizing various fields of translation and get equipped with the required dexterity to perform as Professional Translators. Upon completion of this Course, the students will identify the nuances of the Source Language Text and develop their skills in translating it into the Target Language. Career-Oriented Courses such as A Basic Course in English Grammar, A Course in Corporate Communication and A Practical Course in Business</p>

English are designed to help the learners develop the English Language Skills to communicate confidently in the International Workspace. Computer-Assisted Language Learning is offered as a Major and Non-Major Elective Courses by the Department of English. The Students will acquire Listening, Speaking, Reading and Writing Skills. They could learn the speech sounds in English and gain proficiency to speak in approximation to the RP accent. The Learners across the majors acquire skills in articulating ideas, initiating debates and discussions and learning conversational patterns. New Courses are designed focusing on Employability/Entrepreneurship/Skill Development/Gender Equity/Environment Sustainability/Professional Ethics. Such Courses are discussed at the Boards of Studies/Academic Council/IQAC Steering Committee and are presented for approval at the Governing Board. Value Education Courses are offered to inculcate moral values and positivity in the learners. It transforms the students as responsible, productive, active, enlightened and useful citizens with a global perspective. Deeniyyath/Moral Classes are conducted every Wednesday to promote humanistic, ethical, constitutional and human values. A Course on 'Biographies' is offered to the learners to make them aware of Great and Influential Personalities of the World who excelled in various fields and stood for their righteous conduct, truth, peace, non-violence, scientific temper etc. By identifying the strengths and weaknesses of the personalities and analyzing their success, the students could understand their life experiences and adopt their life styles. Programmes such as Independence Day Celebrations, Republic Day Celebrations, Voter Awareness Rally, Mock Parliament/Assembly etc make the students realize their citizenship values. The Department of History offers Courses such as Constitutional Rights and Human Rights that help students develop knowledge on the rights enshrined in the Constitution for common citizens of the Nation. The Course Women Studies emphasizes on the importance of Women Empowerment and addresses the Gender Issues from the perspective of Women. The Department of Nutrition and Dietetics offers Courses such as Advanced Baking and Family Resource Management which formulate the students in developing their

	culinary skills like preparing cakes, biscuits, cookies, bread making and icings. It demonstrates the different styles of flower arrangement and the uses of accessories in interior decorations.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Tamil is the mother tongue of the Tamil Population in the Southern part of India and is spoken by 66 million people across countries. It is recognized as a Classical Language as it meets three criteria such as 'Ancient Origins', 'Independent Tradition' and 'Possession of considerable Ancient Literature'. Tamil Writers have contributed significantly to the development of the Tamil Language and Literature. The College offers B.A. Tamil and Part-I Tamil Course. The Course SangaTamil teaches the three thousand-year-old Tamil Culture and Heritage and the richness of the Language. The students understand the significance of socio-cultural, political and economic issues dealt with in Modern Fiction and Poetry through the Course IkkalaTamil. The Course SamayaTamil teaches lofty virtues such as temperance, religious harmony, humanism, spiritualism and the lives of prophets and sages. PayanpaattuTamil highlights the careers in Multimedia. KaniniTamil provides to learn the Language with the assistance of computers. The Department has tied-up with Tamil Heritage Foundation, Germany, to promote Tamil Culture and Research. Two International Seminars were organized on the Documentation of Tamil Culture and Archeological Survey of Aathichanallur. SangaTamizh, NattuPuraviyal, Tamizhaga Varalaru, Bakthi Ilakiyam and Ara Ilakiyam acquaint the students with the Biography, Education, Administrative Systems, War Techniques, Fame and Philanthropy of Tamil Kings. The Ancient Tamil people's living condition, food habits, rituals, prayer methods and celebrations will be taught through the Courses. The Patriotic fervor of Tamil Kings is also taught. The Courses make the students aware of the advancement in the field of Education and Agriculture for leading an emancipated life. These Courses equip the learners with knowledge and hone the necessary skills to crack Competitive Examinations. Courses on 'Indian History and Culture' offered by the Department of History enable the students to comprehend syncretism and the multicultural formations of Indian Culture and Polity.</p>

	<p>The Course Modern Constitution and Modern Government provides an idea on the functioning of Executive, Legislative and Judicial Bodies. It familiarizes students with the salient features and conventions of Indian Constitution, creating awareness on the rights and duties of the Common Citizens. The contributions made by the Stalwarts, Architects and the Policymakers will be realized. Field Visits to Archaeological sites such as Aathichanallur and Keezhadi help explore the importance of Indian Archaeology in exhibiting the cultural significance. Part-II English Courses are taught to the Non-Major Students using Bilingual Method (English and Tamil). The Learners will acquire Interactional expressions and Transactional Language. The Course 'Indian Writing in English' enthalls the global audience to learn about Indian Culture and Tradition. Exclusive slots are allocated for Courses focusing on Indian Culture/History in the curriculum framed. The Courses nurture the students to understand the Socio-political and Economic Conditions existed in India. Doctoral Research is done in the field of Translation. Translating classical texts from the Indian Language to English contributes to the transmission of knowledge, preservation of cultural heritage and building of bridges between the two cultures. Scholars focus on Linguistic/Cultural/Regional characteristics that are relevant to society to throw lights on the customs of India.</p>
5. Focus on Outcome based education (OBE):	<p>Autonomous Status was conferred upon the College in 2007. To make the best use of Autonomy, innovations were attempted in framing the syllabi by the respective Boards of Studies. Choice-Based Credit System (CBCS) was adopted in the year 2008 for the Undergraduate and Postgraduate Programmes. While the curriculum was revamped in 2011 and 2015, CBCS was in place. CBCS provided an opportunity to offer Electives and Skill-based Courses along with the Core Courses focusing on obtaining domain knowledge and skill enhancement. Though the syllabi were framed based on Choice-Based Credit System, there were certain disadvantages and limitations. Also, the educational objectives and the outcomes could not be defined under CBCS. Hence, it necessitated to introduce Outcome-Based Education in the 2018-2021 syllabi</p>

designed as it provide scope to define the educational objectives and the intended outcomes for each Course incorporated in the syllabi. To meet the growing needs of the new generation of learners in the wake of need-based education and educational technology, the Ministry of Education insisted on adopting Outcome-Based Education in line with Learning Outcome-based Curriculum Framework (LOCF) focusing on Graduate Attributes to produce industry-fit/institution-ready graduates. The College framed Learning Outcomes for the UG and PG Programmes aligned with the Graduate Attributes when the syllabi were revised in 2021. The Learning Outcomes are framed to obtain Disciplinary Knowledge, Communication Skills/Digital Literacy/Self-directed Learning/Lifelong Learning, Critical Thinking/Analytical Reasoning/Problem Solving Skills, Moral and Ethical Values, Multicultural Competence, Collaborative and Employability Skills/Research Innovation and Entrepreneurship, to develop Environmental Consciousness for preserving the Ecosystem for its sustenance and to build Team Work. Programme Learning Outcomes for Arts and Science Streams are determined by the respective Boards of Studies to achieve the Programme Specific Outcomes and the Course Outcomes desired. Measurable and attainable Course Outcomes for Core Courses, Skill-Enhancement Courses, Discipline Specific Electives and Non-Major Electives are framed to achieve the expected outcomes through the delivery of such Courses. The Course Outcomes are matched with the Programme Specific Outcomes addressed and the Cognitive Level (Remembering, Understanding, Applying, Analyzing, Evaluating and Creating) expected to be attained by the Students. The Course Outcomes ensure the attainment of Programme Learning Outcomes and Programme Specific Outcomes designed by each Department so as to meet the educational objectives. Relationship Matrix is handy to measure the attainment of Course Outcomes as against the Programme Learning Outcomes and Programme Specific Outcomes based on the number of matches arrived at. The attainment of Course Outcomes is categorized as Low (if the number of matches is less than 25), Medium (If the number of matches is between 25 and 33) and High (If the number of matches is more than 33). Through the implementation of LOCF in the Curriculum, the

	<p>Institution could meet its Learning Outcomes by ensuring that the learners could not only gain knowledge in their respective domains/areas but also could apply the knowledge gained and the skills developed to place themselves as skilled professionals.</p>
<p>6. Distance education/online education:</p>	<p>Classes are conducted online, through G-Meet, Zoom and MS-Teams during the COVID-19 pandemic. Subject materials and assignments are posted on Google Classrooms. The Four Quadrant techniques were adopted to handle online classes effectively. During the Odd-semester of the academic year 2020-2021, online classes were conducted for all the students. During the Even-semester, online classes were conducted for the first and second year UG students and for the first year PG students. The third year UG students and the second year PG students had blended classes. Demonstration-videos were shown during online classes by the Science Departments. The Department of Chemistry has an LMS called Canvas Instructure for online teaching, monitoring, discussion, sharing of study materials, entry of marks and conduct of exams. The answers for MCQs are valued and are graded automatically by the software. Semester Examinations were also conducted online. Question papers were uploaded on the College Website by the Office of the Controller of the Examinations. Students wrote their answers on A4 sheets, took images of them and uploaded the same as PDF for evaluation. For the practical examinations, students uploaded the sessions as videos for assessment. To enhance the ICT-enabled teaching and learning, the IQAC organized a one-week FDP on e-Content Development for Modern Era Teaching and Learning from 19.07.2020 to 25.07.2020. The FDP familiarised the faculty with the use of ICT Tools that help in conducting the online classes effortlessly. A Seven-Day Workshop on “e-Content Development using Pedagogical Tools for Online Teaching” was conducted by the Centre for Digital Learning and the IQAC to train the faculty in e-content development using OBS, Mind Master, Google Classrooms, Canvas, Google Forms, YNAW, etc. They were also trained in generating e-Certificates in Desktop and Android platforms. Realizing the importance of National Programme on Technology Enhanced Learning (NPTEL), the</p>

College tied-up with IIT Chennai to offer SWAYAM-NPTEL Online Certification Courses for Faculty and Students to achieve the motto “Assess, Equity and Quality.” The IIT Chennai recognized the College as ‘The Local Chapter’ and an Eight-Week, Two-Credit Online Certification Course is mandated for the 2019-2022 and 202-2023 batches of UG students and for all the batches of PG students. SWAYAM-NPTEL Online Certification Courses are made optional for the UG students since 2021. It has also been included in the Curriculum as a Skill Enhancement Course to offer by the Departments. Our College has been recognized as “The Best Local Chapter” with a rating of ‘A’ and ranked 6th at the National Level. Owing to their Stellar Performances, 13 of our NPTEL Mentors have been recognized as “Nationalized Mentors”. 1901 Students and Faculty have cleared NPTEL Certification Courses in two years. Among them 84 students have received the Silver Medal Certification and 4 have received Gold Medal Certification. The College has set up the Centre for Digital Learning to integrate SWAYAM-NPTEL Online Courses offered by IITs, FDPs/Refresher Courses by HRDCs, Spoken Tutorials by IIT Bombay and the Skill Enhancement Programmes conducted by ICT Academy, Tamil Nadu.

Extended Profile

1 Program

1.1

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
29	28	28	26	25
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of departments offering academic programmes

Response: 18

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3746	3669	3679	3435	3127
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1191	1193	1040	917	877
File Description		Document		
Institutional data in prescribed format		View Document		

2.3**Number of students appeared in the examination conducted by the Institution, year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3554	3548	3499	3231	2934
File Description		Document		
Institutional data in prescribed format		View Document		

2.4**Number of revaluation applications year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
141	11	240	172	183

3 Teachers**3.1****Number of courses in all programs year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
945	864	766	694	680
File Description		Document		
Institutional data in prescribed format		View Document		

3.2**Number of full time teachers year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
164	164	166	153	146
File Description		Document		
Institutional data in prescribed format		View Document		

3.3

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
164	164	166	153	147
File Description		Document		
Institutional data in prescribed format		View Document		

4 Institution**4.1****Number of eligible applications received for admissions to all the programs year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
6111	7695	4206	4119	3246
File Description		Document		
Institutional data in prescribed format		View Document		

4.2**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
523	503	499	475	448
File Description		Document		
Institutional data in prescribed format		View Document		

4.3**Total number of classrooms and seminar halls****Response: 59****4.4****Total number of computers in the campus for academic purpose****Response: 344**

4.5**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
297.45812	556.98412	438.49107	474.85793	436.31236

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Design and Development

1.1.1 Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which is reflected in Programme outcomes (POs), Programme Specific Outcomes(PSOs) and Course Outcomes(COs) of the Programmes offered by the Institution.

Response:

Sadakathullah Appa College designs the curriculum in a judicious mix of basic, intermediate and advanced topics/areas. The Academic Programmes reflect the vision of the Institution to emerge as a premier Higher Education Centre by empowering the learners to realize their potential through righteous blending of domain knowledge, subject skills and lofty values.

The College frames the curriculum based on the recommendations and guidelines offered by the UGC, TANSICHE and the Affiliating Manonmaniam Sundarnar University. To apprise of the teaching-learning process and to affirm the learning outcomes, the IQAC introduced OBE on the basis of LOCF and drafted Continuous Internal Assessment Strategies for realizing the POs, PSOs and COs.

By revamping the Curriculum once in three years, incorporating major/minor changes and reviewing it every year, the Institution keeps pace with the rapid developments in various fields of study to meet the demands of academia, industry and society. The academic disciplines have a large number of elective options in the syllabi to ensure academic flexibility and to be familiarized with the latest/emerging areas to be taught.

The College has developed Courses which are relevant to the Local, National, Regional and Global Development. Courses focusing on Skill Development, Entrepreneurship, Employability, Quality Research, Innovations and Developing Multicultural Competencies are also offered. The Department of English offers a Course titled Indian Writing in English which has an exclusive focus on literary works written by Indian Authors. The Department of History offers Courses such as Heritage Studies, History of Tirunelveli, Tourism in Tamil Nadu, History of West Asia, History of Modern World and Arab History that have relevance to local, regional, national and global needs. Likewise, all the Departments of the College have framed the curriculum in tune with the recommendations of the local, regional, national and global demands.

The Curriculum is designed to focus on cross cutting issues such as Gender Sensitivity, Environment and Sustainability, Professional Ethics and Human Values. Strengthening the Institution and Industry linkages starts with incorporation of Fieldworks, Internships and Laboratory Experiments at the UG and PG levels. After the careful framing of the syllabi, various rounds of consultative meetings are arranged in the Pre-Boards of Studies. The framed syllabus is presented at the Boards of Studies which consists of members of Academia, Industry and Alumni for discussion and approval. The purpose of this mechanism is to design the content and unitize the syllabi perfectly. Feedback on Curriculum is obtained from Faculty, Academic Peers, Industrialist and Alumni. Subsequently, the curriculum is placed for approval at the Academic Council. The Courses are identified suitably, so that Course Outcomes (COs) contribute significantly to the attainment of Programme Outcomes (POs) and Programme Specific Outcomes (PSOs). A relationship matrix with a mapping of COs, POs and PSOs is created for all the Courses which meets all the POs adequately. The accommodation of Language Courses, Major Courses, Allied Courses, Skill Based Electives, Discipline Specific Electives, Non-Major Electives, Online Courses and Industry Related Courses in all the Programmes is accomplished under the CBCS.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Percentage of Programmes where syllabus revision was carried out during the last five years.

Response: 100

1.1.2.1 Number of all Programmes offered by the institution during the last five years.

Response: 27

1.1.2.2 How many Programmes were revised out of total number of Programmes offered during the last five years

Response: 27

File Description	Document
Minutes of relevant Academic Council/BOS meeting	View Document
Details of program syllabus revision in last 5 years(Data Template)	View Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.3 Average percentage of courses having focus on employability/ entrepreneurship/ skill development offered by the institution during the last five years

Response: 50.82

1.1.3.1 Number of courses having focus on employability/ entrepreneurship/ skill development year-wise during the last five years..

2020-21	2019-20	2018-19	2017-18	2016-17
524	455	365	318	357

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Average percentage of courses having focus on employability/ entrepreneurship(Data Template)	View Document
Any additional information	View Document
Link for Additional Information	View Document

1.2 Academic Flexibility

<p>1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years.</p> <p>Response: 18.66</p>	
<p>1.2.1.1 How many new courses are introduced within the last five years</p> <p>Response: 737</p>	
<p>1.2.1.2 Number of courses offered by the institution across all programmes during the last five years.</p> <p>Response: 3949</p>	
File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional Information	View Document
<p>1.2.2 Percentage of Programmes in which Choice Based Credit System (CBCS) / elective course system has been implemented (Data for the latest completed academic year).</p> <p>Response: 93.1</p>	
<p>1.2.2.1 Number of Programmes in which CBCS / Elective course system implemented.</p> <p>Response: 27</p>	

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional Information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

As an Autonomous Institution, the College has introduced courses that have relevance to Gender Sensitivity, Professional Ethics, Human Values and Environment Conservation. Women Writing in English and Feminist Writing are the courses introduced by the Department of English. These courses address to the needs of the society. The Department of History offers a course on Women Studies in India. At the institutional level, common courses on Environmental Studies and Value Education – I and II provide a holistic view of the cross-cutting issues.

The knowledge on Environment and the need to sustain Environment is taught through the course titled Environmental Studies offered to the Undergraduate students in the first semester. The course aims at fostering responsible stewardship towards the earth and its natural resources. The Department of Zoology offers courses on Ecology and Evolution, Apiculture, Ornamental Fishculture and Ecology. The Department of English has introduced a course on Eco-literature. The Department of Chemistry teaches Polymer Chemistry, Water Management, Chromatography, Dairy Chemistry and Green Chemistry. The Department of Botany offers Medicinal Botany and Horticulture, Mushroom Culture, Organic Farming, Plant Diversity & Plant Pathology and Biotechnology.

Human Values are inculcated through extension activities that are made mandatory for the completion of the Undergraduate Programmes. These activities are carried out through NSS and YRC to sensitize students to social and environmental challenges. The College offers courses on Deeniyath and Moral Classes for Muslim and Non-Muslim students respectively. The College has Sadakath Outreach Programme under Part V to help the disadvantaged people in society. As part of the Outreach Programme, students are taken for field visits to Santhapettai, Seydhunganallur, MeyaKhanPalli, Aarampannai and Burkitmanagaram, to know about the livelihood of the people live there and address their issues.

Professional Ethics focuses on the key concepts such as duties, obligation and virtues. The College has introduced a common course on Personality Development in the fourth semester of the Undergraduation. The Department of Commerce has courses on Principles of Management, Business Communication, Principles of Marketing, Human Resource Management, Personal Selling & Salesmanship and Service Marketing. The Department of History offers courses on Introduction to Human Rights and History of Tirunelveli. The Department of Computer Science has introduced courses on Social Computing, Cyber Security, Artificial Intelligence, Human Computer Interaction and Digital Image Processing. The Department of Mathematics offers courses on Mathematical Statistics, Ordinary and Partial Differential Equation, Linear Algebra, Graph Theory, Topology, Functional Analysis and Differential Geometry. The

Department of Information Technology has designed courses on IoT and Internet Security. The Department of Library and Information Science has framed courses on Information Processing and Retrieval – Cataloguing, Information Processing and Retrieval – Classification and Soft Skills. The Department of Arabic has framed courses on Classical Prose and History of Modern Arabic Literature. The Department of Tamil offers courses on Human Rights and Modern Literature.

In addition to the common courses offered to students, the Departments are given autonomy to identify the issues relevant to them and to have a bearing on gender, sustainable environment, human rights and civic responsibilities.

File Description	Document
Upload the list and description of the courses which address the Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum	View Document
Any additional information	View Document
Link for Additional Information	View Document

1.3.2 Number of value-added courses for imparting transferable and life skills offered during last five years.

Response: 43

1.3.2.1 How many new value-added courses are added within the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
07	08	09	11	08

File Description	Document
List of value added courses (Data Template)	View Document
Brochure or any other document relating to value added courses	View Document
Any additional information	View Document
Link for Additional Information	View Document

1.3.3 Average Percentage of students enrolled in the courses under 1.3.2 above.

Response: 15.88

1.3.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
895	569	652	412	321

File Description	Document
List of students enrolled	View Document
Any additional information	View Document
Link for Additional Information	View Document

1.3.4 Percentage of students undertaking field projects/ internships / student projects (Data for the latest completed academic year)**Response:** 50.99**1.3.4.1 Number of students undertaking field projects / internships / student projects**

Response: 1910

File Description	Document
List of programs and number of students undertaking field projects / internships / student projects (Data Template)	View Document
Any additional information	View Document
Link for Additional Information	View Document

1.4 Feedback System**1.4.1 Structured feedback for design and review of syllabus – semester-wise / year-wise is received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni****Response:** A. All 4 of the above

File Description	Document
Any additional information	View Document
Action taken report of the Institution on feedback report as minuted by the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document
Link for Additional Information	View Document

1.4.2 The feedback system of the Institution comprises of the following :

Response: A. Feedback collected, analysed and action taken and report made available on website

File Description	Document
Any additional information	View Document
URL for stakeholder feedback report	View Document
Link for Additional Information	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 91.17

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1385	1345	1384	1411	1246

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1592	1528	1523	1450	1345

File Description

Document

Institutional data in prescribed format (Data Template)

[View Document](#)

Any additional information

[View Document](#)

Link for Additional Information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 94.23

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
494	470	463	454	425

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

After the admission, the College organizes a Students' Induction Programme to the freshers explaining the roadmap and introducing them to the facilities of the College. They are also made known the rules and regulations, code of conduct and other aspects for better prospects. The Programme Learning Outcomes, Programme Specific Outcomes and Course Outcomes are discussed by the respective Departments. An invited Alumni Talk is also hosted. The College has a mechanism to identify the Slow Learners and the Advanced Learners and are taken care of well.

Peer Group Learning among students is encouraged whereupon the Advanced Learners reach out to the Slow Learners and help them complete their courses successfully.

The Slow Learners are given coaching through Bridge Courses. They are also offered Spoken Tutorials by IIT Bombay. Each faculty is assigned with about 20 students for mentoring. The progress of the mentees in studies and general behaviour is monitored and recorded at the Student Tutorial and Mentoring Record. The College has received funds from the UGC twice in the year 2011 and 2012 respectively towards Remedial Coaching.

Roadmap for the Slow Learners:

The Department of English conducts Bridge Course three-days-a week to the students who scored below 60% of marks in English in the HSC Examinations. Students take up such classes to learn the basics of English and acquire Communication Skills.

A total number of 564 students got benefitted from the Bridge Course classes conducted from 2015 to 2019.

A Practical Course in Spoken English, a paper offered in the IV Semester, helps the UG students to learn the four language skills, Speech Sounds and enhance their Conversational English.

The Slow Learners are assigned Group Projects in the sixth semester. The Advanced Learners lead the groups and pursue Individual Projects as well.

The Slow Learners in the College enrol for NPTEL courses and the Advanced Learners take the examinations and get certified by the IITs.

Roadmap for the Advanced Learners:

The curriculum has been designed with a space for students to attend and take part in Seminars, Conferences, Workshops and Internships. The Department of Commerce conducts CMA course for the Advanced Learners.

The Advanced Learners are given opportunities to present seminars based on their syllabi.

National Programme for Technology Enhanced Learning (NPTEL), IIT Bombay Spoken Tutorials and ICT Academy courses/programmes to give sufficient exposure. The College being the Local Chapter for SWAYAM-NPTEL, it facilitates the students get themselves enrolled for online courses without any

hassles. Altogether, there are 750 students with NPTEL certificates.

Students are encouraged to publish articles in Sadakath: A Multi-disciplinary Research Bulletin. Every UG and PG student should take up a project based on the topic of interest. The Advanced Learners are encouraged to do individual projects. They are also encouraged to undertake TNSCST Projects for more exposure.

Bloom's Taxonomy is used for the mixed ability classes wherein the Slow and Advanced Learners are dealt with in accordingly. The Internal Assessments and Semester Examinations are based on the advocacy of Bloom's Taxonomy.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.2.2 Student - Full time teacher ratio (Data for the latest completed academic year)

Response: 23:1

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Student Centric Learning is promoted through Group Discussions, Quiz Programmes, Projects, Reader's Forum, Debates, Problem Solving Techniques, Presentations, Competitions, Hands-on Workshops on Food and Beverage Preparation, Handicrafts, Jewel making and Aari Work, Seminars, Webinars, Field Trips, Industrial Visits, Model Making and Poster Presentations.

The faculty use different teaching methodologies based on the needs of the learners and the subjects taught. The conventional, interactive, collaborative and ICT enabled methods are used in teaching. The Blended Learning, Experiential Learning, Participative Learning and Problem Solving Methodologies are adopted for enhancing learning experiences.

Blended Learning is achieved through face-to-face interactions and online learning experiences. The faculty teach in the classroom and upload e-content/e-resources on Google Classrooms for reference.

The faculty use Flipped Classroom where students are introduced to content at home and practice working through it at the College. Teachers share reading materials, short notes, e-books through Google Classrooms, e-mail and WhatsApp.

Seminars are organized to expose the students to new avenues of learning. A total of 98 seminars and 81 Webinars were conducted from 2015 to 2021. Guest Lectures by Experts and Academicians are delivered

to supplement teaching. 155 Guest Lectures were delivered from 2015 to 2021.

Project Work is offered to the final year UG and PG students. Field Work is assigned in all Arts subjects to encourage teamwork and participative/group learning. Students are invigorated to go for Field Trip and Industrial Visit to get acquainted with industry atmosphere. To encourage women folk to live independently, Craftwork Classes, Hands-on Training and Workshops are conducted.

Additional Courses

i. Typewriting classes are conducted at the College Typewriting Centre which has been recognized as Approved Training Centre by the Government of Tamil Nadu. A total number of 1363 students benefitted from 2015 to 2021.

ii. Ten new Add-on Courses have been introduced from 2015 to 2021.

iii. The College being the Local Chapter for SWAYAM-NPTEL, it facilitates the students get themselves enrolled for online courses without any hassles. Altogether, there are 750 students with NPTEL certificates.

iv. The College has set up the Centre for Digital Learning to integrate IIT Bombay Spoken Tutorials, and the Skill Enhancement Programmes conducted by ICT Academy.

Quizzes are conducted by subject teachers in all the disciplines. Students are allowed to express their opinions and ideas through debates and discussions held. Through model making and poster presentations based on concepts pertaining to their disciplines, students are steered to bring out their creativity and presentation skills. The faculty coordinate the Group Discussions to make the students think, participate and come out with suggestions and opinions.

The Reader's Forum is a platform that aims at enriching the creativity and nurturing the habit of reading. Kaanal Meengal, KaviPura, Imaisirai, Kaalanadhi and PagalNila are the collection of poems released by the Students' Council and the Department of Tamil from 2015 to 2021. Oru Velai Unavu is a short film released by the Students' Council highlighting on "Importance of not wasting Food". Students are encouraged to participate in National and International Level Competitions.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.3.2 Teachers use ICT enabled tools including online resources for effective teaching and learning process.

Response:

The teaching-learning activity at the Institution is supplemented with modern Information and Communication Technology (ICT) tools.

Online Classes

PowerPoint presentations are used regularly in the classes. Classes are conducted online, through Google Meet, Zoom and Microsoft Teams during the COVID-19 pandemic. Subject materials and assignments are posted on Google Classrooms.

During the odd semester of the academic year 2020-2021, online classes were conducted for all the UG and PG students. During the even semester, online classes were conducted for the first and second year UG students and for the first year PG students. The third year UG students and the second year PG students had blended classes. For practical understanding, Demonstration videos were also shown during online classes.

Semester Examinations, both theory and practical, were conducted online. Question papers for theory and practical examinations were uploaded on the College Website by the Office of the Controller of the Examinations. Students wrote their answers on A4 sheets, took images of them and uploaded the same as PDF for evaluation. For the practical examinations, students uploaded the sessions as videos for assessment.

The Department of Chemistry has a Learning Management System, called Canvas Instructure. Through this LMS, online teaching, monitoring, discussion, sharing of study materials, entry of marks and conduct of exams are done. The answers for multiple choice questions are graded automatically by the software.

The College houses an Audio-Visual Hall, equipped with a television set, an LCD Projector and a Motorized Screen. Seventy copies of the Oxford Advanced Learners English Dictionary and fifty copies of Creavin Tamil Dictionary are also available.

Special Courses

The Department of English offers courses titled Computer-Assisted Language and Learning: Listening and Speaking and Computer-Assisted Language and Learning: Reading and Writing. The CALL courses are offered as major courses to B.A. English students during the third and the fourth semesters. They are also offered to the students of other majors as Non-major Electives (NME). Students learn to master the English language by developing their Listening, Speaking, Reading and Writing skills. A Language Laboratory equipped with 71 systems with Local Area Network (LAN) and a Smart Board is being used for the course. It is also assisted by a software named Clarity SNet, a branch product of Young India Films. The course is also supplemented by the videos from BBC to facilitate Loud Reading and Listening sessions.

ICT Facilities Available at the Institution:

- 57 LCD Projectors are available.
- All the Departments have Wi-Fi connections. Totally there are 32 Wi-Fi connections with a speed of 100 mbps.
- 5 Smart classrooms are available.
- The Office of the Controller of Examinations has an independent server.
- The Department of Chemistry has two independent servers.
- The Department of Computer Science (Aided) has a separate server.
- The Departments of Computer Science, Information Technology and Physics have fully-equipped computer laboratories.

File Description	Document
Any additional information	View Document
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	View Document
Link for Additional Information	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 23:1

2.3.3.1 Number of mentors ?????????????? ???????

Response: 160

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll	View Document
Circulars pertaining to assigning mentors to mentees	View Document
Any additional information	View Document
Link for additional information	View Document

2.3.4 Preparation and adherence of Academic Calendar and Teaching plans by the institution

Response:

The Academic Calendar is prepared well at the beginning of every semester. It contains the necessary information related to the schedules for CIA Tests, External Examinations, Seminars/Conferences, Academic Audits, Holidays etc.

The Calendar Committee organizes a meeting to design the academic calendar to be followed. The Academic Calendar covers all the activities of the Institution such as Administrative, Academic, Co-curricular and Extra-curricular. It displays the dates for the commencement and end of the semesters, the CIA Tests, the meetings of Governing Board, Boards of Studies, Academic Council, Students Council Activities, Departmental Activities, College Day, Hostel Day, Graduation Day, PTA Meeting, Sports Day, Alumni Get-together, Ifthar Get-together, Days of National Importance and National Festivals (Republic Day, Independence Day, Pongal, Diwali, Christmas, Eid-ul-Azha and Eid-ul-Fitr).

The Academic Calendar is available on the College Website and serves as a ready reference for students, faculty, parents, non-teaching staff and other Stakeholders of the Institution. The preparation of Academic Calendar aids to complete the academic activities on time. It is provided to the faculty before the commencement of the semester in the form of a Handbook with the guidance of which they prepare their teaching/academic plans. The Academic Calendar printed in the notebooks are provided to the students to

follow by them.

The Calendar Committee monitors the strict implementation of the academic calendar by reviewing the activities periodically. The College Examination Cell follows the dates of Academic Calendar for submitting the question papers for CIA examinations, conducting the examinations, valuing the papers and entering the marks online. The Institution sticks to these dates for every semester that assists in prompt announcement of the Internal Assessment marks.

At the beginning of each semester, the faculty prepare teaching plans in accordance with the Academic Calendar. The teaching plans of all the faculty of a department would be reviewed by the respective HODs before implementation. The lesson plans prepared by the teachers are audited internally by the IQAC and externally by the ISO. At the exit meetings, suggestions, recommendations and remedial measures are put forth to better the performance.

In case of events that are not foreseen, there may be some alteration in the academic events including the rescheduling of any working day or the extensions of dates of the examinations. Such changes are informed to the faculty and to the students in due course of time. At the end of every academic year, the Academic Calendar for the forthcoming academic year is scrutinized by the Calendar Committee. The plans, goals and outcomes achieved are mentioned. In general, the Institution always endeavours to adhere strictly to the Academic Calendar in its practices.

In the event of any classes cancelled, the students will be sent to auditorium or library. Video clippings will be played at the auditorium or even at their respective departments. A weekly report on class arrangements/cancellation is sent by the Attendance Department to the Principal and the Secretary every Tuesday.

File Description	Document
Upload Academic Calendar and Teaching plans for five years	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 99.86

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 43.21

2.4.2.1 Number of full time teachers with Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D'Lit. year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
93	90	75	53	36

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 9.43

2.4.3.1 Total experience of full-time teachers

Response: 1546

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Average number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years

Response: 16

2.5.1.1 Number of days from the date of last semester-end/ year- end examination till the declaration of results year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
26	19.5	14	10	10.5

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years

Response: 4.54

2.5.2.1 Number of complaints/grievances about evaluation year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
141	11	240	172	183

File Description	Document
Number of complaints and total number of students appeared year wise	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.3 IT integration and reforms in the examination procedures and processes including Continuous

Internal Assessment (CIA) have brought in considerable improvement in Examination Management System (EMS) of the Institution

Response:

Examination reforms are introduced at the Institution based on the recommendations made by the UGC, the IQAC, the Awards Committee, the Examination Committee, the Boards of Studies, the Academic Council and the Governing Board.

Examination Procedures & Process:

- The Question paper patterns for all the UG and PG programmes are common.
- The Question papers are set by the Subject Experts of the respective programmes.
- Question Setting, Scrutiny and Evaluation are done exclusively by the External Examiners from neighbouring reputed Institutions for the conduct of Semester Examinations. The Heads of the respective Departments serve as Chairpersons of the Evaluation Boards.
- Question Bank along with the scheme for PG Programmes including M.Phil is prepared by the internal question setters using Bloom's Taxonomy. The Question Bank for the first year UG Programmes has also been initiated since 2021.

IT integration:

- An effective automation of the Examination Department has been done with the aid of Information Technology.
- The College has facilitated the online payment of students' fees (2016-17), generated computerized hall tickets and the distribution of the same three days before the commencement of semester examinations.
- The notification for online registration and the timetable for the final examinations are published on the College Website.
- The facility to view the CIA test marks, the attendance and pay the examination fee through MIS Student Portal. The results of the semester examinations are uploaded on the College Website.
- Three Continuous Internal Assessment Tests covering five units were conducted online.
- The ICT Technical Team designed and developed an indigenous software for the login of staff and students. An online Examination Portal to assist the Controller of Examinations in preparing examination schedules, allotting question papers, facilitating students to download question papers, uploading answer scripts and arranging for an online evaluation by Internal and External Examiners. A CIA Helpline WhatsApp group is in place to ensure the smooth conduct of Online Examinations.
- Demo Videos and Audio Clippings were launched to educate students concerning the download of the Question Papers and upload of the answer scripts. If the students could not upload their answer scripts within the stipulated time, they will be given a second chance to upload the answer scripts.
- The examinations for the UG, the PG, the M.Phil, Ph.D (Courseworks) and the Add-on Courses were conducted online during COVID-19 pandemic. The Project Viva-Voce Examination for the UG, PG, the M.Phil scholars and the Viva-Voce Examination for the second year students for the Fieldwork Reports submitted by them were conducted online with the assistance of Internal and External Examiners. The results were also published online.

The following Examination Reforms have been introduced:

- The Internal and the External examinations for the Add-on courses were conducted in centralized format.
- Practical Examinations for the UG and PG Science Programmes were conducted both in odd and even semesters.
- Entry of CIA marks is done through online mode by the faculty members.

- Students download the hall tickets generated through online mode.
- The Internal and the External examinations for the Ph.D. Coursework Examinations are conducted in a centralized pattern.
- Certificates are issued for Add-on courses.
- Approved list of question setters and evaluators is received from the Chairpersons of the BOS.
- Special Examinations are conducted for students who participate in the NCC and Sports programmes as recommended by the Grievances Redressal Committee and Sports Committee.
- Answer scripts are issued to students on demand.
- Security features in the Mark statements have been increased to 13

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The POs, PSOs and COs [http://sadakath.ac.in/po_pso_&co.php] are framed to help students aware of the learning objectives and outcomes intended by the Departments. The curriculum provides insights that help achieving the goals of the students.

The courses offered in the B.A. History help the students in understanding Local, Regional, National and International history and affairs. It also teaches on Archeology, Epigraphy, Historiography, Museology, Archives Keeping and Tourism. On completion of B.A. Economics, the students are able to understand the basic concepts of Economics and the Local, National and Global Economy. Students gain knowledge on the economic policies developed by countries and the economic developments witnessed over the years. They analyze causes and consequences of unemployment, inflation and economic growth. The students also learn the strategies used by the Economists to uplift the Country's Economic Status. On completion of the courses, students come to know the theories of production and central banking. They get a varied knowledge of Globalization and the concept of budgets and finance. The programme helps the students comprehend Micro and Macro Economics.

The Languages taught under Part I and Part II are Tamil/Arabic and English respectively. The COs framed for these courses help learners address and overcome the language barriers encountered while learning the languages. Also, the courses prepare the students to appear for Competitive Examinations, NET, SET and other examinations. Our students clearing NET, SET and TNPSC Group II examinations stand testimony for the Institution's endeavour in making the students placed. In addition, the syllabus for these disciplines is designed in an advanced level to support them more in their academic pursuits. The students learn to participate in Quiz and Oratorical Competitions and conduct the same. They learn to prepare models, posters, invitations and brochures.

Through the course Eco Literature, the students understand the adverse impacts of technology,

tourism and corporate affairs on individuals, society and the environment. Besides, the COs of the courses ensure the participative and experiential learning.

The courses offered by the Department of Commerce focus on entrepreneurial skills that are helpful to become successful Business People and Entrepreneurs. The students acquire a good knowledge of TALLY and ERP skills through participative learning. The Business Administration courses help the students in learning managerial skills that would fetch job opportunities in India and abroad. The COs ensure imparting Group Discussion skills to students.

The Science and Mathematics courses provide opportunities to enhance participative and experiential learning. The students learn the current problems in the technological and biological spheres and they also learn to offer solutions. The courses offered by the Department of Mathematics help them acquiring analytical, problem-solving mathematical, statistical and logical skills to secure lucrative placements. The courses offered by the Departments of Physics and Chemistry give importance to the developments taking place in the respective disciplines and the signature areas of research.

The syllabi {http://sadakath.ac.in/course_structure_&_syllabus.php} are designed to meet the growing needs of the students. As part of the curriculum, the students also avail of internships; undertake industrial visits and educational tours.

File Description	Document
Upload COs for all courses (exemplars from Glossary)	View Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Autonomous Status was conferred upon the College in 2007. To make the best use of Autonomy, innovations were attempted in framing the syllabi by the respective Boards of Studies. Choice-Based Credit System (CBCS) was adopted in the year 2008 for all the Programmes. While the curriculum was revamped in 2011 and 2015, CBCS was in place. CBCS provided an opportunity to offer Electives and Skill-based Courses along with Core Courses focusing on domain knowledge and skill enhancement.

Though the syllabi were framed based on Choice-Based Credit System, there were certain disadvantages and limitations. Also, the educational objectives and the outcomes could not be defined under CBCS. Hence, it necessitated to introduce Outcome-Based Education in the 2018-2021 syllabi designed as it provide scope to define the educational objectives and the intended outcomes for each Course incorporated in the syllabi. To meet the growing needs of the new generation of learners in the wake of need-based education and educational technology, the Ministry of Education insisted on adopting Outcome-Based Education in line with Learning Outcome-based Curriculum Framework (LOCF) focusing on Graduate Attributes to produce industry-fit/institution-ready graduates. The Course Outcomes are taken into account while framing the LOCF syllabus. The Methods of attaining the POs, PSOs and COs include the following:

i. The Question Papers and Question Banks for both Continuous Internal Assessment Tests (CIA) and Semester Examinations are framed applying the revised Bloom's Taxonomy to evaluate the cognitive

levels attained by students. The marks secured by the students in both the examinations are recorded in the Student Tutorial and Mentoring Record by the respective Mentors to evaluate the students' performance.

ii. Students' progress in performance in the subsequent semesters is assessed and accounted for.

iii. Relationship Matrix is handy to measure the attainment of Course Outcomes as against the Programme Learning Outcomes and Programme Specific Outcomes based on the number of matches arrived at. The attainment of Course Outcomes is categorized as Low (if the number of matches is less than 25), Medium (If the number of matches is between 25 and 33) and High (If the number of matches is more than 33).

iv. The purchase of the OBE Software to measure the attainment of COs by validating the knowledge and the skills acquired through the Course/Curriculum, POs by validating the expertise developed after the completion of the programmes and PSOs by validating the expertise of the graduates is under process for use from the academic year 2022-2023.

It has been proposed to adopt the Direct Method that involves calculations of average of Programme Articulation Matrix which reflects the attainment of COs based on the attainment of POs and PSOs for all the programmes.

The feedback obtained from Students, Employers, Alumni and Parents are considered for evaluation under Indirect Method. Since the UG and PG students have completed three semesters only under the OBE, evaluation of the attainment of COs, POs and PSOs will be done after the completion of the programmes by the first batch of students.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.3 Pass Percentage of students(Data for the latest completed academic year)

Response: 96.13

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 1191

2.6.3.2 Total number of final year students who appeared for the examination conducted by the Institution.

Response: 1239

File Description	Document
Upload List of Programmes and number of students passed and appeared in the final year examination(Data Template)	View Document
Any additional information	View Document
Link for the annual report	View Document
Link for additional information	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.55	
File Description	Document
Upload database of all currently enrolled students	View Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Promotion of Research and Facilities

3.1.1 The institution's Research facilities are frequently updated and there is a well defined policy for promotion of research which is uploaded on the institutional website and implemented

Response:

The Research facilities are frequently added up. A newly-built Research Wing caters to the Research needs of the Institution. There is a well-defined Policy for Promotion of Research and the same was uploaded on the College Website for reference. The College has a Research Promotion Committee which comprises the Principal, the Vice-Principal, the Controller of Examinations, the Dean of Arts, the Dean of Sciences, the IQAC Coordinator, the Dean of Research and Development, the NIRF Coordinator and the Bursar.

There are nine Research Centres of which six belong to the Science Departments, two belong to the Arts Departments and one to the Commerce Department. Fifty three Research Supervisors are guiding 148 Full-Time and Part-Time Research Scholars. Among them 73 are Full-Time and 75 are Part-Time scholars. The Research Scholars are encouraged to avail of funding from Government and Non-Governmental agencies to support their Research. 7 Research Scholars from Various departments have got a sum of Rs. 1,20,000/- each from the Department of Higher Education, the Government of Tamil Nadu as Ph.D. Scholarships. 4 scholars have got a sum of Rs. 60,000/- each from the Department of Higher Education, the Government of Tamil Nadu as Ph.D. Scholarships. The scholars are also encouraged to apply for funds from agencies such as TNSCST Project fellowship, Tamil Nadu Agricultural University Students Project-work fellowship, etc. A Research Scholar in the The Research Centre in English was a Junior Research Fellow (JRF) recognized by the UGC and his Fellowship was upgraded to Senior Research Fellowship (SRF) on 16/08/2021.

The Research Centres have well-equipped Laboratories with Computers and the Internet facility, a Doctoral Committee Hall, Books on recent Theories and Principles/Concepts etc. The Post-Doctoral Fellows are given preference during the appointment of Assistant Professors. 5 faculty who have completed their Post Doctorates are working at our College. The faculty of the College are encouraged to carryout Research in emerging/thrust areas. An amount of Rs. 1,75,000/- has been sanctioned by the Managing Committee to 18 faculty as seed money to undertake Minor Research Projects. An amount of Rs. 45,000/- has been awarded as incentives to 45 faculty for having published research articles in Scopus / Web of Science / SCI journals.

The Center for Research has conducted 5 Workshops / Seminars to know about the emerging areas of Research, to know the nuances of Research Writing and to inculcate Research Culture in the Scholars. The Programmes are as follows:

S.No.	Topic	Resource Person	Date	Participant
1.	Constituting Elements of Research Papers: An Intraview	Dr. Ramasamy, Librarian	12.03.2019	M.V. Muthiah Government College for Women, Dindigul
2.	Intellectual Property Rights and Research Indicators	Mr. Akilan, Dy. Controller of Patents and Design, Patents Office, Chennai	20.03.2019	150
3.	IPR and its Opportunities	Mr. Subramanian, IPR Trainer, Bharathidasan University	09.08.2019	56
4.	Research Fundamentals and Intellectual Property Rights	Dr. Leeladharan, Assistant Professor, Department of LIS, Pondicherry University	16.06.2020	200
5.	Research Writing and Publication	Dr. Dhakshinamoorthy, Assistant Professor of Chemistry, Kamraj University		

Dr. Thangaraja Arumugam, Assistant Professor, VIT 30.06.2021 200

File Description	Document
Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View Document
Any additional information	View Document
URL of Policy document on promotion of research uploaded on website	View Document

3.1.2 The institution provides seed money to its teachers for research (average per year, INR in Lakhs)

Response: 0.35

3.1.2.1 The amount of seed money provided by institution to its faculty year-wise during the last five years (INR in lakhs).

2020-21	2019-20	2018-19	2017-18	2016-17
0	1.75	0	0	0

File Description	Document
Minutes of the relevant bodies of the Institution	View Document
List of teachers receiving grant and details of grant received	View Document
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View Document
Any additional information	View Document

3.1.3 Percentage of teachers awarded national / international fellowship for advanced studies/research during the last five years

Response: 4.16

3.1.3.1 The number of teachers awarded national / international fellowship for advanced studies / research year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	7	8	2	0

File Description	Document
List of teachers and their international fellowship details	View Document
e-copies of the award letters of the teachers	View Document
Any additional information	View Document

3.2 Resource Mobilization for Research

3.2.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 32

3.2.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
14	14	4	0	0

File Description	Document
List of project and grant details	View Document
e-copies of the grant award letters for research projects sponsored by government and non-government	View Document
Any additional information	View Document

3.2.2 Percentage of teachers having research projects during the last five years

Response: 1.13

3.2.2.1 Number of teachers having research projects during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	7	2	0	0

File Description	Document
Names of teachers having research projects	View Document
Any additional information	View Document
Link for additional information	View Document

3.2.3 Percentage of teachers recognised as research guides

Response: 32.32

3.2.3.1 Number of teachers recognized as research guides

Response: 53

File Description	Document
Upload copies of the letter of the university recognizing faculty as research guides	View Document
Any additional information	View Document
Link for additional information	View Document

3.2.4 Average percentage of departments having Research projects funded by government and non-government agencies during the last five years

Response: 19.54

3.2.4.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
7	8	2	0	0

3.2.4.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
18	17	17	16	17

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
Any additional information	View Document
Paste link to funding agency website	View Document

3.3 Innovation Ecosystem

3.3.1 Institution has created an eco system for innovations, creation and transfer of knowledge supported by dedicated centers for research, entrepreneurship, community orientation, Incubation etc.

Response:

The College has taken various steps to promote innovation, creation and transfer of knowledge. The Institution's Innovation Cell has been recognized by the Ministry of Education, Government of India. Our College's participation in the Atal Ranking of Institutions on Innovation Achievements (ARIIA 2020–2021) stands as a testimony towards the support we extend for Innovation and Research.

The College has a dedicated Centre for Research which consists of nine Research Departments. The Centre for Research actively promotes creation and transfer of knowledge. To encourage Research culture on the campus, the College has provided a seed money of Rs. 1,75,000/- to 18 faculty members to carry out Minor Research Projects. An amount of Rs. 45,000/- has been awarded to 45 faculties for publishing their articles in reputed journals. Each department is encouraged to conduct State/National/International Seminars and Conferences.

A Mahatma Gandhi National Council of Rural Education - Rural Entrepreneurship Development-ACTION PLAN and BUSINESS PLAN WORKSHOP was conducted on 20.10.2020 by the College Rural Entrepreneurship Development Cell. During the Programme, a roadmap towards success was given at the inaugural session. In addition, a presentation on Rural Entrepreneurship Development Action Plan Possibilities was given. Towards the end of the event, the student participants submitted an Action Plan.

As part of the IQAC Quality initiatives, an Interface was organized on 06.01.2021 towards the conduct of Green and Energy Audit. As a result of this, a Proposal and Work Plan was submitted on 13.01.2021 to the College Managing Committee for establishing an Organic Vegetable Garden and a small Orchard. The waste water discharged from the laundry and washrooms of Ladies Hostel-II can be used for maintaining the gardens and the Orchard. The Managing Committee approved the proposal by releasing an amount of Rs. 50,000/-. The scheme would generate income and enhance the aesthetic appeal. It would also pave way for consultancy services, sewage water management, vermi-composting and for realizing environmental objectives. Vegetables could be grown in the garden are brinjal, ladies finger, green chili, and tomatoes. The trees to be planted in the Orchard are papaya, guava and pomegranate. Decomposing leaves, grass clippings and kitchen waste after vermi-composting process would be used as manure. The NSS Women Units, the Botany (Allied) students and the residents of Ladies Hostel-II would maintain the garden and the Orchard.

The PG and Research Department of Microbiology, on 22.01.2021, organized a National Entrepreneur

Webinar on “Energy Recovery from Waste through Anaerobic Digestion”. The Resource Person was Dr. G. Saravanapriya, M.E., Ph.D., ICAR – Bioconversion Technology Centre, Sri Parasakthi College for Women, Courtallam-627 802.

The Institution’s Innovation Council of our College in collaboration with the Department of Nutrition & Dietetics organized a Guest Lecture on “Mentoring Session with Successful Start-Up Founder (Entrepreneur)” on 12.03.2021. Mrs. Maria Arockiya Kabila, M.Sc., Proprietor, AK SNOWS Food Products, Tuticorin, delivered the Chief Guest Address. A host of students participated in the Programme.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development during the last five years.

Response: 197

3.3.2.1 Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
96	42	24	16	19

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document
Any additional information	View Document

3.4 Research Publications and Awards

3.4.1 The Institution ensures implementation of its stated Code of Ethics for research through the following: 1. Inclusion of research ethics in the research methodology course work 2. Presence of Ethics committee 3. Plagiarism check through software 4. Research Advisory Committee

Response: A. All of the above

File Description	Document
Any additional information	View Document
Link for additional information	View Document

3.4.2 Number of Ph.D's registered per teacher (as per the data given w.r.t recognized Ph.D guides/supervisors provided at 3.2.3 metric) during the last five years

Response: 2.98

3.4.2.1 How many Ph.Ds are registered within last 5 years

Response: 158

3.4.2.2 Number of teachers recognized as guides during the last five years

Response: 53

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
URL to the research page on HEI web site	View Document

3.4.3 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 4.14

3.4.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
98	165	195	101	98

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.4.4 Number of books and chapters in edited volumes / books published per teacher during the last five years

Response: 1.97**3.4.4.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
56	79	74	48	56

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4.5 Bibliometrics of the publications during the last five years based on average citation index in Scopus/ Web of Science or PubMed**Response: 2.4**

File Description	Document
Bibliometrics of the publications during the last five years	View Document
Any additional information	View Document

3.4.6 Bibliometrics of the publications during the last five years based on Scopus/ Web of Science - h-index of the Institution**Response: 6.5**

File Description	Document
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View Document
Any additional information	View Document

3.5 Consultancy**3.5.1 Revenue generated from consultancy and corporate training during the last five years (INR in Lakhs).****Response: 8.76**

3.5.1.1 Total amount generated from consultancy and corporate training year-wise during the last five years (INR in lakhs).

2020-21	2019-20	2018-19	2017-18	2016-17
1.2	2.3	3.8	0.78	0.68

File Description	Document
List of consultants and revenue generated by them	View Document
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View Document
Any additional information	View Document

3.5.2 Total amount spent on developing facilities, training teachers and staff for undertaking consultancy during the last five years (INR in Lakhs).**Response:** 5.47**3.5.2.1 Total amount spent on developing facilities, training teachers and staff for undertaking consultancy during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.8	1.2	1.8	0.38	0.29

File Description	Document
List of training programmes, teachers and staff trained for undertaking consultancy	View Document
List of facilities and staff available for undertaking consultancy	View Document
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View Document
Any additional information	View Document

3.6 Extension Activities

3.6.1 Extension activities are carried out in the neighbourhood community,-sensitising students to social issues, for their holistic development, and impact thereof during the last five years

Response:

The College focuses on the holistic development of the students through various measures. The Vision Statement clearly mentions that the aim is to produce students useful for the country. Textbook knowledge is one step towards creating sensible citizens and creating social awareness/ inculcating social responsibility is the next step.

The Sadakath Outreach Programme, an extension activity offered under Part-V, is in progress since 2009. Burkitmanagaram, Santhaipettai, Seydunganallur, Aarampannai and MiyakhanPalli of Tirunelveli District are the villages adopted under SOP. The Programmes conducted in these villages to uplift the lives of the people are:

? At the beginning of every academic year, Orientation Programmes are conducted to sensitize the students towards the activities conducted by the SOP.

? Distribution of Nilavembu decoction (an organic drink meant to prevent diseases such as common flu, cold, dengue etc.)

? Regular surveys focusing on the education level, employment and livelihood are conducted.

? Regular Eye Check-ups, Medical Camps, Special Diabetic Camps are organized to maintain the health of the villagers.

? Cleaning of the villages, mosques and temples under Swachh Bharath.

? Sapling Plantation is conducted regularly to maintain the village ecology.

? Regular Guidance and Counselling Programmes, Personality Development Programmes and Awareness Programmes are conducted to help the villagers.

? In collaboration with other societies and organizations such as Field Publicity Society, the SOP has conducted awareness programmes on the various schemes provided by the Central Government.

? Training has been provided on Food Preservation.

? During the COVID-19, the volunteers actively involved in distributing relief materials to the needy. Pamphlets are distributed to orient the villagers to protect themselves from the deadly virus.

? The College was sanctioned Rs.50,000/- towards adopting five villages under the Unnat Bharat Abhiyan Scheme of the MHRD. Krishnapuram, Kansapuram, Ariyakulam, Abishekapatti and Pettai are the adopted villages. Swachh Bharath Rally, Diet and Psychological Counselling, Gramasabha Meeting, Signature Campaign etc. were conducted.

? Our College, in collaboration with Avvaiyar Anbin Karangal Organization, distributed relief materials worth Rs. 20,000 to 45 families in Krishnapuram and Kansapuram during COVID-19 Lockdown . An amount of Rs. 15,000 was given to a student of B.Sc. Zoology suffering from cancer.

Apart from the SOP, the students are also involved in social activities as part of the NSS Programme. Some of the activities of the NSS Units are:

? Blood Donation Camps are organized every year.

? The NSS Day is celebrated every year.

? Saplings are planted at the Independence and the Republic Day celebrations.

? The NSS volunteers participate in the Mission Clean Tamirabarani.

? A College Bazaar is organized in the College Auditorium jointly by the NSS Units and Tirunelveli Corporation. The 'Women Self-help Groups' from various parts of Tirunelveli District participated in the Bazaar.

? The NSS Units and the Students' Counselling Cell jointly organized a World Mental Health Awareness Rally.

? NSS volunteers act as scribes for the visually-challenged students during examinations.

? Special camps are organized in Arampannai, Naduvakkurichi, Arafath Nagar, Ayubkanpuram, Maavadi, and Kuthalaperi villages.

File Description	Document
Upload Any additional information	View Document
Paste link for additional information	View Document

3.6.2 Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government recognised bodies during last five years

Response: 23

3.6.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
05	11	02	05	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.6.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 222

3.6.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
36	61	50	56	19

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.6.4 Average percentage of students participating in extension activities listed at 3.6.3 above during the last five years

Response: 67.73

3.6.4.1 Total number of students participating in extension activities listed at 3.6.3 above year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
1052	2691	3025	2963	2150

File Description	Document
Reports of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.7 Collaboration

3.7.1 Number of Collaborative activities per year for research/ faculty exchange/ student exchange/ internship/ on –the-job training/ project work

Response: 276.6

3.7.1.1 Total number of Collaborative activities per year for research/ faculty exchange/ student exchange/ internship/ on –the-job training/ project work

2020-21	2019-20	2018-19	2017-18	2016-17
632	561	96	62	32

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document
Any additional information	View Document

3.7.2 Number of functional MoUs with institutions of national, international importance, other institutions, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 37

3.7.2.1 Number of functional MoUs with institutions of national, international importance, other Institutions, industries, corporate houses etc. year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
03	19	03	03	09

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other Institutions etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Sadakathullah Appa College (Autonomous) is spread across an area of 40.56 acres. The vast and spacious campus caters to the students' academic needs and extra-curricular activities. Visiting the eco-friendly campus, which abounds in trees, is a pleasant experience for the visitors. The generous Management creates adequate infrastructure to facilitate propitious teaching-learning activity.

The classrooms are spacious, ventilated and well-furnished. Further, there are 05 Smart Classrooms to facilitate ICT based teaching-learning. Every Department is equipped with an LCD Projector for an enhanced teaching and learning. Departments are provided with computers and printers. WiFi facilities in the departments are handy to the faculty.

The Departments have well-equipped and modernized laboratories. Physics, Chemistry, Zoology, Computer Science, Microbiology, Nutrition and Dietetics, Molecular Modeling and Drug Design, Sericulture and Water and Soil Analysis are some of the well-equipped laboratories. These laboratories are maintained and upgraded at regular intervals. The laboratories are put in optimal use by students, scholars and faculty for practical and research oriented activities.

The Department of English is equipped with an exclusive Language Laboratory enabled with a Clarity SNet software and a Smart Board to offer CALL Courses to Major and Non-Major Students. The LSRW skills are taught with the assistance of the Language Laboratory. The Audio-Visual Hall comprises an LCD projector, a motorized screen, a television, a DVD player, speakers and 70 Oxford Advanced Learner's Dictionaries. Educational CDs and Video Clippings are available in the laboratory to teach Indian, British and American Accent. Reprographic service are also available in the Department.

There are 5 Computer Laboratories altogether. The Computer Science Laboratories are furnished with 338 computers with latest configurations with the intranet and internet facilities. Printers, laptops, LCD Projectors and Smart Boards are available in Computer Laboratories as well.

The Auditorium, the Seminar Hall and e-Conference Hall are attached with stereophonic audio-video systems to facilitate the conduct of events and programmes such as College Day, Seminars, Conferences, Workshops and the like. The Quadrangle is used to conduct monthly assembly and it could accommodate about 1000 students.

The College library is a place of attraction for Students and Researchers. The spacious library has reading rooms for students and faculty. The facilities include an e-library with access to N-LIST, a photocopy centre, a stack room, Internet, e-Gate, OPAC and INFLIBNET. A Text Reader (A Bisee), an Optical Binocular and a Text Magnifier are available for visually-challenged students and faculty. Apart from these, every Department maintains a mini library for immediate reference to sources. The PG Department of Computer Science has an e-library to access to e-books, catalogues and the like. All the Departments are provided with the necessary facilities such as Computers, Printers, Internet with Wi-Fi modem and UPS. Computers in the Departments have been connected with a high-band servers.

File Description	Document
Upload Any additional information	View Document
Paste link for additional information	View Document

4.1.2 The institution has adequate facilities for cultural activities, yoga, games and sports (indoor & outdoor); (gymnasium, yoga centre, auditorium, etc.,)

Response:

The College offers sufficient physical facilities to support the sports personnels. Ample sports equipment are available in order to promote sports activities and obtain achievements.

The Sports Ground encompasses Cricket Field (222614 Sq. Feet), Football Field and 400mts Standard Athletic Track and Field with eight lanes. The Hockey Field (541027Sq. Feet), Standard size Two Morrum Tennis Courts, Volleyball Open Court (2326Sq. Ft), Basket Ball Court (9419Sq.Ft),kho-kho (7125Sq.Ft) are the excellent sports facilities created at the Institution.

The Indoor Stadium has multiple facilities such as Badminton, Ball Badminton, Table Tennis and Volleyball ,Handball, Kabbadi and Basketball Courts, Carrom, Chess. The features of multisport Indoor stadium inspire the students to take part in various events and win laurels. Apart from the Indoor and Outdoor games, trainings in sports activities such as High Jump, Swimming, Weight lifting and Cross Country Race are also given. A Multi-Gym is maintained to propagate the importance of physical fitness among students and faculty.

The Department of Physical Education encourages the students to participate in all the sports events. Boys and Girls of the Physical Education Department take part in all the sports events conducted by various Colleges and Universities.

The Academic year- wise achievements are as follows:

Academic Years	International	National	State	Inter University	Inter Collegiate	Total
2015-2016	1	0	6	0	23	30
2016-2017	0	4	15	0	51	70
2017-2018	0	17	27	0	58	102
2018-2019	0	01	14	0	85	100
2019-2020	0	01	09	0	91	101

Achievements of the students and faculty at intramural events during the past five years.

Academic Years	Athletic Events	Games	Matches
2015-2016	29	24	224
2016-2017	36	24	224
2017-2018	39	24	224
2018-2019	44	38	267
2019-2020	13	38	267

M.Senthil Vel Kumar of III B.A History continuously bowled for 10 hours (<https://www.youtube.com/watch?v=NGvvgc9uNw8>) and set a world record. The event was co-ordinated by Will Medal of World Records. To motivate the athletes, the schemes such as Course Fee Concession, Hostel Fee Concession, Credit of Attendance, Supplementary Test, Travel Allowance, Cash Awards and Sports Quota in admission are available.

The Yoga Programme was inaugurated on 17.09.2018 on our campus to insist the importance of physical fitness, health and hygiene. A Webinar on the topic, “Yoga for Wellness and Youth Empowerment” and Quiz Programmes were conducted with a view to observing International Yoga Day.

The Youth Welfare Department motivates students to participate at cultural activities. Every year the Students’ Council is conducting cultural events. “ILAYA NILA-2018”(https://youtube.com/watch?v=ziwDcJegczM&feature=share) and “SANGAMAM-2022” were conducted to explore the inherent talents of the youths. The events such as Mime, Mono-acting, Mimicry, Singing, Dramas, Classical Dances and Folk Dances are conducted every year and the best Performers are distributed Certificates and Prizes. Numerous Students excel the Inter-University, National and International level events that are organized by various colleges and Universities. Essay Writing, Verse Writing, Painting, Short Film Making, Photography etc., are a few other events that our students shine at.

File Description	Document
Upload any additional information	View Document
Geotagged pictures	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 93.22

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 55

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure for infrastructure augmentation excluding salary during the last five years (INR in Lakhs)

Response: 38.51

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
103.99	250.00	146.63	195.34	166.39

File Description	Document
Upload Details of Expenditure , excluding salary during the last five years	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document
Link for any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library as a Learning Resource

Across disciplines, the Library houses 47,929 books in print format. Further, there are 6,340 books in the UGC Book Bank and the textbooks to serve its purpose. The Library is open for readers from 8.00 a.m. to 6.30 p.m. on weekdays and 10.00 a.m to 4.00 p.m on weekends. A total of 14,03,000/-has been spent on enhancing library resources.

The visitors to the library keep their personal belongings in the property counter. The Security Desk is the place where the visitors show their membership/IDs and sign in the Gate Register at the time of entering and leaving. The e-Gate facility enables to monitor the entry, exit, issue and return of books. The Circulation Counter is an automated one. Barcode Scanners are used in the Circulation Counter for issue/return of books. If the books are not returned on time, the overdue charge slip will be given to the members.

Visitors can check the availability of the books in the stack through Online Public Access Catalogue (OPAC) service within the college campus.

A Student-Readers' Forum was inaugurated on 05.08.2015. The Best User Award has been introduced to encourage the frequent users of the Library.

A Forum for Services Examinations (CSAT) to encourage the aspirants has been launched on 12.01.2016. A Mock TNPSC Group II Examination was conducted on 10.01.2016 at our College. Library has a separate cabin to access to internet with 6 computers. The Library has a separate web portal <https://sadakathlibrarymagazine.webs.com/> to know more about it.

The library subscribes to 66 reputed Journals. The College runs a Multidisciplinary journal Sadakath: A Research Bulletin.

The library houses 51 magazines, both in Tamil and English. It is obtainable in print format. There are 8 newspapers accessible in national and international circulation in the library every day. It is accumulated with 3,172 projects and theses/dissertations for the reference of the students.

There are 30 Braille books available for the visually-challenged readers. The Library is equipped with 566 audio/ visual resources (CD/DVD) and also encompasses 1,125 Back Volumes. The database in the library

is INFLIBNET - NLIST and DELNET. It is an additional privilege to access to 31,35,000 e-Books through N-LIST. Moreover, there are nearly 6,000 e-Journals which are accessed through the N-LIST. The library is fully automated since 2012 with AUTOLIB software version MS- SQL 6.0.

The Library has organized 27 programmes at state and national levels. A workshop was organized on behalf of the Department of Library on 29.01.2016. The topic was Writing Research Articles for Beginners. A Two-Day National Seminar on “Enhancing Professional Skills and Traits” was organized by the Department of Library and Information Science on 20.07.2018 and 21.07.2018. Bachelor of Library and Information Science (B.Lib.I.Sc) course was introduced in the year 2018-2019.

A new exclusive block with a built-up area of 12,000 square feet worth Rs. 2,00,00,000 has been inaugurated by Dr.K.Ponmudi, Honourable Minister for Higher Education, the Government of Tamil Nadu on 15.12.2021.

File Description	Document
Upload any additional information	View Document
Paste Link for additional information	View Document

4.2.2 Institution has access to the following: 1. e-journals 2. e-ShodhSindhu 3. Shodhganga Membership 4. e-books 5. Databases 6. Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Details of subscriptions like e-journals, e-books , e-ShodhSindhu, Shodhganga Membership etc	View Document

4.2.3 Average annual expenditure for purchase of books/ e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 3.11

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.98602	3.72474	4.99531	2.36596	3.50203

File Description	Document
Details of annual expenditure for purchase of and subscription to journals/e-journals during the last five years	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 7.44

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 291

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 *Institution has an IT policy covering wi-fi, cyber security, etc., and allocated budget for updating its IT facilities*

Response:

The IT infrastructure of the Institution is regularly updated. The requirements are obtained from the Departments as the first step. Based on the requirements, quotations will be drawn from three vendors. The vendor for the purchase of IT equipment will be decided after obtaining approval from the Secretary. The students will give feedback about the computers and other equipment which will be updated by the Hardware Engineer.

The Institution has 5 Computer labs and 432 Computers. There is 1 browsing centre and 32 high-speed internet FTTH connections with Wi-Fi facility. During the COVID-19 pandemic, the Wi-Fi connections were of great assistance to the teachers in handling online classes. The College has 100 licensed Office Windows 10 software, 1 CLARITY S Net Software at the Language Lab and 42 K7 Antivirus Software. There is a separate software namely Easy 5.0 for Students' Admission, Fees payment, and Examination purposes. There are 57 LCD Projectors and 5 Smart Boards. Video Conferencing facility is available in the Seminar Halls, Auditorium, e-Conference Hall and DC Meeting Hall.

The Library is fully automated with AUTOLIB-ILMS Software, which enables the hassle-free issue, submission, and monitoring of the sources. The Library also facilitates OPAC remote access to users.

A Special Gateway on the Institution's Website enables the online entry of CIA marks. The Canvas Instructure LMS in the Department of Chemistry facilitates the smooth conduct of Online Classes and Practical sessions.

5 High-end Printers, 2 Xerox Machines, 1 Dot-matrix Printer and 1 Toner Cartridge were purchased during the assessment period.

105 Acer VT Core i5, 6 Acer Veriton, 1 Dell Vostro system and 1 Dell Power Edge Server were purchased during the assessment period. 1 Panasonic 49" LED TV, 2 Seagate HDDs, 1 DDR3 2GB RAM, 1 HP Core i5 Laptop, 2 LED Monitors, 6 32 GB pendrives, 1 Zebronics Motherboard, 123 Batteries and 4UPS were also purchased.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 11:1

File Description	Document
Upload any additional information	View Document
Student - computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution.

Response: 750 MBPS

File Description	Document
Upload any additional information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.3.4 Institution has the following Facilities for e-content development

1. Media centre
2. Audio visual centre
3. Lecture Capturing System(LCS)
4. Mixing equipments and softwares for editing

Response: A. All of the above

File Description	Document
Upload Additional information	View Document
Institutional data in prescribed format	View Document
Link for Additional information	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the last five years

Response: 61.49

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
193.47	306.98	291.86	279.52	269.92

File Description	Document
Upload any additional information	View Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Response:

Infrastructure is the foundation or framework that supports a system, organization or Institution. Regardless of how it is created, an infrastructure must provide impressive structures to execute all the functions of an organisation. This response contains the systems and procedures adopted for campus up-keeping and optimal utilization of infrastructure. The descriptions not only explain the procedures of utilizing computers, IT, Infrastructure, furniture and other facilities, it also sets the stage for the maximum use of the above said infrastructure that may result in an absolutely conducive Academic Atmosphere. The rolled out systems and procedures aim at mitigating the gap between the complexities of modern infrastructure and the interactions by the stakeholders within the Institution.

Classrooms:

Classrooms are allocated as per the Time-tables framed by the respective Departments. The classrooms are enabled with ICT tools such as LCD Projectors and Smart boards. There are 57 classrooms in total. 45 of them are enabled with LCD Projectors. 5 of them are mounted with Smart Boards.

Utility:

The classrooms are of three different areas. The language classes (Part I & Part II) are conducted in classrooms with an area of 900sq.ft. The classes of the Commerce Department are also conducted in classrooms with an area of 900sq.ft. Other major classes are held in classes with an area of 600sq.ft each. The M.Phil and PG Classes are held in classrooms with an area of 300sq.ft each. The classrooms are also used for other governmental and non-governmental organizations for the conduct of several programmes and competitive examinations after obtaining prior permission. At the beginning of every academic year, the Principal allocates classrooms for the conduct of classes by each Department.

The classrooms are put to optimum use by the students of Shift I and Shift II. The classrooms are also utilized for the conduct of Add-on and Certificate Courses. Typewriting classes in collaboration with DoTE are also conducted in the available classrooms.

Laboratories:

The College has numerous Laboratories encouraging research activities among the students abiding by to its vision and mission. The Science laboratories such as Physics, Chemistry, Zoology, Microbiology and Computer Science are equipped with upgraded facilities and instrument. The Physics, Chemistry and Computer Science Laboratories are used by both UG and PG students.

The college also has separate laboratories and instrumentation rooms for research scholars belonging to Physics, Chemistry, Zoology and Computer Science streams. There is an exclusive wing allotted for Research Scholars that includes a Doctoral Committee Meeting Hall.

Language Laboratory and AV Hall:

The Computerized Language Laboratory is equipped with Clarity S Net software. The laboratory has 71 computers. The students of other departments also use the Language Laboratory to pursue their Non-Major Elective Courses. The Audio-Visual Hall is set up with an LCD Projector, a Television, a motorised screen, a DVD player, speakers and 75 Oxford Advanced Learner's Dictionaries.

Computer Science Laboratories:

The College is facilitated with seven Computer Laboratories with 338 computers with latest configuration. The Internet and Intranet services are used by the students belonging to Computer Science, Computer Applications and Information Technology Streams. Each laboratory is equipped with LCD Projectors and Smart Boards.

The Water and Soil Analysis Laboratory:

The lab is equipped with BOD Incubators, Flame Photometer, Water Analysis Kit, Conductivity Meter, TDS Meter, DO Meter, Digital Potentiometer, Calorimeter, Turbidity Meter and pH Meter.

Nutrition and Dietetics Laboratory:

The lab was established at a cost of Rs. 15,00,000/-. It has upgraded equipment such as Semi-auto Analyser, Electric Oven, Gas Oven, Doughing Machines, Freezer, Grinding Machines, Gas Stoves with secured centralised Gas connections and Refrigerators.

The Library:

The college has a State-of-Art Library that is open from 8.30 a.m. to 6 p.m. except Sundays to all the students and staff. The Library has reading spaces for both staff as well as students. It has Internet-cum-Photocopy centre and a Stack Room. There are fifteen computers, three barcode scanners, one barcode printer and one laser jet printer. The Library is fully automated with facilities such as e-Gate, bar-coded scanning and Online Public Access Catalogue (OPAC) and INFLIBNET

The Auditorium, Seminar Hall and e-Conference Hall:

They are accoutred with Audio-Visual facilities and are completely air-conditioned to conduct Meetings,

Workshops, Seminars, Conferences, Academic Festivals, Quiz Programmes and Exhibitions.

The College has a quadrangle to conduct student assemblies.

Maintenance of the Sports Facilities:

The grounds are levelled and cleaned using a bull dozer every year. Patches of shrubs and bushes are removed then and there by the labourers. Watering / curation / rolling of the fields and pitches are done on a regular basis. Cleaning of the sports equipment in the Indoor Stadium and Sports Gallery is also done periodically by the labourers. The Marker takes care of marking on the fields and pitches before the start of any competition / event. The expenditures for the maintenance of Sports Facilities are met with the Annual Allocation from the Sports Budget.

Medicinal Garden:

The Medicinal Garden was set up in the year 2014 covering 720sq. ft. It consists of over hundred varieties of medicinal herbs and shrubs.

Hostels:

Hostels are available for students coming from distant places. Two Hostels accommodate about 500 Girl students and one Hostel for Boys accommodates about 250 students. The Residential Sub-Wardens take care of the Students. The Hostels provide RO Water, Cots, Study Tables and Chairs, , Cupboards, Washing Sheds, Newspapers etc. Recreational facilities such as Televisions, Gymnasium, and Indoor Games are available. Generators and UPS ensure 24x7 power supply in the hostels. The Hostels have Libraries and Photocopy Centres.

The Facilities in the Departments:

The Departments have Computers, Printers, Scanners and High-speed Internet with Wi-Fi and UPSs. A team of hardware technicians and electricians regularly maintain these electronic and electric devices. The College has well-defined Systems, Procedures and Policies for the fruitful utilization of the above said facilities.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 50.81

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
1738	1705	1747	1924	1804

File Description	Document
upload self attested letter with the list of students sanctioned scholarships	View Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution and non-government agencies during the last five years

Response: 6.01

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
72	238	265	245	229

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freships besides government schemes in last 5 years	View Document
Institutional data in prescribed format	View Document

5.1.3 Following Capacity development and skills enhancement activities are organised for improving students capability 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology

Response: A. All of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefited by career counseling and guidance for competitive examinations as offered by the Institution during the last five years.

Response: 55.19

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2128	2735	1325	1462	2064

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases 1. Implementation of guidelines of statutory/regulatory bodies

2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 18.9

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
303	178	291	101	133

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch).

Response: 25.86

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 308

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 63.15

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
25	18	18	07	10

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: IIT/JAM/ NET / SLET/ GATE/ GMAT/CAT,GRE/ TOEFL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
42	27	28	13	14

File Description	Document
Upload supporting data for student/alumni	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 418

5.3.1.1 Number of awards/medals won by students for outstanding performance in sports / cultural activities at inter-university / state / national / international events (award for a team event should be counted as one) year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
19	132	109	102	56

File Description	Document
Number of awards/medals for outstanding performance in sports/ cultural activities at inter-university / state / national / international level during the last five years	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The Students' Council has been installed at our College to inculcate leadership qualities among the students. The Elections to the Students' Council were conducted on 11-07-2015, 01-07-2016, 14-07-2017, 20-07-2018 and 05-07-2019 respectively. A reservation of 50% was given to female candidates. Vice-Chairman and Secretary posts are reserved for female candidates. Students elect the Class Representatives through e-Voting. The Class Representatives elect the Office-bearers. Students elect their representatives in a democratic way. The Students' Council comprises Chairman, Vice-Chairman, Secretary, Joint Secretary and Class Representatives.

The Students' Council collected relief fund and materials worth Rs.1,25,850/- for the flood victims in Chennai and Cuddalore. A Disaster Management Committee was formed. Under this, the members have contributed Rs.2,00,900/- as flood relief fund in 2015 and 2016. The Students' Council collected Rs.10,00,000/- when Kerala was devastated by floods. Students collected Rs.3,00,000/- to help the victims of Cyclone Gaja.

The Students' Council has three social welfare schemes called SSHS, SHIFA and Manitham. Under SSHS, students voluntarily contributed funds worth Rs.2,86,255/- and 129 are the beneficiaries from 2015 to 2020. SHIFA provides medical aids. The Students' Council has collected money worth Rs.5,05,638/- and around 40 people were benefited. Manitham pampers the homeless on the streets. Students have volunteered to work in the noble cause.

To inculcate the work culture among the students, Earn While You Learn Scheme was launched. Fourteen students were working in 2020-2021. The remuneration given to them is Rs.100/- per day.

Two Office-bearers of the Students' Council and a PG Representative are representing at the CDC, the

Academic Council and the IQAC Steering Committee.

To nurture reading habit, Student Readers' Forum was formed for students on 05-08-2016 by the Students' Council. Four meetings were convened on 25-06-2017, 09-10-2017, 06-11-2017 and 03-01-2018. The Students' Council publishes a collection of poems every year such as Kaanal Meengal (2015), Kavi Pura (2016), Imai Sirai (2017), Kaalanathi (2018) and Vizhi Mozhi (2019) at the Students' Council Valedictory. The Students' Council organised debates on 03-10-2017, 09-01-2018, 08-01-2019 & 07-01-2020. The Students' Council in collaboration with the Youth Welfare Department organised 'Ilaiya Nila-18' in 2018. The Students' Council conducted a meeting on 06-08-2019 in collaboration with the Seethakkathi Tamil Peravai with Sahitya Akademi Awardees, Mr.S.Dharman and Janab. Kozhachal Yousuf as guests. The International Tamil Language Day was celebrated by the Students' Council on 21-02-2020.

Students have received driving licenses, PAN Cards, passports and voter IDs because of the initiative taken by the Students' Council. Blood donation camps by the Blood Donors' Club were organised on 24-12-2015, 31-01-2017 & 13-07-2017. The Students' Council organised a Mock Parliament and Yoga Awareness Programme on 29-06-2016. A Cancer Awareness Programme was conducted on 10-01-2018. A Self-development Centre called AGAM, was inaugurated on 18-08-2019. Through AGAM, special lectures were organised by the Students' Council and the guest speakers have spoken on 'Women's Social Welfare' (25-09-2019) and 'Women's Safety' (16-12-2019). The Students' Council celebrates International Women's Day.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

5.3.3 Average number of sports and cultural events / competitions organised by the institution per year

Response: 31.6

5.3.3.1 Number of sports and cultural events / competitions organised by the institution year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
08	41	32	41	36

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association / Chapters (registered and functional) contributes significantly to the development of the institution through financial and other support services.

Response:

The Alumni Association of Sadakathullah Appa College contributes to the development of the Institution through financial and other support services. The Alumni Association conducts an Annual Get-Together every year. The Annual Alumni Get-Together paves way to elicit pertinent feedback and suggestions regarding the development of the institution.

For the academic year 2015-2016, Annual Get-together was organized on 07/02/2016. The Alumni participated in the interaction with the NAAC Peer Team members on 04/11/2015 which was instrumental in getting 'A' Grade with CGPA of 3.40. The Alumni took part in Boards of Studies along with the other university nominees and academic experts to help to enrich the new syllabi on 04/02/2016 and 05/02/2016. The Alumni contributed Rs.25,00,000/- to construct a Sports Pavilion to give a spectacular glimpse of all sports events. The Alumni Association sponsored for the Annual Ifthar Get-Together event on 07/07/2015 to promote communal harmony.

The Alumni Association donated Rs.50,000/- to the college and Rs.5,00,000/- for the construction of Indoor Auditorium on 05/02/2017. On 28/06/2016, the Alumni Association sponsored the event, annual Ifthar Get-Together. The Alumni took part in the Boards of Studies which were held on 10/08/2016 and 02/02/2017 to update the syllabi. For the academic year 2017-2018, the Alumni Association sponsored Ifthar Get-Together on 20/06/2017. On 03/03/2018, they donated Rs.1,00,000/- for the establishment of the Tamil Chair at the Harvard University and the cheque was handed over to the Honourable Chief Minister of Tamil Nadu. The Alumni attended Board of Studies meetings on 07/02/2018 conducted for all U.G. Programmes.

For the academic year 2018-2019, the Alumni took part in the Board of Studies Meetings on 06/10/2018 and 18/02/2019 for UG Programmes and on 05/10/2018 and 03/12/2018 for P.G. Programmes in finalising the new syllabi. The Board of Studies meetings were held on 28/02/2020 for all U.G. Programmes and on 02/03/2020 for all P.G. Programmes. The alumni assisted the faculty in fine tuning the new syllabi. The Alumni attended Board of Studies meetings for all UG Programmes and PG Programmes on 29/02/2020 and 02/03/2020 respectively. The Alumni actively assisted the faculty members to contribute to the framing of new syllabi. For the academic year 2020-2021, the Alumni Association donated Rs. 10,00,000/- for constructing a Ceremonial Arch at the entrance of the college.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

5.4.2 Alumni financial contribution during the last five years (in INR).

Response: E. <2 Lakhs

File Description	Document
Any additional information	View Document
Link for additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Response:

Criterion VI - Governance, Leadership and Management

The governance of the institution is reflective of an effective leadership in tune with the Vision and Mission of the Institution.

Response:

Sadakathullah Appa College, founded by the Muslim Minority Community, is named after the Arabic scholar Sadakathullah Appa in 1971. The incredible visionaries envision academic excellence in the interest of the stakeholders, society and the nation at large. The Vision of the College is to provide quality higher education to all sections of the society. It is equally committed to inculcate the students with spiritual and moral values. The College aims at producing good and useful citizens worthy of the great land.

The Mission of the College is :

To offer Undergraduate and Postgraduate courses in Humanities, Arts and Sciences

To undertake, initiate and promote research both pure and applied at M.Phil/Ph.D levels.

To offer extension services.

The Vision and Mission of the Institution reflect the objectives of the Higher Education Policies. After the Third Cycle of NAAC Accreditation, the College has introduced 16 new programmes. Being an Academic Institution of higher learning, the primary goal is to offer quality education from the UG level to the Research Level. There are 9 Research Centres with 53 Research Guides. 148 scholars have registered for Doctoral Research. Out of the 172 faculty members, 89 faculty members have obtained Ph.D degrees. Under Sadakath Outreach Programme, 5 villages have been adopted. Under the Unnat Bharat Abhiyan Scheme the college has been sanctioned Rs. 50,000.

QUALITY POLICY

Sadakathullah Appa College is committed:

To produce law-abiding and productive citizens befitting this nation;

To provide quality education in the fields of Arts, Sciences and Humanities;

To provide training that would make the members of society aware of the latest trends in various fields;

To inculcate spiritual and ethical training so that those who pass out of the portals of this Institution live as matured, free-thinking and positive individuals with an all-round personality with continual improvement.

The College is run by the Sadakathullah Appa Educational Society. The Managing Committee comprises President, Secretary, Treasurer, Members and 54 Patrons. The Principal is given a free hand in executing academic matters. The Principal and a team of dedicated faculty members lead the College towards the attainment of the Vision and Mission. The Principal is supported by the various Administrative Heads. The Faculty Heads develop the Departments to ensure and sustain excellence with the support of the Faculty members. The College grooms administrative quality by involving teachers and students. The Vision and Mission of the Institution are realized through the various Committees, Boards and Cells formed.

The Institution proposes to celebrate the Golden Jubilee in the 2021-2022 academic years. Several Developmental plans have been drawn up to augment infrastructure and enrich resources. The College is releasing a Souvenir to showcase the achievements over the years. The Alumni Association contributes

Rs.15 lakh for the construction of the Golden Jubilee Arch.To mark the Golden Jubilee Year, Conferences and Seminars are planned.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

6.1.2 The effective leadership is reflected in various institutional practices such as decentralization and participative management.

Response:

Decentralization and Participative Management

Sadakathullah Appa College, an Autonomous Institution, abounds with activities. Across the campus and departments, in pursuance of knowledge, the Management, Principal and faculty serve students and the society.

The Management vests power and authority with the Principal. He, in turn, being the Head of the Institution, disperses duties and responsibilities accordingly. Thus, the organogram helps the Institution function smoothly catering to the needs of the stakeholders/students/society.

The Academic Calendar is prepared by an exclusive team of faculty. The Calendar Committee, in consultation with the HoDs, plans the working days, examination days and conduct of Seminars/Workshops/Conferences/Guest Lectures.

The 57 Committees make sure that every department functions without the hurdle of red-tapism.

The college system is thus that every teacher becomes an acolyte to the Principal, and the Managing Committee so as to ensure regularity on campus and among students.

The 57 committees that function at the behest of the Principal make sure that the needs of the Institution across the board are fulfilled. There are 6 Deans at the college to look into various academic activities on the campus. The HoDs, with their responsibilities, steer the departments adhering to the rules and regulations.

The IQAC Steering Committee is one of the academic advisory bodies. At the meeting held on July 30, 2019, the Steering Committee discussed short-term and long-term plans and to ensure quality in all academic ventures.

Case Study:

- The Examination Committee serves the Institution untiringly.
- The office of the Controller of Examinations conducts internal, external and practical examinations every semester. It conducts speed tests for the final year students with arrears to help them complete their programmes.

The Managing Committee is progressive and participative. It meets on Tuesdays and Fridays. With the demarcation of participation and interference, the College Management actively takes part in the various academic activities of the Institution. The Governing Board meets twice a year to discuss and approve the resolutions of the CDC, BOS and Academic Council.

The Managing Committee meets the faculty to discuss and review the progress. Also, it holds meetings

with the Representatives of the Students' Council every year to fulfil their needs and to redress grievances. The Managing Committee graces the Annual Alumni Get-Together and Parent-Teachers Association meetings with their presence.

The Managing Committee makes its presence felt in the activities such as Debates and Pattimandram in Tamil during Pongal Celebration, Islamic Quiz, National and International Seminars, Workshops, Conferences, Endowment Lectures and Guest Lectures conducted by various Departments.

The Managing Committee contributes generously for the welfare of the Institution through the 105 Endowments. Endowment Scholarships are distributed to meritorious students every year.

File Description	Document
Any additional information	View Document
Link for strategic plan and deployment documents on the website	View Document
Link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

A variety of quality assurance processes are institutionalized strategically to enhance the teacher quality, curriculum delivery and research.

PERSPECTIVE PLAN:

- The Academic Calendar is uploaded on our College Website in the beginning of the year.
- FDPs are conducted by the IQAC to help the faculty in improving professional skills, research and administrative activities.
- The Student Induction Programme helps the freshers to prepare for the transition and face the academic challenges.
- The Students' Council inculcates leadership qualities. The office-bearers and class representatives are elected through e-voting. The volunteers of the council collected relief funds and materials for the flood victims. The Managing Committee meets the Council Representatives to fulfill their needs.
- The Staff Council consists of the Principal, the Vice-Principal, Administrative Heads and HODs decides on the academic activities.
- The Boards of Studies meetings are conducted for the revamping of the syllabi once in three years. University Nominees, Subject Experts, Industrialists and Alumni participate and offer suggestions to enrich the syllabi.
- The Academic Council meets to approve the Curriculum designed by the BOS. The Principal is the Chairman of the Council and the members include are the University Nominees, Experts from outside the College, Senate Member, all the Heads of the Departments and the Student Representatives.
- The Governing Board comprises the Managing Committee, the University Representatives, the Controller of Examinations, the Deans, the IQAC Coordinator and the Bursar. The Board meets twice a year. It gives the final approval for the academic activities.

- The career-oriented courses provide the students a platform to build their careers. Innovative courses such as CALL and A Practical Course in Spoken English are offered by the Department of English.
- The CBCS facilitates the offering of Skill Enhancement Courses and Discipline Elective Courses to realize Graduate Attributes. Admission process is done online based on the policies of the Government of Tamil Nadu.
- The fully automated Library has facilities such as e-Gate, bar-code scanning, AutoLib Software, OPAC and Inflibnet/N-list.
- Academic Audit is conducted every year. The audit observations help for the institutional improvement.
- The Planning and Evaluation Committee meets to plan and execute academic activities.
- The Digital Learning Centre enrolls students to take up NPTEL/SWAYAM Online Courses to promote the concept of heutagogy.
- The Mentor-Mentee Scheme is in place to offer guidance, encouragement and support to the mentees.
- The Automation of the Examination System simplifies the hall allotment and seating. The CIA Test marks are entered online. The students can download their hall tickets from the college website. The results are published online and the students can apply for revaluation online.
- The Centres for Research inculcate the urge for research and facilitate a quality platform for the faculty and research scholars.
- Best practices: Earn While You Learn Scheme, Students' Self-Help Scheme and Students' Help in First Aid are the Student Support Initiatives and 'Manitham' – a public-spirited humanitarian movement-provides food and shelter for the homeless people.

File Description	Document
Any additional information	View Document
Link for additional information	View Document
Link for Strategic Plan and deployment documents on the website	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Response:

Sadakathullah Appa College has a well-defined organizational structure for governance.

Organizational Structure of the Institution:

? The Managing Committee:

The College is run by the Sadakathullah Appa Educational Society which frames policy on admission of students, introduction of new programmes, recruitment of staff, resource mobilization and construction of new buildings. The President, the Secretary, the Treasurer and the Members of the College Managing Committee contribute to the development of the Institution.

? The Governing Board

Governing Board plans, monitors and ensures the effective functioning of the Institution. All the draft proposals presented at the CDC, BOS, The Academic Council, The Finance Committee and other non-statutory bodies are discussed and approved by the Governing Board.

? Boards of Studies

The role of the BOS is to frame the CBCS syllabi with a focus on course outcomes and graduate attributes. Reviewing and updating the syllabi every 3 years is the significant activity of Boards of Studies.

? The Academic Council

The Academic Council provides approval for the syllabi and Examination Pattern. The Council approves the recommendations proposed by the BOS and offers suggestions. Meetings of the Academic Council are held twice a year.

? The Principal

The Principal is the managerial and the academic head of the Institution. Vice-Principal, Deans, Academic/Non-Academic, the IQAC Coordinator, the Controller of Examinations, the Bursar and the Heads of the Departments assist the Principal in administration.

? Vice-Principal

The Principal is assisted by the Vice-Principal of Unaided Courses. The Vice-Principal looks after the academic matters relating to Unaided Programmes in consultation with the Principal.

? The Deans

The Deans of Arts and Sciences design the course structure and coordinate the meetings of the BOS. Also, they arrange to conduct the CDC, the Academic Council and the Governing Board.

The Controller of Examinations

The Office of the COE designs the evaluation system and procedures in consultation with the members of the Examination Committee and is responsible for the conduct of the CIA Tests, the Semester Examinations and the publication of results on time.

? The Heads of the Departments

The Heads of the Departments support the Principal in executing the academic activities. They carry out the departmental activities with the support of the teachers and assess the progress.

? Internal Quality Assurance Cell

The IQAC focuses on the overall quality enhancement, initiates innovative practices and devises programmes and activities to set standards in Teaching Learning and Evaluation.

? The Finance Committee

The Finance Committee comprises the Secretary, the Principal, the Bursar and a Senior Teacher. It formulates the annual budget for allocating funds for the purchase of books and journals, construction of buildings, modernisation of Laboratories and creation of other infrastructural facilities.

Service Rules & Procedures

Standard Operating Procedures are formulated for various academic and administrative activities. HR Policy and Administrative Manual contain rules and regulations, roles and responsibilities and norms and procedures for recruitment, selection, incentives, promotion, training and the up keeping of the campus.

File Description	Document
Any additional information	View Document
Link to Organogram of the Institution webpage	View Document
Link for additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format	View Document
ERP (Enterprise Resource Planning) Document	View Document
Any additional information	View Document
Link for additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff and avenues for career development/ progression

Response:

Faculty Empowerment Strategies

The Management has devised several welfare measures for the benefit of both teaching and non-teaching staff. These measures include:

- The Employee Provident Fund is maintained with returns as per Government rules to benefit the teaching and non-teaching staff.
- Defined Contribution Pension Scheme is in place for grantable staff who have joined services after 1st of April 2003.
- Group Insurance Scheme, Gratuity Funds, ESI Benefits and Mediclaim provisions are also available for employees.
- Maternity Leave with a nine month salary is sanctioned.
- Leave on Medical Certificate for seven days per year is sanctioned to the unaided faculty.
- A month's salary as cash bonus is given to the non-teaching staff during Ramadan.

- Unaided staff members can claim festival allowances.
- The NSS units conduct free Annual Health Check Up, Eye Check Up and Dental Check Up Camps for the teachers.
- Free hostel accommodation is provided for the Sub-wardens.
- Two sets of uniforms are given to the support staff every year.
- The Canteen provides food and refreshments at subsidized rates.
- Canteen Staff can avail of Salary Advance.
- Preference is given to children of teaching and non-teaching staff in admission.
- Jobs on compassionate ground are offered to family members of non-teaching staff.

Faculty Empowerment Schemes

- An incentive of Rs.5000/-, Rs.2000/- and Rs.1000/- is given to Unaided faculty members who complete PhD, NET and SET respectively.
- Unaided faculty are designated as Assistant Professors and are given attractive remuneration.
- The faculty who hold additional administrative responsibilities are given remuneration.
- The Institution provides seed money to faculty for undertaking Minor Research Projects.
- Incentives are provided to the authors who publish research articles in reputed journals.
- Unaided staff are allowed to attend Seven-Day FDPs.
- Competitions are conducted for faculty to showcase innovative inventions and projects.
- Academic Freedom is granted to teaching faculty.
- Each department is equipped with Wi-Fi, Computer and the Internet facilities to help the faculty in academics and research.
- Email addresses using the domain name of the Institution are provided to the teaching faculty.
- On-Duty is granted for aided and unaided faculty for research activities and also for participating in seminars, conferences, workshops etc.
- Workshops and Training Programmes are conducted regularly to enhance professional skills.
- Orientation Programmes and Motivational Lectures for teaching and non-teaching staff are arranged at the beginning of the academic year.
- Free Registration is done and Refreshments are provided to staff towards attending seminars, webinars, workshops conducted by the college.
- The Salary for Staff Members was released by the Managing Committee every month despite the financial difficulties during the Covid-19 Pandemic.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 26.28

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
87	15	16	0	87

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for additional information	View Document

6.3.3 Average number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during the last five years.

Response: 7.4

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
18	07	04	05	03

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).	View Document
Reports of Academic Staff College or similar centers	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for additional information	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 38.96

6.3.4.1 Total number of teachers attending professional development Programmes, viz., Orientation

Programme, Refresher Course, Short Term Course, Faculty Development Programmes year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
123	32	42	98	16

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
IQAC report summary	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for additional information	View Document

6.4 Financial Management and Resource Mobilization**6.4.1 Institution conducts internal and external financial audits regularly****Response:****FINANCIAL MANAGEMENT AND RESOURCE MOBILIZATION****INSTITUTION CONDUCTS INTERNAL AND EXTERNAL FINANCIAL AUDITS REGULARLY**

The college has a well-organized setup to look into the matters related to finance. A Finance Committee has been formed in order to allocate the funds received by the college to various sections. Moreover, Internal as well as External Audits are conducted regularly in order to maintain regularity in the transactions and to ensure integrity. The financial audits confirm the effective utilization of the financial resources.

The Finance Committee

The Finance Committee comprises the Secretary who is the Chairman, the Principal, the Bursar and a senior faculty. The Finance Committee meets regularly and prepares the annual budget. During the last five years, the Finance Committee meeting was held eight times. The allocation of funds under various heads is placed by the Principal at the Staff Council meeting. The requirements of the College Office, the Departments, the Library and the Office of the Controller of Examinations are discussed at the Staff Council meeting. Adequate funds are released to each Department for the purchase of books and equipment, the conduct of seminars and to spend on other requirements. Purchases are made as per the guidelines and regulations provided by the UGC. Stock and Stock Registers are maintained by the respective section and are verified periodically by the Stock Verification Committees.

The Internal Audit

The Internal Audit is conducted by the College Auditor at quarterly intervals. The Internal Audit for day-to-day transactions and accounts are carried out and Audits are done by the Auditor. The College Office

maintains different heads of accounts for various purposes. The Auditor certifies the accounts and presents the Audit Report to the Managing Committee for approval. The Managing Committee seeks explanation from the sections concerned in case of any anomalies. Objections are raised during the Audits and corrective measures are taken.

The External Audit

The External Audit is conducted by the Office of the Regional Joint Director of Collegiate Education, Tirunelveli. An External Audit by the Accountant General Office, Chennai, is also conducted. The Office of the Regional Joint Director of Collegiate Education conducted JD Audits in 2017, 2018 and 2019. There were no objections raised during these Audits.

The College uses the Public Finance Management System (PFMS) and Integrated Financial and Human Resource Management System (IFHRMS) of the Central Government and the State Government in order to manage and distribute the funds allocated by these Governments. The accounts for the funds received from the Government pertaining to the UGC and through other sources are settled without dispute or objections.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropists during the last five years (not covered in Criterion III and V) (INR in Lakhs)

Response: 192.54

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
46.25	32.02	41.02	32.05	41.2

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Annual statements of accounts	View Document
Link for additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Fund Mobilisation

The College mobilizes resources through several avenues. Grant-in-aid salary for Aided Faculty is received from the Government of Tamil Nadu. Fees received from the students of Self Financing stream is used to provide salary for the Faculty of the unaided stream. Besides, the college also taps funds from all possible sources including the Government and its agencies. Autonomy Grants of Rs.20,00,000/-was sanctioned by the UGC. The ICSSR has released a seminar grant of Rs.1,25,000/- to the Department of Commerce. A sum of Rs. 5,00,000/- was sanctioned as Additional Assistance –Reimbursement for the development of infrastructure. The UGC has provided funds for undertaking Major-Minor projects. Funds were received by the Departments of English, Tamil, Commerce, Chemistry, Computer Science and History for conducting Seminars/Conferences/Workshops. The UGC provides funds to facilitate the conduct of Career Oriented courses.

Rs.1,27,450 and Rs.2,00,000 was sanctioned as Travel Grant for the faculties who presented papers at International Conferences .The college has a well-defined procedure which clearly specifies the modus operandi for receiving funds from Alumni and PTA.. Scholars are encouraged to apply for funds from TNSCST. The Research Scholars have received stipend from the Department of Higher Education, Government of Tamil Nadu and the Government of India.

The Principal has sole responsibility for planning, implementing, managing and assessing all programmes and activities related to fund raising. However, the Principal forms a committee to supervise and approve the fundraising communications, activities, events, and programmes for the purpose of raising funds from all individuals and entities. After careful scrutiny of the requirements of every Department, an overall budget is prepared for presentation before the Finance Committee that was formed as per the UGC Guidelines. The Committee then details on the individual items of the budget. In rare cases, revised budget is requested from the Departments. Once the budget is approved by the Finance Committee, the same is presented before the Governing Body for its final approval. The Students' council contributed a huge amount of Rs.10,00,000/- for the flood relief funds to Kerala in 2018.The Former Member of Parliament Mr. Muthukaruppan donated an amount of Rs.25,00,000/- from the MP Funds for the infrastructural development of the Institution.

The Departments and the Research Centres are communicated about the approval of their budgets. However, the college keeps close track of the expenditures of the departments. The Departments can approach the college at any time for non-budget expenditures which will be considered on the basis of the merit of the proposal. The Audited Statements are presented at the General Body meetings of the College Managing Committee. The Financial statements are also regularly submitted to the RJD office. The Utility Certificates for all the funds sanctioned by the UGC are also regularly submitted to the UGC. The Patrons, the Endowments, the Faculty and the retired staff contribute financially to the growth of the Institution.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes visible in terms of – Incremental improvements made for the preceding five years with regard to quality (in case of first cycle) Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives (second and subsequent cycles)

Response:

Response:

The IQAC, established in 2006, channelizes all efforts and measures of the Institution towards promoting holistic academic excellence. It ensures and sustains quality in teaching, learning, evaluation, administration, co-curricular and extracurricular activities.

A Seven-Day Workshop on “e-Content Development using Pedagogical Tools for Online Teaching” was conducted to train the faculty in e-content development using OBS and Mind Mapping using Mind Master. The FDP has taught the faculty on using LMS such as Google Classrooms, Canvas Google Forms, YNAW, etc. They were also trained in generating e-Certificates in Desktop and Android platforms. The teachers submitted their e-Assignments every day for assessment.

An Online Coordination Committee was constituted to monitor the online classes and to consolidate attendance. The Assignments submitted by students were received and evaluated accordingly.

To handle online classes effectively, the Four Quadrant techniques were adopted. The Calendar Committee prepared an Academic Calendar to plan the online courses to be delivered and to fix time periods for conducting three CIA Tests of one hour each and the Semester Examinations for three hours. Three CIA Tests were conducted online.

The faculty sent the e-content, PPTs, Audio Clippings etc prepared to the CoE Office. For the enrichment of Digital Learning, SWAYAM-NPTEL Local Chapter has been adequately equipped with digital resources.

NPTEL Local Chapter has a tie-up with IIT Bombay and IIT Chennai to offer online certificate courses and Spoken Tutorials conducted by the eminent faculty of the IITs. 750 students have completed NPTEL Courses. 34 of our faculty have completed Online Courses and 13 have been recognized by the Ministry of Education as Nationalized Mentors. The Local Chapter has been ranked at the 6th place nationally under Arts and Science Colleges.

Seed Money and Incentives for Research Development:

Seed Money is provided for doing Minor Research Projects. Interface Meetings with Subject Experts were organized from 19.09.2019 to 23.09.2019 to finalize the proposals. 38 proposals were received and 33 proposals were sanctioned with Rs. 5,000/- and Rs. 10,000/- respectively.

The faculty are encouraged with incentives for publishing articles in reputed journals and granted OD for presenting papers and acting as resource persons.

In 2016-2017, 129 research papers have been published, 126 papers have been presented and 65 faculty have acted as resource persons. Two faculty have presented papers abroad and one teacher has published a book abroad. One faculty has also worked as a Post Doctoral Fellow at two foreign Universities. Also, many faculty have published papers with remarkable citations, h-index and i10-index.

During 2019 - 2020, 44 Scopus indexed research papers have been published by our faculty.

Our faculty have received funds under UGC XII Plan amounting to Rs. 15,90,000/- for doing Minor Research Projects.

113 research papers have been published in Scopus/WOS, UGC-CARE Indexed Journals with impressive impact factors. 196 research articles have been presented in National and International Conferences/Workshops/Seminars during the academic year 2019-2020. Research is facilitated by

infrastructural and administrative support.

The Question Banks for the UG and PG Programmes were created as per Blooms Taxonomy.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

Response:

The teaching-learning progress is reviewed through Internal and External Academic Audits are conducted in accordance with the audit procedures of the BSI. Based on the recommendations of the academic audit conducted by the IQAC, the following measures are taken:

- Lesson Plans for every semester is prepared by the teachers
- Student Tutorial and Mentoring Record is maintained and their performance is monitored through the Mentors
- The Departmental Objectives are measured and determined

The Curriculum Development Cell designs the Course Structure for every course, the examination procedures and the pattern for evaluation. The IQAC supervises quality sustenance by carrying out the quality initiatives proposed by the CDC. Academic audits are conducted by the ISO to ensure the accomplishment of the tasks.

The IQAC contributes to institutionalizing quality assurance strategies and processes by promoting and examining quality in teaching, learning, evaluation, administration, co-curricular and extracurricular activities. It further inspects the functioning of the College Office, the Office of the COE, the Library and the Attendance Department. The IQAC coordinates training programmes for the teaching and the administrative staff. It elicits feedback on courses, teachers, various services and the facilities offered.

The Staff Council aids the Principal to plan and execute the day-to-day activities. The Governing Board, the Academic Council, the CDC and the BOS bestow to academic excellence. The Research Promotion Committee designs research activities and evolves research programmes.

To apprise of the teaching-learning process and to affirm the learning outcomes, the IQAC introduced OBE on the basis of LOCF and drafted Continuous Internal Assessment Strategies for realizing the POs and PSOs. The IQAC prepares Academic Policy that includes policies, duties, rules and responsibilities for the Administrative Heads.

Initiatives for Online Teaching:

The IQAC has taken trenchant measures to heighten the potential of ICT enabled teaching & learning. It

has taken initiatives for online teaching when offline classes were infeasible due to the pandemic.

- A one-week FDP on e-Content Development for modern era teaching and learning was organized by the IQAC from 19.07.2020 to 25.07.2020. The FDP familiarised the faculty with ICT Tools that help in conducting the classes with ease. 127 participants were benefited out of this programme.
- The Institution has made mandatory the completion of one course at least under SWAYAM-NPTEL. Many faculty have completed NPTEL courses as well.

FDPs organized by the IQAC:

- A Two-day FDP on “Emotional Intelligence” (20&21.10.2016), a Two-day FDP on Teaching Techniques (15&16.03.2018), both in collaboration with ICTAT (ICT Academy of Tamil Nadu).
- A Two-day FDP on Creative Thinking (17&18.09.2018) in collaboration with the ICT Academy.
- A NAAC sponsored two-day National seminar on Quality Enhancement in the Contemporary Higher Education Scenario (07&08.02.2017).
- One-day Faculty Training Programme on Stress Management & Time Management (03.02.2018).
- A One-day Faculty Orientation Programme on Effective Communication in English (05.01.2019).

The IQAC takes care of assessing the teaching-learning progress at regular intervals by interacting with the teachers and students. Based on the suggestions, necessary measures are taken to amend it.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.Any other quality audit recognized by state, national or international agencies (ISO Certification)**

Response: All of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Sadakathullah Appa College (Autonomous) is known for trail-blazing welfare measures for the students, faculty and the staff. Gender equity is strictly adhered to on the campus.

Boys and girls are given admission in accordance with the regulations of the college and the Government of Tamil Nadu.

The Women Harassment Prevention Cell with 10 faculty, ensures the safety of girls on the campus. The surveillance cameras monitor the movement of students to ensure that all are safe. The Discipline Committee does the follow up activities. The Anti-Ragging Committee ensures that a cordial relationship is in place among the students on the campus including the girls' and boys' hostels. The emergency toll free numbers are displayed on the hostel notice boards. Besides, the Campus Monitoring Committee is on vigil during lunch and intervals.

The curriculum is designed accommodating Women's Studies. Both boys and girls are involved in co-curricular activities. Dhoti Day and Saree Day are celebrated. The college celebrates Women's Day on the 8th of March every year with interesting programmes. The Women's Counselling Cell, AGAM-Self Development Centre and the IQAC of our college organized a programme on the theme, "Nevertheless, She Persisted...A Journey of our She-roes" on 09.09.2020. The Department of Nutrition and Dietetics gives special talk for pregnant women on diet, health, hygiene and counselling sessions regularly.

The hostel facilities, two for girls and one for boys, on the campus are with good ambience. The girls' hostels are strengthened up with a woman faculty as its sub-warden. In the boy's hostel, a male faculty is the sub-warden. The surveillance cameras in the hostels strengthen up the security aspects. A woman faculty accompanies the female students if the latter want to go shopping.

There are separate Canteens and Prayer Halls for boys and girls available. Every wing accommodates separate washrooms for boys and girls.

There are 88 male and 91 female faculty and 46 male and 25 female non-teaching staff.

The women faculty are vested with the responsibilities such as Deputy Controller of Examinations, Deans of Digital Learning, Students' Affairs, Sports, AISHE & ARIIA Coordinators, Heads of the various Departments, Research Heads, Women Counsellor and Physical Directress. It ensures that the Institution adheres to gender equity.

The Sports Team, with equal contribution of boys and girls, have won many laurels.

In the IQAC, Deans' and COE Offices, female staff are appointed to empower them.

In the Students' Council, women are given equal opportunities to represent students on a par with male students. The posts of Chairman and Joint Secretary are held by male students while the posts of Vice-Chairperson and Secretary are given to girl students. The Equal Opportunity Cell ensures everyone is treated equally irrespective of the gender.

File Description	Document
Specific facilities provided for women in terms of: a.Safety and security b.Counselling c.Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Waste Management

The Institution is committed to proper management of all types of waste such as solid, liquid, biomedical, electronic and radioactive. The institution bears the environmental responsibility to preserve the Eco system. To realize this, janitors have been employed and they work in shifts.

Solid Waste

The solid waste from every classroom, laboratory and hostel room on the campus is collected and segregated into bio and non-biodegradable waste. The degradable waste is dumped in a pit for

vermicomposting. The vermicomposting process is assisted by the Department of Zoology.

The non-biodegradable waste is either incinerated or handed over to the municipal/ corporation staff. If there is excess food in the hostel mess, it is distributed to Care homes.

Liquid Waste

The liquid waste from the laboratories of Chemistry and Microbiology is treated through a liquid waste management system. A treatment plant has been installed with activated carbon filtration technology. The liquid waste collected through the Reverse Osmosis systems and the hostel is diverted to the nearby gardens.

Bio-medical Waste

The bio-medical waste from the laboratory of Microbiology is handed over to the municipal / corporation authorities.

e-Waste

Electronic waste, which accumulates (from the Department of Computer Science and other Departments) on the campus, is also properly managed. The parts of computers that are still in working condition are transferred to other Departments that are in need of them. Ex: RAM, SMPS, monitors and hard disks.

Parts of the computers are used in classroom demonstration for students who have enrolled themselves for the Certificate Course in Hardware and Networking. Electronic scrap is sold to vendors.

e-Waste Recycling

Old inverter batteries are exchanged for new ones from vendors.

Hazardous Chemicals and Radioactive Waste

All kinds of acids are stored in separate racks in trays filled with sand so as to avoid any untoward incidents. The usage of radioactive materials in the practical classes is avoided to keep up with the Institution's interest on environmental protection.

File Description	Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Geotagged photographs of the facilities	View Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting

2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any additional information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Details of the Software procured for providing the assistance	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The Institution has taken efforts to provide an environment concerning tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities. The initiatives include:

- Voters' Awareness cum Corruption and Black Money Eradication Programme has been organized on 25.01.2017.
- The members of the Blood Donors' Club help the needy during exigencies. Blood Donation Camps were organized on 24.12.2015, 13.07.2017 and 31.01.2017.
- An Eye Check-up Camp was organized in collaboration with Vasan Eye-care and Aadithya

Properties on 08.02.2016.

- Eye Camps, Medical Camps and Cleaning of the Mosque were conducted in the adopted villages under Sadakath Outreach Programme on 27.10.2015 and 28.10.2015.
- Saplings were planted during the Independence Day, the Republic Day , International Forest Day (21.03.2017) and National Birds Day (05.01.2018) to create awareness on global warming and deforestation.
- The NSS volunteers and two Programme Officers participated in the Mission ‘Clean Thamirabarani’ on 22.09.2017. 75 volunteers took part in this programme.
- International Women’s Day was celebrated on 08.03.2018.
- Ifthar Get-together was organized on 07.07.2015, 28.06.2016 and 20.06.2017 to promote communal harmony.
- The Department of Tamil conducts three Endowment Lectures every year – WAVOO Endowment Lecture (on 12.12.2015, 31.12.2016, 30.12.2017, 29.12.2018 & 17.12.2019), Sadavadani Seyhuthambi Pavalar Endowment Lecture (on 13.02.2016, 11.02.2017, 10.02.2018, 09.02.2019 & 15.02.2020) and Alhaj. L.K.S. Mohamed Meeran Mohideen Tharahanar Endowment Lecture (on 13.01.2016, 11.03.2017, 10.03.2018& 09.03.2019).
- The Endowment Scholarships are provided to the needy students irrespective of religious differences.
- International Tamil Language Day was celebrated on 21-02-2020 in association with the Students’ Council.
- The Alumni Association has donated One Lakh Rupees for the establishment of the Tamil Chair at Harvard University. The cheque was handed over to the Chief Minister of TamilNadu on 03.03.2018.
- Manitham, Students Self Help Scheme and Students Help In First Aid cater to the needs of the students and the neighbourhood.

Important days observed include:

- World Water Day (22.03.2016)
- National Yoga Day (29.06.2016)
- Dr. A.P.J. Abdul Kalam’s Remembrance Day (27.07.2016)
- National Voters’ Day (25.01.2017).

The Awareness programmes conducted are:

- Programme on Nutritious Food for Women’s Health (30.01.2017)
- Programme on Road Safety (19.09.2016)
- Cancer Awareness Programme (27.10.2017)
- World Health Awareness Rally (11.10.2017).
- A film Neerindri Amaiyaa Ulagu promoting water preservation was screened on 11.01.2017.
- Swachh Bharat Rally on Save Water on 11.07.2019 and a Street Play on Plastic Awareness was screened on 12.07.2019
- Diet and psychological counselling to pregnant ladies and mothers of Anganwadi Children on 22.08.2019 & 11.10.2019
- Awareness on Rainwater Harvesting given on 01.10.2019 & 26.02.2020.
- Awareness on Dengue given on 03.10.2019. Nilavembu decoction was distributed.
- Child Abuse Awareness on 24.01.2020
- Hygiene Activity for School Children on 06.02.2020

- Plastic Awareness on 22.10.2019, 23.10.2019 & 05.03.2020 in the adopted villages.
- The Volunteers of the Red Ribbon Club paid a visit to Hope Foundation (Home for HIV Infected Children), Tirunelveli on 01.10.2019.
- A Street Drama on AIDS/HIV awareness was held at Aarampannai on 06.03.2020.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The Institution has taken due care to sensitize students to the constitutional obligations including values, rights, duties and responsibilities. The college organizes a six-day Student Induction Programme for the freshers to know their duties and responsibilities. Moral and Deeniyath classes are conducted to nurture moral and spiritual values.

The Students' Council helps students develop leadership qualities and realise their citizenship rights. The Office-Bearers are elected in a democratic way. The Elections to the Council was conducted through e-voting. A reservation of 50% is given to female candidates.

- Volunteers collected relief fund and materials for flood victims in Chennai and Cuddalore.
- The College is honoured with Vellathai Vendra Manitha Neya Kalluri award on 31.01.2016.
- Students received passports and driving licenses through the Council.

The NSS units are vibrant in teaching duties and responsibilities of a citizen to students.

- A Voters' Awareness cum Corruption and Black Money Eradication Programme (25.01.2017).
- A special camp for Voter ID registration from 04.07.2017 to 06.07.2017. 200 students registered for their voter IDs.
- National Voters' Day (25.01.2018).
- National Unity Day (31.08.2018).
- Blood Donation camp (03.07.2019)
- Road Safety Awareness Programme (05.09.2019)
- Swachhata Hi Seva for a clean Tirunelveli (03.10.2019).
- A Guest Lecture on Human Rights (10.12.2019).
- Pan Card Mela (03.10.2019, 10.10.2019 and 11.10.2019).
- Saplings were planted during the Independence Day and the Republic Day.

The NCC has been working spiritedly for years. The activities include:

- Cadet Mohamed Ibrahim of III BA History attended the NCC National Games Camp held at New

Delhi from 05.10.2015 to 18.10.2015.

- Cadet Raja ChinnaDurai of II B.Sc. CS participated in NCC Republic Day Camp held at New Delhi from 01.01.2016 to 29.01.2016.
- P. Peer Mydeen took part in the Best Cadet Camp held at Tuticorin on 17.10.2017.
- The NCC Cadets observed International Day of Yoga (21.06.2018).
- Ms. M. Kalavathi participated in Thal Sainik Camp – Training I held in Madurai from 17.06.2019 to 26.06.2019.
- A Fit India Freedom Run was organized on 02.09.2020.
- A Two- Day Webinar on Anti-Corruption was organized on 23.01.2021 and 24.01.2021.

The Sadakath Outreach Programme has organized the following programmes:

- A Swachh Bharat Rally on Save Water and a Street Play on Plastic Awareness were done on 11.07.2019 & 12.07.2019.
- Diet and Psychological Counselling to Pregnant Ladies and Mothers of Anganwadi Children (22.08.2019 & 11.10.2019).
- Awareness on Rainwater Harvesting (01.10.2019 & 26.02.2020).
- Awareness on Dengue and distribution of Nilavembu decoction (03.10.2019).
- Child Abuse Awareness (24.01.2020).
- Hygiene Activity for School Children (06.02.2020).
- Plastic Awareness programmes in the adopted villages (22.10.2019, 23.10.2019 & 05.03.2020). The activities of Friends of Police was inaugurated on 13.12.2017.
- Training programmes for FOP volunteers (02.01.2018 and 12.01.2018).
- 95 FOP volunteers assisted the City Traffic Police personnel in traffic regulation (03.03.2018).
- Road Safety Awareness Programmes (07.01.2018 & 15.03.2018).

Welfare Units– Manitham, Students Self Help Scheme and Students Help In First Aid impart responsibilities to students.

File Description	Document
• Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document
Any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

7.1.11

All National Days are celebrated as an integral part of learning and to create awareness among students. Independence and Republic Days are celebrated every year with parade and flag hoisting. The College along with the Indian Overseas Bank and Canara Bank, conducts Elocution, Essay Writing, Drawing and Singing Competitions as part of Independence and Republic Day celebrations. The persons belonging to the families of the renowned Freedom Fighters such as Veeravanjinathan, Veerapandiya Kattabomman, V.O. Chidambaranar and Mahakavi Bharathiyar are invited as special guests. Various events are organized on the birth and death anniversaries of great Indian personalities like Dr. A.P.J. Abdul Kalam and Srinivasa Ramanujan to imbibe moral and ethical values in students.

Saplings are planted by the NSS and NCC units as part of the Independence, the Republic and the World Environment Day celebrations. International Yoga Day, National Unity Day, National De-Worming Day, Surgical Strike Day, Anti-Alcohol Rally and Anti-Plastic Rally are observed regularly. In connection with the Women's Day

celebrations, debate, singing, mehendi, cooking without fire and rangoli competitions are conducted. International Vesti Day is also being observed every year.

To recognize the contributions and achievements of teachers, Teachers' Day is celebrated on the 5th of September every year. The missile man, Dr. A.P.J. Abdul Kalam's Remembrance Day was commemorated on 27.07.2016.

The NSS and Youth Welfare Departments jointly organized the National Voters' Day on 25.01.2017. Under the Swachh Bharat Abhiyan, an awareness programme was organized. International Forest Day was observed on 21.03.2017.

The 75th Anniversary of Quit India Movement was celebrated on 09.08.2017. The World Arabic Language Day was observed on 18.12.2017. The NSS Day was observed on 24.09. 2018. The National Unity Day was celebrated on 31.10.2018. The Department of Nutrition and Dietetics conducted a Guest Lecture on 16.10.2018 in association with NSS to observe the World Food Day.

The National De-worming Day was observed on 08.02.2019. All the students below 19 years were given the de-worming tablets. The World Population Day was celebrated by our NSS Units. A rally was flagged off by the then District Collector of Tirunelveli, Tmt. Shilpa Prabahar Sathish.

The Department of English commemorated the Death of the famous Indian Dramatist and writer Girish

Karnad on 11.10.2019.

The College, in association with Nehru Yuvakendra, organized Youth Parliament and Yoga Awareness Programme on International Day of Yoga on 21.06.2021. The Department of Zoology organized a rally on 04.02.2019 to mark the World Cancer

Day. National Doctor's Day, Human Rights Day and National Mathematics Day were observed on 03.07.2019,

10.12.2019 and 20.12.2019 respectively.

The Department of History organized an Exhibition and Lecture in order to observe the Institutional Republic Day and Martyrs' Day on 30.01.2020. The World Mother Tongue Day and National Science Day were celebrated on 21.02.2020 and 28.02.2020 respectively. The Association of the Department of Zoology was inaugurated on 12.08.2021 marking the World Elephant Day. The Department of Zoology also organized a Workshop in collaboration with the Government Museum on 29.09.2021 marking the World Heart Day.

File Description	Document
Geotagged photographs of some of the events	View Document
Any other relevant information	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice I

Student Welfare Schemes

Students' Self Help Scheme (SSHS) & Students' Help in First Aid (SHIFA)

Objectives:

- SSHS eases the financial constraints of the deserving students and prevent dropouts.
- To sow the seeds of munificence and philanthropic thoughts.
- To build confidence and to instil good values among the economically backward students.
- SHIFA extends financial assistance to the students who need immediate medical help.
- To help instantaneously the beneficiary at a vulnerable situation.
- To support the beneficiary and his/her family morally and psychologically.
- To promote the habit of helping at tough situations.

Context:

Our College admits students from across the State. Many students come from economically weaker background. The reason is, they are either fatherless or motherless whose single parent could not afford their educational needs. Many students are from rural background wherein education is almost overlooked and

considered an expensive entity. This results in dropouts. For such students, the college initiated a scheme called 'SSHS'.

In today's speeding world, untoward incidents such as accidents make numerous people lose their lives or suffer physical deformities and injuries. At these critical situations, our college stands in the front, helps the needy with medical expenditures and helps in recovery. The college serves this cause by initiating a noteworthy scheme called 'SHIFA'.

Practice:

The role of the Students' Council deserves great recognition concerning the effective implementation of SSHS. Each student voluntarily donates Rs.10 a month to help the fellow students who need financial aid. The volunteers are accompanied by others collect the amount and distribute to the needy. Such amounts help the students to pay their semester, exam, book and hostel fees.

SHIFA, one of the most remarkable and appreciated schemes, turns out as a massive success with the help of the Students' Council and volunteers. The college watches over any untoward incident within students' side. The college caters to the needs of immediate medical attention of any student through the members of the Council. The members accompanied by volunteers collect funds from students and faculty. The collected amount is immediately provided to the needy.

Evidence of Success:

The details of the funds collected and distributed to the beneficiaries are as follows:

SSHS:

Year	Amount Generated	Amount Distributed	No. of Beneficiaries
2015-2016	Rs. 1,13,995 /-	NIL	59
2016-2017	Rs. 18,000 /-	Rs. 42,000/-	9
2017-2018	Rs.75,000/-	Rs. 66,000/-	22
2018-2019	Rs. 30,000/-	-	-
2019-2020	Rs.44, 000/-	Rs. 38,000/-	19 + Manitham beneficiaries
2020-2021	NIL	NIL	NIL
2021-2022	Rs. 29,500/-	Rs. 68,000/-	34 beneficiaries

SHIFA:

Year	Amount Generated	Amount Distributed	No. of Beneficiaries
2015-2016	Rs. 62,000/-	Rs. 70, 923/-	13
2016-2017	Rs. 1,11,856/-	Rs. 1,11,385	15
2017-2018	Rs. 16, 110/-	Rs. 4,575	10
2018-2019	Rs. 1,22,520/-	Rs. 73,269	14
2019 - 2020	Rs. 1, 45, 640	Rs. 1,09, 567	13
2020-2021	Rs. 4,310	Rs. 768	02
2021-2022	Rs.56,095	Rs. 6,807	07

Problems Encountered and Resources Required:

- It is challenging to categorise the deserving students who are really in need of financial assistance.
- Students hesitate to approach the college for their financial needs.
- Many students misinterpret the scheme and approach the college for their long-term medical expenses under the SHIFA scheme.

Earn While You Learn (EWYL)

Objectives of the Practice:

- To expose the students to work environment before actual employment and effectively utilize the human resources.
- To equip the youth with skills and prepare them for taking up jobs.
- To inculcate in the young minds, values of hard work and dignity of employment.
- To help meritorious and needy students earn a reasonable amount every month to meet their academic expenses.
- To prevent the students from distractions and engage them in meaningful activities.

Context:

Considering the poor economic status of some students and to inculcate the work culture, the Earn While You Learn Scheme was launched in 2015. The scheme was implemented to give hands-on experience, help acquire leadership skills, become self-reliant and develop interpersonal skills. It aids the meritorious and the financially backward students to pursue their higher education.

Practice:

EWYL provides opportunities to the students to earn while they are learning. Various part-time job opportunities are provided within the campus. The part-time student employees could work as Library Assistants, Computer Service Assistants, Data entry Operators and Project/Lab Assistants. They are given a remuneration of Rs. 100/- per day. The economically backward students are highly benefitted from this scheme. It also instils in them various traits of employment and the values of hard work. The college provides its budding entrepreneurs with necessary guidance, incubation and resources to initiate and run their ventures.

Evidence of Success:

Year	Amount Distributed	No. of Beneficiaries
2015-2016	Rs.1,50,750/-	22
2016-2017	Rs.1,39,000/-	27
2017-2018	Rs. 2,01,050/-	26
2018-2019	Rs. 2,09,550/-	22
2019-2020	Rs. 2,36,775/-	27
2020-2021	Rs.1,25,900/-	22

Problems Encountered and Resources Required:

The students need to cope with their academic excellence.

Best Practice II

MANITHAM

Objectives of the practice:

- To extend to the Mentally retarded and deprived
- To create awareness regarding the welfare of the homeless.

- To sow the seeds of humanity among young minds.
- To promote students as responsible citizens.

Context:

Sadakathullah Appa College, apart from providing quality education, also imbibes values that nurture the students as virtuous Citizens of the Nation. MANITHAM, is one such philanthropic initiative established in 2016 by our former Principal. This initiative bridges the gap between the privileged and deprived classes of the society.

Practice:

MANITHAM is functioning effectively as a team including Staff and Students under the dynamic guidance of our former Principal along with others. The fund for MANITHAM is generated from the volunteering Staff and Students. Every week, the Team identifies the mentally challenged/homeless and distributes essentials to them. The team splits into individuals and distribute the essentials to the needy in the streets of Tirunelveli.

Evidence:

Since 2016, MANITHAM has helped more than 150 destitute. During the COVID-19 pandemic, a huge sum of Rs. 93,000 was collected from the staff and students of the college. This amount was spent to provide essentials to hundred beneficiaries during twenty days of lockdown period.

Challenges encountered and Resources required

The Mentally deranged people could not be given constant care because they keep on moving. Approaching the mentally deranged people is also menacing at times.

File Description	Document
Best practices in the Institutional web site	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Describe /Explain the performance of the institution in one area distinctive to its vision, priority and thrust. Sadakathullah Appa College focuses on a holistic development by adapting to the emerging trends in Higher education. The Institution moulds and empowers students in the pursuit of knowledge. It also offers Add- on Courses, NPTEL online Courses, Typewriting, and Scholarships.

1. Admission

The admission for students belonging to BCM, SC/ST, OBC and the physically challenged categories is made in accordance with the rules of the Government of Tamil Nadu.

Outstanding athletes and sportsmen are given preference in admission and fee concession in the hostels. Our College has bagged the Overall Championship in sports events at the university level for the three consecutive years.

As the vision of our College is to provide quality higher education to the deprived, disadvantaged and underprivileged sections of the society, economically backward students are given admission more in number. 3050 Muslims, 3446 Hindus and 275 Christians were admitted during 2016-2017 and 2020-2021 academic years.

2.ADD - ON COURSES

The Certificate Courses introduced during 2016 and 2021 are

1. Arabic Translation
2. Tamil Journalism
3. Business English
4. Tourism and Travel Management
5. Computerised Accounting
6. Marketing Management
7. Discrete Mathematics
8. Latex and Matlab
9. Electrical and Electronic instrumentation
10. Water and Soil Analysis
11. Sericulture
12. Medical Laboratory Technology
13. Nutrition and Dietetics
14. Computer Hardware
15. Basic Animation Using Flash
16. Mushroom Culture and Marketing
17. Library and Information Science

Diploma Course

1. Islamic Theology

3.NPTEL

The College was recognised as a SWAYAM-NPTEL Local Chapter by the Ministry of Education to offer NPTEL Online Certification Courses, and the Local Chapter was inaugurated on 26.07.2018. Within two years, 1000 students from our College have completed NPTEL Courses conducted by the Indian Institutes of Technology.

The Ministry of Education has released a ranking of 100 Arts and Science Colleges in India that have performed notably in the SWAYAM-NPTEL Examinations. Among the hundred colleges, our College has been ranked at the Sixth Place and as the Best Local Chapter with a rating of 'A' at the National Level. Twelve of our NPTEL Mentors from various Departments have been certified as 'Nationalised Mentors' by the Ministry of Education for their pioneering role as Mentors. Two hundred and eighty four students completed NPTEL courses in 2018 and 2020.

4. Typewriting

Typewriting skill is developed in coordination with external experts. The students are trained to appear for the Typewriting Examination conducted by the Department of Technical Education. Sixty-four typewriters are at the disposal for the purpose. The classes are conducted in 5 batches. A total of 1363 students got benefited from this Programme. The classes are conducted in tie-up with the School of Commerce, Palayamkottai. The Department of Commerce takes care of the smooth conduct of the classes.

5.Scholarships

The scholarships are awarded to students based on their academic merit, diversity and inclusion, athletic skill and financial need. The number of students benefited during the assessment years is 3235 and the amount distributed is Rs. 1,09,89,643/-

6. Earn While You Learn Scheme:

Considering the poor economic status of some of our students and to inculcate in them the work culture, the Earn While You Learn Scheme is introduced. The number of students benefited from this scheme during the assessment years is 90 and the amount dispersed is Rs. 2,55,255.

7.SHIFA

The SHIFA scheme is handy at times of medical emergency to our faculty and students. This scheme enables our faculty and students to get first aid treatment.

A sum of Rs.4,35,638/- has been disposed during the assessment years for the medical requirements of the needy students.

8. Language Laboratory

Computer-Assisted Language Learning Courses are offered through the Language Laboratory. The Audio-Visual Hall has been setup with an LCD projector, a motorized screen, a television, a DVD player, speakers and seventy-five copies of The Oxford Advanced Learner's Dictionary to offer A Practical Course in Spoken English.

9.Placement

The Career Guidance and the Placement Cell organizes a series of programmes and Campus Recruitment Drives every year for final year students.

10. Best Practices

- The Sadakath Multidisciplinary Bi-annual Journal publishes quality research articles.
- The Endowments established by philanthropists are a boon to the needy students.
- Deeniyath classes and Moral Instruction Classes impart ethics and values to students.
- The Sadakath Outreach Programme is funded by our College to adopt nearby villages for their welfare and progress.
- The relationship between the College and the Society has been strengthened by the outreach and extension activities.
- In order to help our students with employability skills, the College runs Embroidery and Beautician courses successfully. By the time students complete their respective courses, they would have gained enough confidence, skills and knowledge to face the challenges of the world and thrive successfully.
- Our College runs a Free Legal Advice Centre to redress the grievances of our staff and the students seeking legal solutions.
- Counselling Cell helps students overcome their adolescent problems and other issues. Adequate counselling and proper guidance is rendered to men and women separately. Besides, Mentoring system is in place to observe the overall progress of the students.
- Our Institution has signed an MoU with IIT Bombay exclusively to utilize the digital resources. This collaboration geared the launch of Digital Learning Centre on our campus through which aspirants can have free access to the digital content.
- In order to promote the research culture among the faculty and the students, the College has included research as one of its best practices. The major outcome of this initiative has resulted in the establishment of 9 Research Centres. 120 Teachers were awarded Doctoral Degrees by various Universities. 158 scholars are pursuing Doctoral Research.
- The Management fills up the vacancies with qualified teachers.
- The college reserves 50% for women in the Students' Council.
- Students and Alumni are given representation in the Academic Council and Boards of Studies.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The College was started in 1971 and it has completed 50 years in 2021. To mark the Golden Jubilee celebrations, the inaugural function was hosted on 23.07.2022 in a grand manner. Several developmental plans have been drawn up to meet the expectations of our stakeholders. The Retired Faculty of our College have contributed generously for campus upkeep.

The Alumni of our College has donated Rs. 15 Lakhs for the construction of a Ceremonial Arch at the entrance of the College.

Full Salaries for the unaided staff have been given without any break even during the Covid-19 pandemic. Our faculty have conducted classes online during the Covid-19 pandemic to facilitate uninterrupted learning in the interest of the student community.

Concluding Remarks :

Sadakathullah Appa College, affiliated to Manonmaniam Sundaranar University, Tirunelveli, is the only Aided Muslim-Minority Institution in the Southern Districts in Tamilnadu. It was founded in **1971** by the philanthropists from Tirunelveli/Kayalpatnam/Tenkasi for the backward communities. The College is committed to quality in terms of Curriculum, Teaching-Learning/Evaluation, Research/Innovations/Extensions, Infrastructure and Resources, Student Support/Progression, Governance/Leadership/Management and Values/Best Practices.

The College offers 26 Undergraduate, 9 Postgraduate, 6 M.Phil and 9 Ph.D Programmes focusing on Domain Knowledge, Communication Skills/Digital Literacy, Self-Directed Learning/Life-Long Learning, Critical Thinking/Analytical Reasoning/Problem-Solving/Practical Skills, Moral Values/Multi-Cultural Competence and Environmental Consciousness. To realize the Educational Objectives, it has adopted CBCS, OBE and LOCF subsequently. Relationship Matrix is introduced to map POs with PSOs and COs to attain the desired Cognitive Levels.

Realizing the significance of OBE in the wake of New-Age Technologies, ICT-Assisted Online Teaching-Learning Pedagogies and Current Evaluation Methodologies are introduced. Blended/Experiential/Participative Learning and Problem-Solving Methodologies are practised to enhance teaching-learning. To attain the Objectives, Bloom's Taxonomy is followed.

The College promotes quality research to ensure academic integrity. Papers were published in WoS/Scopus/SCI/SCIE/UGC-CARE Journals. Seed Money for MRPs at the Institutional level and Incentives for quality Publications are granted. Through the initiation by the Institutional Innovation Council, Patent Rights are obtained. Extension services are offered under Part-V Programme through SOP.

The 40.56 acre Campus has modernized Classrooms, Laboratories, Conference Halls, Library, Indoors and the e-Studio.

The College awards Government/Non-Government/Endowment Scholarships. Student-centric Learning is

promoted through academic/non-academic activities. The Mentor-Mentee Scheme addresses the learners' grievances. The Career Guidance and Placement Cell guide students in academic/career prospects.

The Managing Committee is proactive. It entrusts academic responsibilities with the Principal, Vice-Principal and Administrative Heads for the execution of academic ventures. The IQAC is instrumental in achieving short-term/long-term goals. ERP is introduced for e-Governance.

The Institution emphasizes on Values/Best Practices. SIP familiarizes the freshers with the practices adopted. Moral/Deeniyath Sessions and Gender-Sensitization Programmes teach ethical/spiritual/societal values. Women-Faculty hold Administrative Positions. 50% reservation is given to females in admission and in Students' Council. Student-Welfare Schemes like SHIFA/SSHS/EWYL support economically-backward students. *Manitham* cares the homeless.

The Golden-Jubilee Institution crossed milestones in its journey towards excellence.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.2	<p>Percentage of Programmes where syllabus revision was carried out during the last five years.</p> <p>1.1.2.1. Number of all Programmes offered by the institution during the last five years. Answer before DVV Verification : 33 Answer after DVV Verification: 27</p> <p>1.1.2.2. How many Programmes were revised out of total number of Programmes offered during the last five years Answer before DVV Verification : 33 Answer after DVV Verification: 27</p> <p>Remark : DVV has made the changes as per EP-1.1</p>																				
1.2.2	<p>Percentage of Programmes in which Choice Based Credit System (CBCS) / elective course system has been implemented (Data for the latest completed academic year).</p> <p>1.2.2.1. Number of Programmes in which CBCS / Elective course system implemented. Answer before DVV Verification : 33 Answer after DVV Verification: 27</p> <p>Remark : DVV has made the changes as per EP-1.1</p>																				
1.3.2	<p>Number of value-added courses for imparting transferable and life skills offered during last five years.</p> <p>1.3.2.1. How many new value-added courses are added within the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>17</td> <td>15</td> <td>15</td> <td>16</td> <td>14</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>07</td> <td>08</td> <td>09</td> <td>11</td> <td>08</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as considered value added courses during the assessment year is to be deeded as one only.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	17	15	15	16	14	2020-21	2019-20	2018-19	2017-18	2016-17	07	08	09	11	08
2020-21	2019-20	2018-19	2017-18	2016-17																	
17	15	15	16	14																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
07	08	09	11	08																	
1.3.3	<p>Average Percentage of students enrolled in the courses under 1.3.2 above.</p> <p>1.3.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p>																				

2020-21	2019-20	2018-19	2017-18	2016-17
1135	783	747	541	468

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
895	569	652	412	321

Remark : DVV has made the changes as per 1.3.2

3.4.3 **Number of research papers per teachers in the Journals notified on UGC website during the last five years**

3.4.3.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
113	204	240	122	136

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
98	165	195	101	98

Remark : DVV has considered publications with UGC care list only.

3.6.2 **Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government recognised bodies during last five years**

3.6.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
14	14	04	10	02

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
05	11	02	05	0

Remark : DVV has not consider shared certificate of appreciation.

3.6.3 **Number of extension and outreach programs conducted by the institution through NSS/NCC,**

Government and Government recognised bodies during the last five years**3.6.3.1. Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
48	68	59	60	23

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
36	61	50	56	19

Remark : DVV has excluded celebration of National Festivals and International yoga day from the data template.

3.6.4 Average percentage of students participating in extension activities listed at 3.6.3 above during the last five years**3.6.4.1. Total number of students participating in extension activities listed at 3.6.3 above year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1854	3281	3839	4481	2374

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1052	2691	3025	2963	2150

Remark : DVV has made the changes as per 3.6.3

3.7.1 Number of Collaborative activities per year for research/ faculty exchange/ student exchange/ internship/ on –the-job training/ project work**3.7.1.1. Total number of Collaborative activities per year for research/ faculty exchange/ student exchange/ internship/ on –the-job training/ project work**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
852	872	211	78	42

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

632	561	96	62	32
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Remark : DVV has considered Collaborative activities per year for research/ faculty exchange/ student exchange internship/ on –the-job training/ project work only.

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals won by students for outstanding performance in sports / cultural activities at inter-university / state / national / international events (award for a team event should be counted as one) year - wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
26	142	118	148	89

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
19	132	109	102	56

Remark : DVV has considered District level awards and team events awards as one only.

5.3.3 Average number of sports and cultural events / competitions organised by the institution per year

5.3.3.1. Number of sports and cultural events / competitions organised by the institution year - wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
18	50	57	54	60

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
08	41	32	41	36

Remark : DVV has made the changes as Events cannot be split into activities. If events held on the same day to be considered as one only.

5.4.2 Alumni financial contribution during the last five years (in INR).

Answer before DVV Verification : A. ? 15 Lakhs
 Answer After DVV Verification: E. <2 Lakhs
 Remark : DVV has select as E. <2 Lakhs as HEI has not provided the document as per SOP.

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

6.3.4.1. Total number of teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
156	65	62	110	25

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
123	32	42	98	16

Remark : DVV has considered 5 days and above FDPs only.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropists during the last five years (not covered in Criterion III and V) (INR in Lakhs)

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
82.85	72.77	66.51	57.01	61.02

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
46.25	32.02	41.02	32.05	41.2

Remark : DVV has excluded Sister institutional contribution and Alumni contribution from the data template.

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of programs offered year-wise for last five years Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
33	32	32	30	27

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
29	28	28	26	25