

**DIPLOMA  
COURSE IN ARABIC  
TRANSLATION**



**Sadakathullah Appa College (Autonomous)  
Rahmath Nagar, Tirunelveli - 627 011.**

## **Diploma Course in Arabic Translation offered by The Department of Arabic**

### **ABOUT THE COURSE**

The course on Arabic Translation helps learners acquire the art of translating besides involving students in translating literary pieces.

### **INSTRUCTIONAL DESIGN**

This Course is of twelve month duration which includes theory courses, assignments, practical and project works.

### **ELIGIBILITY**

Students who have cleared Certificate in Arabic Translation Course.

### **SCOPE OF THE COURSE**

- Learners are exposed to the nuances of translating.
- Learners get attracted to job opportunities.
- Good literary pieces from different languages are translated into Arabic and vice versa.
- Learners can choose translation as a career.

<b>PAPER-I</b>	<b>Applied Grammar – II</b>		<b>15NARD11</b>
<b>Hrs/ Week: 3</b>	<b>Hrs/ Sem: 60</b>	<b>Hrs/ Unit: 12</b>	<b>Credits: 4</b>

**TEXT BOOK**

**Al Qirat- ul- Waaliha Part I (Lessons 21 to 43)**

**By: Waheeduz Zmaan Al-Keeranaviwi** القراءة الواضحة – الجزء الاول وحيد الزمان الكيرانوي  
(نشر فقط)

Unit –I :

From Lesson 21 To Lesson 25

Unit II :

From Lesson 26 To Lesson 30

Unit III :

From Lesson 31 To Lesson 35

Unit IV :

From Lesson 36 To Lesson 39

Unit V :

From Lesson 40 To Lesson 43

**TEXT BOOK**

**Al Qirat- ul- Waaliha Part I (Lesson 21 to 43)**

**By: Waheeduz Zmaan Al-Keeranaviwi**

**Available at: Husainiya Bookstall, Deoband, Utterpradesh.**

<b>PAPER-II</b>	<b>Translation-II</b>		<b>15NARD12</b>
<b>Hrs/ Week: 3</b>	<b>Hrs/ Sem: 60</b>	<b>Hrs/ Unit: 12</b>	<b>Credits: 4</b>

***TEXT BOOK***

**Minhajul Arabiyya, part-II By: prof. Syed Nabi,**

Unit –I : Lesson No:1 to 5

Unit II : Lesson No:6 to 10

Unit III : Lesson No:11 to 15

Unit IV : Lesson No:16 to 20

Unit V : Lesson No:21 to 26

***TEXT BOOK***

**Minhajul Arabiyya, part-II By: prof. Syed Nabi,**

**Alif Books and Prints,**

**11, Rayapettah High Road,**

**Chennai – 600 014.**

<b>PAPER-III</b>	<b>Practical (Computer Skills in Arabic)</b>	<b>15NARDP11</b>
<b>Hrs/ Week: 3</b>	<b>Hrs/ Sem: 60</b>	<b>Hrs/ Unit: 12</b>
		<b>Credits: 4</b>

**TEXT BOOK**

**Computer Skills in Arabic** -course material, prepared by department of Arabic.

Unit – I

**Introduction to Computer:** Introduction, What is a Computer? (Meaning of Computer), Definition of Computer, Functions of Computer, Qualities of a Computer, Uses of Computer, Importance of Computer (Essentials of Computer), Applications of Computers, Advantages or Utilities or Need for a Computers, Limitation of Computers, Early History of Computers, Computer terms in Arabic.

Unit – II

**Documentations using MS-Word :** Introduction to Office Automation, Creating & Edition Document, Formatting Document, Auto-text, Autocorrect, Spelling and Grammar Tool, Page Formatting, Bookmark

Unit – III

**Advanced MS-Word:** Mail Merge, Macros, Tables, Styles, Linking and embedding object, Templates.

Unit – IV

**Electronic Spread Sheet using MS-Excel :** Introduction to MS-Excel, Creating & Editing Worksheet, Formatting worksheet, Formulas and functions, Charts

Unit - V

**Presentation using MS-PowerPoint :** Introduction to PowerPoint, Creating, Manipulating & Enhancing Slides, Word Art, Animations and Transition, Print.

**TEXT BOOK**

**Computer Skills in Arabic** -course material prepared by department of Arabic, Sadakathullah Appa College (Autonomous), Rahmath Nagar, Tirunelveli-11.



## **Sadakathullah Appa College (Autonomous)**

**Rahmath Nagar, Tirunelveli -627 011.**

**Diploma Course in Arabic Translation**

**Offered by Department of Arabic**

**Upon completion of the Course students will be able to:**

- Understand the essentiality of translation in general and Arabic translation in particular.
- Classify the various theories of translation
- Develop their skills in the art of translation.
- Choose to become professional translators by means of attracting opportunities across the world.
- Produce translated texts.