

## THE MEETING OF THE ACADEMIC COUNCIL

Date : 16 - 11 - 2023

Time: 2.30 p.m.

Venue : Seminar Hall

### THE AGENDA

1.	Invocation	- Moulavi. Al-Hafil, A.Abdul Rahman, Siraaji, Pesh Imaam, Masjithul Sadakath, Sadakathullah Appa College.
2.	Welcome Address	- Dr. S.M.Abdul Kader, Principal and Chairman, The Academic Council.
3.	The Resolutions of the Academic Council Meeting held on 4.05.2023.	- Dr.S.Mohamed Haneef, Dean of Arts.
4.	The Resolutions of the Governing Board Meeting held on 31.05.2023.	- Dr.M.Mohamed Roshan, Dean of Sciences.
5.	The Resolution of the Curriculum Development Cell Meeting held on 17.08.2023.	- Dr.M.Mohamed Roshan, Dean of Sciences.
6.	The Draft Proposals and Reports/Resolutions.	- Dr. S.M.Abdul Kader, Principal and Chairman, The Academic Council.
7.	Justification to start B.Sc. Data Science and B.Sc. Fashion Technology / Diploma in Fashion Technology	- Dr. S.M.A. Syed Mohamed Khaja, Vice-Principal (Unaided Programmes).
8.	i) The Report/Resolutions of the Examination Discipline Committee Meeting. ii) The Report/Resolutions of the Examination Committee Meeting. iii) The Report/Resolutions on the Grievances and Redressal Committee Meeting.	- Dr. M.Sithi Jameela, Controller of Examinations.
9.	The Presentation of the Results of the Semester Examinations of April, 2023.	- Dr.M.Sithi Jameela, Controller of Examinations.
10.	Vote of Thanks	- Dr. S.M.A. Syed Mohamed Khaja, Vice-Principal (Unaided Programmes).

## THE MEMBERS OF THE ACADEMIC COUNCIL

### Chairman:

1. Dr.S.M.Abdul Kader, Principal.

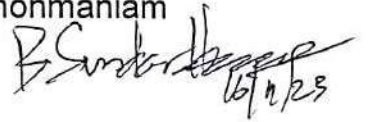


### Special Invitee:

2. Alhaj. T.E.S. Fathu Rabbani, Secretary and Correspondent, The Managing Committee, Sadakathullah Appa College.

### University Nominees:

3. Dr.R. Kala, Professor, Department of Mathematics, Manonmaniam Sundaranar University, Abishekapatti, Tirunelveli-627012.
4. Dr.S.Sudhakar, Professor, Department of Biotechnology, Manonmaniam Sundaranar University, Abishekapatti, Tirunelveli-627012.
5. Dr.B.Sundarakannan, Professor, Department of Physics, Manonmaniam Sundaranar University, Abishekapatti, Tirunelveli-627012.


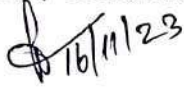
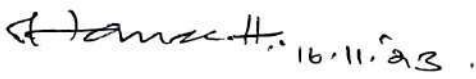
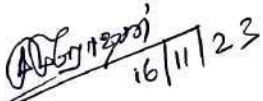
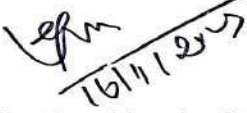


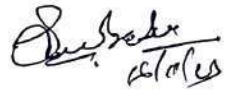

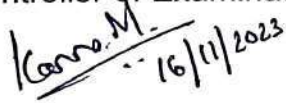

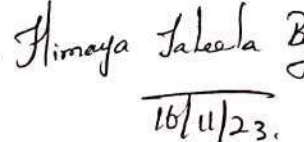


### Experts from outside the College:

6. Dr.M.K.M. Mohamed Shafi, B-99, 7<sup>th</sup> Cross Street, Maharaja Nagar, Tirunelveli-627 011.
7. Dr.M. Abdul Rahman, M.B.B.S., M.S.,31/3C, North High Ground Road, Palayamkottai, Tirunelveli-627 002.
8. Prof. A. Abdul Hayu, 170B-30<sup>th</sup> Street, Rahmath Nagar, Tirunelveli-627 002.
9. Mr.A. Nowshath, M.Com., M.L. 49, Sankar Colony, Palayamkottai-627 002.
10. Janab. K.Yoosuf Meeran, MIB, 5, 23<sup>rd</sup> Cross Street, Maharaja Nagar, Tirunelveli-627 011.

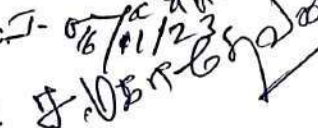
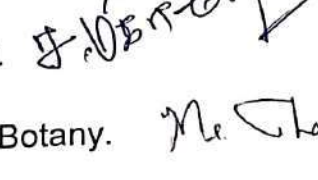




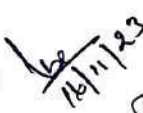

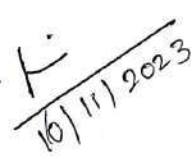
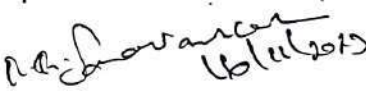


**Administrative Heads:**

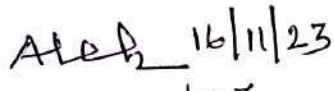
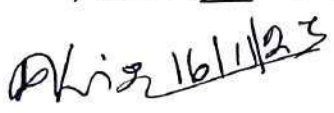



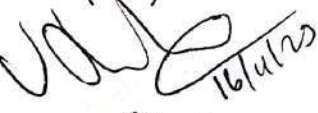

11. Dr. S.M.A. Syed Mohamed Khaja, Vice-Principal and Head of the Dept. of Commerce-B (UG). 
12. Dr.M.Sithi Jameela, Controller of Examinations and Head of the Dept. of Zoology (UG). 
13. Dr. S.Mohamed Haneef, Dean of Arts and Head of the Dept. of English (UG). 
14. Dr. M.Mohamed Roshan, Dean of Sciences, Head of the Dept. of Physics (UG) and Research Head. 
15. Dr. A.Hamil, Dean of Student Affairs, Head of the Postgraduate Dept. of Commerce and Research Head. 
16. Dr.A.Syed Mohamed, IQAC Coordinator, Head of the Dept. of Chemistry (UG) and Research Head. 
17. Dr.M.Mohamed Siddik, Bursar. 
18. Dr.M.Sheik Muhideen Badhusha, Dean, Research and Development. 
19. Dr. M.Sulthana Barvin, Dean of Sports and Head of the Dept. of Economics. 
20. Dr.Kanna Muthiah, Deputy Controller of Examinations and Research Head, Research Centre in English. 
21. Dr. S.Syed Ali Fathima, Dean of Centre for Digital Learning, Research Head of the Dept. of Mathematics. 
22. Dr.M.Himaya Jaleela Begum, Co-ordinator, Part – V Programmes. 

**Department Representatives:**

**a) Aided Programmes:**

23. Dr. J. Ubaiyathulla, Head of the Dept. of Arabic  16/11/23
24. Dr. S. Mahadevan, Head of the Dept. of Tamil.  16-11-23
25. Dr. M. Syed Ali Fathima, Head of the Dept. of Botany.  16/11/2023
26. Dr.P.S.Bensi, Assistant Professor of Applied Nutrition and Public Health.  16/11/23
27. Dr. A. Shakul Hamid, Head of the Dept. of Computer Science (UG).  16/11/23
28. Dr. M.N.Mohamed Abusali Sheik, Head of the Department of Commerce (UG).  16/Nov/2023
29. Dr. A.H. Mohideen Badshah, Head of the Dept. of History (UG).  16/11/23
30. Dr. M. Nazeer Ahamed, Head of the Postgraduate Dept. of History and Research Head.  16/11/23
31. Dr. S.Firthous Fatima, Head of the Dept. of Mathematics (UG).  16/11/2023
32. Dr. R.R. Saravanakumar, Librarian.  16/11/2023
33. Dr. M. Syed Ali, Director of Physical Education.

**b) Unaided Programmes:**

34. Dr.M. Abul Hasan, Head of the Dept. of Arabic (UG).  16/11/23
35. Dr. M. Sathick Ali, Head of the Dept. of Tamil (UG).  16/11/23
36. Dr.P. Abukaniba Meeran, Head of the Dept. of English (UG).  P.
37. Dr. L. Anita Gnanamuttu, Head of the Dept. of English (PG).  16/11/23
38. Mrs. J. Jannathul Firthous, Head of the Dept. of Computer Science (UG).  16/11/23
39. Dr. V. Roseline, Head of the Dept. of Computer Science (PG).  16/11/23
40. Mr.M.H.Ibrahim, Head of the Dept. of Information Technology (UG).  16/11/23

41. Mrs. W. Fathima Farzana, Head of the Dept. of Computer Applications (UG). *Bau 16/11/2023*
42. Dr.R. Janet Rani, Head of the Dept. of Microbiology (UG and PG) and Research Head. *For 16/11/23*
43. Mr. S.M.Prasad, Head of the Dept. of Nutrition and Dietetics (UG and PG) *S.M.Prasad 16/11/23 (SMP/2023)*
44. Dr. S. Shahul Hameed, Head of the Dept. of Business Administration (UG). *S. Shahul Hameed 16/11/23*
45. Dr. A. Jesuraj, Head of the Dept. of Commerce – A (UG). *Jesuraj*
46. Dr. K. Sheik Mydeen, Head of the Dept. of Commerce (Finance) & B.Com. (Hons.) – (UG). *u.s.lan*
47. Dr. U. Jerseena, Head of the Dept. of Mathematics (UG and PG). *U. Jerseena 16/11/2023*
48. Dr. M.R. Harikrishna, Head of the Dept. of Psychology (UG). *M.R. Harikrishna 16/11/23*
49. Dr.M. Esakkiamal, Assistant Professor of Economics (UG). *M. Esakkiamal 16/11/2023*
50. Dr. A. Zeenath Bazeera, Head of the Dept. of Physics (PG). *A. Zeenath Bazeera 16/11/2023*
51. Dr. M.I. Delighta Mano Joyce, Head of the Dept. of Zoology (PG). *M.I. Delighta Mano Joyce 16/11/2023*
52. Dr.S. Brillians Revin, Head of the Dept. of Chemistry (PG). *S. Brillians Revin 16/11/2023*
53. Dr.M.I. Zahir Hussain, Research Head of the Dept. of Zoology. *M.I. Zahir Hussain 16/11/2023*
54. Dr. M. Fathima Beevi, Head of the Dept. of Library and Information Science (UG). *M. Fathima Beevi 16/11/2023*

#### Senate Member

55. Dr. A.Hamil, Head of the Postgraduate Dept. of Commerce and Research Head. *A. Hamil 16/11/2023*

#### Student Representatives:

56. Selvan R. Thajudeen, Chairman, I M.Com. *Selvan R. Thajudeen*
57. Selvan J.Mohamed Basith, Secretary, II B.Sc. Computer Science. *Selvan J. Mohamed Basith*

Dr. P. Jeehin Kanaga Inba, Dept. of chemistry *Jeehin Kanaga Inba 16/11/23*

Dr. J.A.S. MOHAMED EHYA, Dept of Commerce –B *J.A.S. MOHAMED EHYA*

**The Minutes of the Academic Council Meeting held on 16.11.2023**

The Academic Council Meeting was conducted at 2.30 p.m. on 16<sup>th</sup> of November, 2023. The meeting began with recitation of Verses from the *Holy Quran* by Maulavi. Al-hafil, A. Abdul Rahman Siraji, Imam of the College Masjid.

Dr. S.M. Abdul Kader, the Principal and Chairman of the Academic Council, welcomed the University Nominees Dr. B. Sundarakannan, Professor, Department of Physics, Manonmaniam Sundaranar University, Dr. S. Sudhakar, Professor, Department of Biotechnology, Manonmaniam Sundaranar University; Mr. A. Nowshath, a leading advocate; the Administrative Heads; the Heads of the Departments; the Department Representatives and the Student Representatives.

The Principal recalled the grand celebration held on 4<sup>th</sup> of November, 2023 to mark the Valediction of the Golden Jubilee Year. He remarked that it was really a Golden Year to the Institution. The College achieved three milestones in the Academic Year 2023-2024. The College was Reaccredited by NAAC in the Fourth Cycle at an A++ Grade with a CGPA of 3.56. The College figured within the 151 - 200 Rank Band in the NIRF India Rankings-2023 for the second consecutive time. The Status of Autonomy granted to the College by the UGC had been extended for ten years from 2023 to 2033. The Principal thanked the authorities of the Manonmaniam Sundaranar University for having approved the renewal granted to the Research Centres such as Mathematics, Physics, Chemistry and Microbiology for three more years. He also noted that the Tamil Nadu State Council for Science and Technology (TANSCH) sanctioned Rs.3,00,000/- to the college to conduct Young Student Scientist Programme-2023 (YSSP-2023) at our College. He highlighted the cash award of Rs.1,00,000/- received by Selvi. Noor Jameela of II M.Sc. Nutrition and Dietetics from Start-upTN for her innovative business ideas. Our Alumnus Mr. Uma Shankar I.A.S., the designated In-Charge of the Start-up Scheme, distributed the cash prize to her.

The Principal thanked Dr. M. Sithi Jameela, the Controller of Examinations and Mr. K.A Riyazudin, Associate Dean, The Centre for Digital Learning, for having placed our Institution in the first position in the Manonmaniam Sundaranar University jurisdiction by uploading the academic award data on the National Academic Depository Platform (NAD). The first Certificate was downloaded from DigiLocker on 9<sup>th</sup> of November, 2023, he added.

The Principal mentioned that a Mega Job Fair was conducted at the College in collaboration with Magic Bus India Foundation on 16<sup>th</sup>

of June, 2023. He also said that our Women Teams secured the winner position in the Tennis, Shuttle Badminton and Volleyball Tournaments conducted at the University Level. He was optimistic while registering that the Sports Teams would secure the Overall Championship for the sixth consecutive time at the University-Level Competitions held.

The Principal called upon Dr. S. Mohamed Haneef, the Dean of Arts, to present the resolutions of the Academic Council Meeting held on 24<sup>th</sup> of June, 2023. With regard to the Resolutions 1 and 6 for introducing Career Advancement Scheme to the Unaided Faculty, the Principal informed the Members that the Vice-Chancellor of Manonmaniam Sundaranar University had constituted a Committee for framing the guidelines for implementing Career Advancement Scheme to the Unaided Faculty. The modalities would be framed for awarding academic promotion to the Unaided Faculty after receiving the guidelines from the University, the Principal added. With regard to the Resolution 2, the Principal remarked that Five Impact Factor Journals were not available for some Disciplines and so a new benchmark would be set to measure the quality of the publications made by the Faculty. Some other reputed journals would also be included in the list, he added.

With regard to the Resolution 3, the Principal observed that the Government of India was sanctioning Rs.2,00,000/- to offer NCC as a Non-Major Elective Course. The NCC would be offered as an NME course if the UGC sanctioned funds in future, he said. With regard to the Resolution 4, the Principal informed the Members that most of the Faculty Members uploaded their details on the Vidhwan Portal and they had created their Profiles. The Librarian would monitor and update the progress, he said. With regard to the Resolution 5, the Principal said that the Programmes such as B.Sc. Artificial Intelligence and B.Sc. Cyber Security and Machine Learning would be offered in the forthcoming years. With regard to the Resolution 7, he referred to the clarification given by Dr. Ponmudi, the Hon'ble Minister for Higher Education, Tamil Nadu, and he said that Autonomous Colleges might adopt the syllabi designed by the respective Boards of Studies. In connection with the Resolution 8, he thanked the Vice-Chancellor, the Registrar and the Controller of Examinations of Manonmaniam Sundaranar University for having permitted the College to conduct Special Examinations for the students who joined the College after 2007. Dr. A. Syed Mohamed, the Coordinator of the IQAC, wanted to know whether a Circular was sent to the Unaided Faculty to submit their Self-Appraisals to assess their performance by The Managing Committee. Referring to the Resolutions 1 and 6, the Principal said that a Circular would be sent to the Unaided Faculty after receiving the guidelines from the University.

The Principal wanted Dr. M. Sheik Muhideen Badusha, the Dean of Research and Development, to present the details of the publications made by the Faculty Members in Scopus, Web of Science and SCI Indexed Journals during the Academic Year 2022-2023. The Dean informed the Members that 36 articles were published of which 23 papers were authored by the Aided Faculty. The Principal said that efforts would be taken to publish more Research Papers in Scopus/Web of Science/SCI Index Journals. Dr. A. Syed Mohamed, Coordinator of the IQAC, requested Dr. B. Sundarakannan, the University Nominee, to throw light on the conception that an H-index of 12 was mandated to promote a Faculty from Assistant Professor to Associate Professor. Dr. B. Sundarakannan replied that there was no such requirement as per the G.O. 5 (Pg.42) released by the UGC. He also endorsed the explanation given by the Principal with regard to introducing Career Advancement Scheme for Unaided Faculty and he said that a Circular might be sent to the Unaided Faculty Members to submit their Self-Appraisals after receiving the guidelines from the University.

The Principal called upon Dr. M. Mohamed Roshan, the Dean of Sciences, to read out the resolutions of the Governing Board Meeting held on 31<sup>st</sup> of May, 2023. With regard to the Resolution 2, the Principal stated that new the Programmes such as B.Sc. Artificial Intelligence and B.Sc. Cyber Security and Machine Learning would be introduced from the Academic Year 2025-2026 onwards with the approval of The Managing Committee. With regard to the Resolution 3, the Chairman of the Board of Studies in Commerce was requested to enrich and update the syllabi so as to enable the Commerce students to clear Chartered Accountant Examinations. In connection with the Resolution 4, the Principal stated that a Committee was working to upload the Abstracts of the notable publications made by our Faculty Members on the website with a link. In connection with the Resolution 5, the Principal informed the Members of the Academic Council that a team of Faculty would visit Sri Lanka to sign an MoU with the South Eastern University of Sri Lanka in the last week of December, 2023. With regard to the Resolution 6, a proposal was submitted to The Managing Committee to institute a separate endowment for Science and Research Development at our College, the Principal replied. An Exclusive Central Instrumentation Centre would be established within a year, he added. As a response to the Resolution 7, the Principal said that The Managing Committee agreed to set up an exclusive wing for The Training and Placement Cell to offer Training Programmes and to conduct Mock Interviews, Group Discussions, etc. With regard to the Resolution 9, the Principal expressed that the NAAC Peer-Team was of the opinion that the Vision and Mission Statement of our College need not be reframed.

With regard to the resolution made at The Curriculum Development



Cell Meeting held on 17th of August, 2023 for the adoption of TANSICHE prescribed syllabi, the Principal replied that the Honourable Minister of Higher Education, Tamil Nadu, was of the view that Autonomous Colleges might exercise their freedom to frame and implement the syllabi developed by them. Hence, the syllabi developed by the respective Boards of our College should be adopted, he said.

Subsequently, the Principal initiated a discussion relating to the Draft Proposals placed for discussion at the Academic Council Meeting held on 16.11.2023. With regard to the Draft Proposal 1, the Principal conveyed the instructions given by the Honourable Secretary to the Chairpersons of the respective Boards of Studies. He also stated that the Secretary emphasised on the need for developing a standard Curriculum. Hence, 2 or more Pre-Board Meetings should be conducted, he added. The Principal also briefed about the outcome of the interaction that was held between The Managing Committee and the Student Representatives. He felt that the suggestions given by the Student Representatives should be borne in mind while framing the new syllabi to be designed for all the Programmes. An advanced syllabus should be implemented for the benefit of students who were admitted from the 2024-2025 Academic Year onwards to realise the expectations of our Secretary, the Principal said.

With regard to the Draft Proposal 2, Dr. S.M.A. Syed Mohamed Khaja, Vice-Principal (Unaided Programmes), presented the justification to start B.Sc. Data Science and B.Sc. Fashion Technology. He said that the demand for technology-based Programmes was very high and it was obvious since more than 2000 applicants sought admission to the computer-related Programmes offered at our College during the Academic Year 2023-2024. As technology-based Programmes provide students a competitive advantage in the job market and the proposal aligned with the Vision and Mission of our College, it became essential to start the Programmes like B.Sc. Data Science and B.Sc. Fashion Technology, the Vice-Principal justified. The IQAC Coordinator opined that the senior-most faculty should be nominated as Chairperson on the Board of Studies of B.Sc. Data Science. Dr. A. Shakul Hamid, Head of the Department of Computer Science should be nominated, he added. He pointed out that the computers installed in the Laboratories at our College must be upgraded with latest configuration. He also observed that the infrastructure should be expanded to start B.Sc. Fashion Technology. He sought clarification from the Vice-Principal whether the nomenclature was B.Sc. Data Science or B.Sc. Data Science and Analytics. It was decided that the nomenclature would be finalised with the approval of the Governing Board.

Dr. S.Sudhakar, the University Nominee, said that a high capacity Server should be installed to support the B.Sc. Data Science Programme. The Server could also be used by other Science

Departments, he said. Dr. B. Sundarakannan, the University Nominee, wanted to know about the modalities adopted for the composition of the Boards of Studies constituted for the UG and the PG Programmes. The Principal responded that the recent guidelines of the UGC was followed. The senior-most member of the Department would be the Chairperson of the respective Board. Two members nominated from outside the Manonmaniam Sundaranar University would serve as Subject Experts. There would be representatives of the Alumni and Industry. In addition to that, the Student Representatives would also take part in the Boards of Studies Meetings, he said. Dr.B.Sundarakannan insisted on designating three more Subject Experts from outside the Manonmaniam Sundaranar University jurisdiction on the Boards of Studies. Also, he suggested that three members from other Universities of the State, one member from an IIT and one member from a Central University might be nominated to take part in the Boards of Studies Meetings. He also observed that the syllabi should be sent to the Subject Experts to elicit their feedback on the syllabus if the Member(s) could not attend the meetings. The Principal assured the Members that the suggestions would be considered. Dr. S.Sudhakar said that the syllabi framed by the IITs and the Central Universities should be compared with our syllabi. The Curriculum developed by the IITs and the Central Universities focussed on offering Laboratory-Oriented Courses to impart Hands-on Training. He remarked that the inputs given by the Members of the Boards of Studies would certainly enrich the syllabi.

The Principal thanked The Managing Committee for having allocated Rs.15,00,000/- to each Science Department to modernise the Laboratories. Dr. B. Sundarakannan exclaimed that Rs.15,00,000 released by The Managing Committee was 3 times higher than the funds sanctioned to the Research Departments in the Universities. Dr. M. Sithi Jameela, Controller of Examinations, said that it was essential to collaborate with premier institutions which offered B.Sc. Data Science and B.Sc. Fashion Technology. The fee structure should be finalised as there were differences in the fee structure fixed by urban and rural Institutions. The Principal stated that 26 Colleges in Tamil Nadu were offering the Data Science Programme. He added that B.Sc. Data Science was offered only by Manonmaniam Sundaranar University in the University jurisdiction, and the expertise of the Faculty should be utilised before starting B.Sc. Data Science. The nomenclatures for the Programmes would be finalised after a discussion with the Subject Experts since nomenclatures in use were Fashion Design, Apparel Design, Costume Design, Data Science and Data Science and Analytics. The nomenclatures for the two programmes proposed would be finalised, and the approval of The Managing Committee and the Members of The Academic Council and The Governing Board would be sought. Dr. S. Sudhakar observed that

The National Institute for Fashion Technology located in Old Mahabalipuram should be visited by a team of Faculty to get more inputs. The Principal stated that Expert opinion would also be sought from the industrialists who belong to Burkitmanagar and Puthiamputhur where garments for international brands like Tommy-Hilfiger were made. Dr. A. Syed Mohamed might be deputed to provide the assistance needed for the installation of a high capacity Server to support the new Programmes as he had experience in offering Molecular Modelling and Drug Design (MMDD) Programme, the Principal suggested.

The Principal called upon Dr. M. Sithi Jameela, the Controller of Examinations, to present the Reports of The Examination Discipline Committee Meeting and the Reports of The Examination Committee Meeting and the Grievances and Redressal Committee Meeting. She read out the Results of April, 2023 Semester Examinations also. With regard to the Results of April, 2023 Semester Examinations, Dr. S. Sudhakar wanted to know why only 2 students out of the 13 I M.A. History students cleared SWAYAM-NPTEL Online Certificate Courses. He noted that the students of the Science Departments had performed well. Dr.M. Nazeer Ahamed, the Head of the PG Department of History, observed that the students of the History Department with their rural backgrounds found it difficult to pass the examinations conducted by the IITs. Dr. A. Syed Mohamed wanted to know whether any Action Taken Reports (ATRs) were prepared based on the Resolutions made at the previous Academic Council Meetings. Also, he referred to a suggestion given by Dr.K.Subramanian, Former Controller of Examinations at the Academic Council Meeting held on 3<sup>rd</sup> of March 2018 with regard to the nomination of Chairman to the Evaluation Board. The Former Controller of Examinations had suggested that the Chairperson of the respective Boards of Studies should be nominated as the Chairman of the Evaluation Board, he recalled. Dr. A. Syed Mohamed was of the opinion that there might be more than one Chief, but there should be one Chairman only on the Evaluation Board Department-wise. The Principal requested Dr. M. Sithi Jameela, the Controller of Examinations, to comment on the suggestion offered by Dr. K.Subramaniam. Dr. M. Sithi Jameela also pointed out the suggestion given by Dr.A.Suruliandi, the Former Controller of Examinations of Manonmaniam Sundaranar University. The senior-most member should be the Chairman of the respective Board of Studies and the Evaluation Board as well, the Controller of Examinations replied. Initiatives were taken by Dr. S.H. Mohamed Ameen, the then Controller of Examinations to nominate the senior-most members as Chairpersons on the respective Boards of Studies and to the Evaluation Boards. Due to certain administration constraints, he could not implement it, she added. The suggestion was approved by the

Members.

The Principal requested Advocate A. Nowshath to comment on the reason behind the increased disciplinary problems witnessed on and off the College Campuses. There were reckless driving off the campus, revving of motorcycles, unpleasant mannerisms and attitudinal issues, he pointed out. It is an impediment to maintain discipline on the campus, he added. Advocate A. Nowshath said that the problematic or mischievous students should be isolated after identification and their parents must be called for an interaction with the Principal to control such students. He said that monitoring, mentoring and counselling would help the authorities handle such problematic students.

The Principal then sought the opinion of the Student Representatives with regard to the standard of Curriculum and the quality of Education offered by the Institution. Selvan. R. Thajudeen, the Chairman of the Students' Council and Selvan. J. Mohamed Basith, the Secretary of the Students' Council said that the placement activities must be strengthened. The components like Letter Writing and e-Mail Writing incorporated in the Part - II English Courses to teach the tertiary level students might be removed from the syllabus. The SWAYAM-NPTEL Online Certification Courses must be made optional for the PG Students also, since it was very difficult to understand the English spoken by the course instructors in the videos shown. The examination fee of Rs.1000/- prescribed by the IITs would be a burden to students, they felt.

Dr. S. Mohamed Haneef, the Head of the Department of English and Dean of Arts, replied that Letter Writing was a skill and it must be enriched by students. He also added that many mistakes occurred in the leave letters and requisition letters submitted by students to the Heads of the Departments and to the Principal. He also observed that Letter Writing and e-Mail Writing had been included in the English Language Courses offered by various other Institutions. Hence, the Department incorporated situation-based Letter Writing and e-mail Writing tasks in one of the units. Dr. S. Sudhakar suggested that the instructional video clippings should be shown repeatedly to help students clear the courses they chose.

Advocate A. Nowshath wished to know why the yearly Autonomy Grant was not sanctioned by the UGC. The Principal informed the Members that the yearly expenditures incurred by the College had been submitted to the UGC to reimburse the amount spent. But reimbursement was not made by the UGC, he said. The Vice-Principal, Dr. S.M.A. Syed Mohamed Khaja, requested Advocate A. Nowshath to bring the matter to the notice of the Members of the Parliament he was associating with in Tamil Nadu to raise the issue in the Parliament.

The Principal informed the Members that The Managing Committee desired to attain the Status of "A College with Potential for Excellence." Dr. S. Sudhakar suggested that the Science Laboratories

should be equipped with more modern Instruments. Postdoctoral Fellows from our country should be considered for appointment at the College to help the Institution excel in offering quality education. The Research articles published by Faculty Members on current topics must be included in the Newsletter released by the Institution.

Dr. B.Sundarakannan in his concluding remarks congratulated the College on being awarded A++ Grade with a CGPA of 3.56 in the NAAC IV Cycle. He was happy to highlight the Extension of the Autonomous Status granted to the College by the UGC for ten more years. He remarked that the College should take efforts for internationalisation of its Curriculum to realise the expectations of the UGC and the Secretary of the College. More MoUs should be signed with premier institutions for offering special courses. Adjunct Faculty, Visiting Faculty and Professors of Practice should be appointed to enhance, to ensure and to sustain academic quality. Internship for the PG students must be made mandatory. The well-equipped e-Studio established at the College must be utilised to produce quality e-Content and to promote Digital Learning, he added. The meeting ended at 5:00 p.m. with a vote of thanks proposed by Dr. S.M.A. Syed Mohamed Khaja, the Vice-Principal.

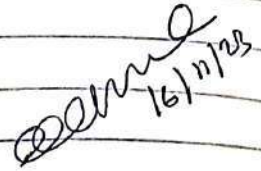
### The Resolutions of the Academic Council Meeting held on 16-11-2023

1. **Resolution 1/ 2023 /November**  
Resolved to send a Circular to the Unaided Faculty to submit their Self-Appraisal Proformas to assess their academic performance.
2. **Resolution 2/ 2023 /November**  
Resolved to apply for the Programmes like B.Sc. Data Science and B.Sc. Fashion Technology in the academic year 2024 - 2025.
3. **Resolution 3/ 2023 /November**  
Resolved to send the syllabi to the Subject Experts to elicit their feedback on the syllabi framed by the respective Boards of Studies.
4. **Resolution 4/ 2023 /November**  
Resolved to nominate only one Chairperson and Senior Additional Chiefs to the respective Evaluation Boards.
5. **Resolution 5/ 2023 /November**  
Resolved to produce quality e-Content by Faculty using the well-equipped e-Studio set up at the College.

UNIVERSITY NOMINEES:

1. Dr. S. Sudhakar

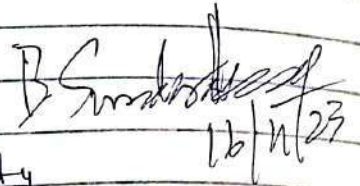
Professor

Department of Biotechnology  
Manonmaniam Sundaranar University  
Tirunelveli.  
16/11/23

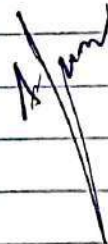
2. Dr. B. Sundarakannan,

Professor,

Department of Physics.

Manonmaniam Sundaranar University  
Tirunelveli.  
16/11/23EXPERTS: FROM OUTSIDE:

1. Mr. A. Newsath, M.Com. M.L.

49, Sankar colony,  
Palayamkottai.

## THE MEETING OF THE ACADEMIC COUNCIL

Date & Time : 01 - 06 - 2024 at 10.30 a.m.

Venue : Seminar Hall

### THE AGENDA

1.	Invocation	- Moulavi. Al-Hafil, A.Abdul Rahman, Siraaji, Pesh Imaam, Masjithul Sadakath, Sadakathullah Appa College.
2.	Welcome Address	- Dr. S.M.Abdul Kader, Principal and Chairman, The Academic Council.
3.	The Resolutions of the Academic Council Meeting held on 16.11.2023.	- Dr.M.Sulthana Barvin, Dean of Arts.
4.	The Resolutions of the Governing Board Meeting held on 18.05.2024.	- Dr.A.Syed Mohamed, Dean of Sciences.
5.	The Draft Resolutions of the Departments: The Presentation of the Minutes of the Boards of Studies Meetings	- Chairpersons of the Respective Boards of Studies
6.	The Draft Proposal for the Allotment of Students in Part-V and the Scheme of Evaluation	- Dr.M.Himaya Jaleela Begum, Coordinator, Part - V Programmes
7.	The Reports of the Examination Discipline Committee Meeting, the Examination Committee Meetings and the Grievances and Redressal Committee Meeting	- Dr. M.Sithi Jameela, Controller of Examinations.
8.	The Presentation of the Results of the Semester Examinations of November, 2023.	- Dr.M.Sithi Jameela, Controller of Examinations.
9.	The Justification to start B.Sc. Data Science, B.Sc. Fashion Technology and Costume Design, B.Sc. Artificial Intelligence and M.Sc. Psychology	- Dr. S.M.A. Syed Mohamed Khaja, Vice-Principal (Unaided Programmes).
10.	Vote of Thanks	- Dr. S.M.A. Syed Mohamed Khaja, Vice-Principal (Unaided Programmes).

## THE MEMBERS OF THE ACADEMIC COUNCIL

### Chairman:

1. Dr.S.M.Abdul Kader, Principal.



### Special Invitee:

2. Alhaj. T.E.S. Fathu Rabbani, Secretary and Correspondent, The Managing Committee, Sadakathullah Appa College.

### University Nominees:

3. Dr.R. Kala, Professor, Department of Mathematics, Manonmaniam Sundaranar University, Abishekapatti, Tirunelveli-627012.
4. Dr.S.Sudhakar, Professor, Department of Biotechnology, Manonmaniam Sundaranar University, Abishekapatti, Tirunelveli-627012.
5. Dr.B.Sundarakannan, Professor, Department of Physics, Manonmaniam Sundaranar University, Abishekapatti, Tirunelveli-627012.

R. Kala  
1.6.24

### Experts from outside the College:

6. Dr.M.K.M. Mohamed Shafi, B-99, 7<sup>th</sup> Cross Street, Maharaja Nagar, Tirunelveli-627 011.
7. Dr.M. Abdul Rahman, M.B.B.S., M.S.,31/3C, North High Ground Road, Palayamkottai, Tirunelveli-627 002.
8. Mr.A. Nowshath, M.Com., M.L. 49, Sankar Colony, Palayamkottai-627 002.
9. Janab. K.Yoosuf Meeran, MIB, 5, 23<sup>rd</sup> Cross Street, Maharaja Nagar, Tirunelveli-627 011.
10. To be nominated under education categories.

### The Controller of Examinations:

11. Dr.M.Sithi Jameela, Associate Professor and Head of the Dept. of Zoology.

Sithi Jameela  
1/6/2024



**The Member Secretary:**

12. Dr.A.Syed Mohamed, Dean of Sciences and Head of the Dept. of Chemistry.

A. Syed Mohamed

**The Teaching Staff Representing under various categories:**

13. Dr. S.M.A. Syed Mohamed Khaja, Vice-Principal (Unaided Programmes) and

Head of the Dept. of Commerce-B (UG).

14. Dr.M.Sulthana Barvin, The Dean of Arts and Head of the Dept. of Economics.

M. Sulthana Barvin  
01/06/24

15. Dr. S.Mohamed Haneef, The IQAC Coordinator and Head of the Dept. of English (UG).

S. Mohamed Haneef  
01.06.24

16. Dr. S.Syed Ali Fathima, The Dean, The Centre for Digital Learning and Research Head, Dept. of Mathematics.

S. Syed Ali Fathima  
01/6/24

**Department Heads****a) Aided Programmes:**

17. Dr. J. Ubaiyathulla, Head of the Dept. of Arabic.

J. Ubaiyathulla

18. Dr. S. Mahadevan, Head of the Dept. of Tamil and ISO Coordinator.

S. Mahadevan  
01/06/24

19. Dr. A. Abdul Azeez, Head of the Postgraduate Dept. of History.

A. Abdul Azeez  
01/06/24

20. Dr. J. Jemi Merlin Rani, Head of the Dept. of History (UG).

21. Dr. S.Firhous Fatima, Head of the Dept. of Mathematics.

S. Firhous Fatima  
01/06/2024

22. Dr. M.Mohamed Roshan, Head of the Dept. of Physics and Research Head and the Deputy Controller of Examinations.

M. Mohamed Roshan  
01/06/24

23. Dr.M.I. Zahir Hussain, Head (i/c) of Dept. of Zoology and Research Head, The Dean, Research and Development.

for S. R. K. Hussain  
01/6/24

24. Dr. M. Syed Ali Fathima, Head of the Dept. of Botany. *M. Syed Ali Fathima 11/6/24*
25. Dr.P.S.Bensi, Head of the Dept. of Applied Nutrition and Public Health. *P.S. Bensi 11/6/24*
26. Mr. S.M.A. Khaleelur Rahman, Head of the Dept. of Computer Science (UG).
27. Dr. A.Hamil, Head of the Postgraduate Dept. of Commerce and Research  
Head, The Dean, Students' Welfare and Senate Member.
28. Dr. M.N.Mohamed Abusali Sheik, Head of the Department of Commerce (UG). *M. N. Mohamed Abusali Sheik 01/06/2024*

**b) Unaided Programmes:**

29. Dr.M. Abul Hasan, Head of the Dept. of Arabic (UG). *Abul Hasan 11/6/24*
30. Dr. M. Sathick Ali, Head of the Dept. of Tamil (UG). *M. Sathick Ali 01/06/24*
31. Dr. L. Anita Gnanamuttu, Head of the Dept. of English (PG). *Anita Gnanamuttu 11/6/24*
32. Dr.P. Abukaniba Meeran, Head of the Dept. of English (UG). *P. Abukaniba Meeran 11/6/24*
33. Dr.M. Esakkiamal, Head of the Dept. of Economics (UG). *M. Esakkiamal 01/06/24*
34. Dr. U. Jerseena, Head of the Dept. of Mathematics (UG and PG). *U. Jerseena 11/6/24*
35. Dr. A. Zeenath Bazeera, Head of the Dept. of Physics (PG). *A. Zeenath Bazeera 01/06/2024*
36. Dr.S. Brillians Revin, Head of the Dept. of Chemistry (PG). *S. Brillians Revin 11/6/2024*
37. Dr. M.I. Delighta Mano Joyce, Head of the Dept. of Zoology (PG). *M. I. Delighta Mano Joyce 01/6/2024*
38. Dr. V. Roseline, Head of the Dept. of Computer Science (PG). *V. Roseline 11/6/24*
39. Mrs. J. Jannathul Firthous, Head of the Dept. of Computer Science (UG). *J. Jannathul Firthous 11/6/24*
40. Mr.M.H.Ibrahim, Head of the Dept. of Information Technology (UG). *M. H. Ibrahim 01/06/24*
41. Dr.R. Janet Rani, Head of the Dept. of Microbiology (UG and PG) and  
Research Head. *Dr. R. Janet Rani 11/6/2024*
42. Mr. S.M.Prasad, Head of the Dept. of Nutrition and Dietetics (UG and PG). *S. M. Prasad (SMA4800) 01/06/24*
43. Mr. M.R. HariKrishna, Head of the Dept. of Psychology (UG). *M. R. Hari Krishna 01/06/24*
- Dr. R. Kumuthini Departments of Physics (UG) *R. Kumuthini 01/06/24*

44. Dr. M. Fathima Beevi, Head of the Dept. of Library and Information Science (UG). *M. Fathima Beevi 01/06/24*

45. Dr. S. Shahul Hameed, Head of the Dept. of Business Administration (UG) *S. Shahul Hameed 01/06/24*

46. Dr. D.M. Annie Brightly Christilin, Head of the Dept. of Computer Applications. (UG). *A. Brightly Christilin 01/06/24*

47. Dr. A. Jesuraj, Head of the Dept. of Commerce – A (UG). *Jesuraj A. 01/06/24*

48. Dr. K. Sheik Mydeen, Head of the Dept. of Commerce (Finance). *K. Sheik Mydeen*

49. Dr. K. Ahamed Anis Fathima, Head of the Dept. of B.Com. (Hon's.) – (UG). *K. Ahamed Anis Fathima*

*Dr. J.A.S. Mohamed Ehyia Dept of Commerce – B (UG) sm*  
**The Special Invitees:**

50. Dr.Kanna Muthiah, Research Head, Research Centre in English.

51. Dr.M.Himaya Jaleela Begum, Co-ordinator, Part – V Programmes. *M. Himaya Jaleela Begum 01/06/2024*

52. Dr. R.R. Saravanakumar, Librarian. *R.R. Saravanakumar 01/06/24*

53. Dr.M.Mohamed Siddik, Bursar.

54. Dr. M. Syed Ali, Director of Physical Education.