



# **Sadakathullah Appa College**

*\*An Autonomous Institution, Re-Accredited by NAAC at an 'A' Grade, \*ISO 9001 : 2015 Certified\**

## **AQAR (2021-2022)**

### **CRITERION-II**

#### **Teaching Learning and Evaluation**

##### **2.5.2**

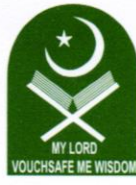
#### **Number of complaints/Grievances**

#### **Examination Grievances and Redressal Committee Minutes and Members**

Submitted to

THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)





# Sadakathullah Appa College

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## EXAMINATION GRIEVANCES & REDRESSAL COMMITTEE

### MEMBERS:

<b>Dr. M. Mohamed Sathik,</b>	<b>Principal &amp; Convener</b>
<b>Dr. S.M.A.Syed Mohamed Khaja,</b>	<b>Vice-Principal, Unaided Courses</b>
<b>Dr. M. Sithi Jameela,</b>	<b>Controller of Examinations</b>
<b>Dr. Kanna Muthiah,</b>	<b>Dy. Controller of Examinations</b>
<b>Dr. A. Shakul Hamid,</b>	<b>Head, Dept. of Computer Science</b>
<b>Dr. A. Syed Mohamed,</b>	<b>Head, Dept. of Chemistry</b> <b>&amp; IQAC Co-ordinator</b>
<b>Dr. R. Janet Rani,</b>	<b>Head, Dept. of Microbiology</b>
<b>Dr. R. Anusuya,</b>	<b>Member</b>
<b>&amp; The Concerned Heads of the Departments.</b>	

For  
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**PRINCIPAL**  
**SADAKATHULLAH APPA COLLEGE**  
**(AUTONOMOUS)**  
**RAHMATH NAGAR, TIRUNELVELI - 1**





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## EXAMINATION GRIEVANCES & REDRESSAL COMMITTEE

### A REPORT ON THE EXAMINATION GRIEVANCES & REDRESSAL COMMITTEE MEETING

Date : 28.02.2022  
Time : 10.30 a.m.  
Venue : Principal's Chamber  
Chairperson : Dr. M. Mohamed Sathik

#### AGENDA

1. To discuss the letter received from the Director of Physical Education to conduct Special CIA examinations for the Sports Players.
2. To discuss the letter received from the students for Re-admission and Repeat Cases.

#### Resolutions:

1. It was resolved to conduct the November 2021 Special CIA Examinations for the Sports students in their respective departments under the supervision of a teacher in-charge and to submit the answer scripts, question papers marks duly signed by the respective HODs to the office of the COE on or before 07.03.2022.

#### Members Present:

1. Dr. M. Mohamed Sathik, Principal
2. Dr. S.M.A.Syed Mohamed Khaja, Vice-Principal
3. Dr. M. Sithi Jameela, Controller of Examinations
4. Dr. Kanna Muthiah, Deputy Controller of Examinations
5. Dr. A. Shakul Hamid, Head, Department of Computer Science
6. Dr. A. Syed Mohamed, Head, Department of Chemistry



*[Signature]*  
PRINCIPAL  
SADAKATHULLAH APPA COLLEGE  
(AUTONOMOUS)  
RAHMATH NAGAR, TIRUNELVELI - 11.



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7. Dr. R. Janet Rani, Head, Department. of Microbiology
8. Dr. R. Anusuya, Department of Tamil

## EXAMINATION GRIEVANCES & REDRESSAL COMMITTEE

### MEMBERS:

**Dr. S.M. Abdul Kader,**

**Principal & Convener**

**Dr. S.M.A.Syed Mohamed Khaja,**

**Vice-Principal, Unaided Courses**

**Dr. M. Sithi Jameela,**

**Controller of Examinations**

**Dr. Kanna Muthiah,**

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**Head, Dept. of Chemistry**

**& IQAC Co-ordinator**

**Dr. R. Janet Rani,**

**Head, Dept. of Microbiology**

**Dr. R. Anusuya,**

**Member**

**& The Concerned Heads of the Departments.**

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## EXAMINATION GRIEVANCES & REDRESSAL COMMITTEE

### A REPORT ON THE EXAMINATION GRIEVANCES & REDRESSAL COMMITTEE MEETING

Date : 20.6.2022  
Time : 11 a.m.  
Venue : Principal's Chamber  
Chairperson : Dr. S.M. Abdul Kader

#### AGENDA

1. To address the grievances of the students regarding Internal and External Examinations.

#### Resolutions:

1. It was resolved to conduct Special III CIA examinations for the respective Department students who had to attend the NCC Camp and Sports Tournaments during the scheduled Examination days.
2. It was resolved to provide Scribes for the following students: I. Moses of II M.A. English (20SME26) and D.G. Ravi Krishnan of I M.Com (21AMC27) who had fractured their right hand in an accident.
3. It was resolved to conduct a Special Exam for Mrs.V. Selvi of III B.Sc. Physics as per her requisition stating that she has her delivery due date by the end of June.

#### Members Present:


1. Dr. S.M. Abdul Kader, Principal
2. Dr. S.M.A.Syed Mohamed Khaja, Vice-Principal
3. Dr. M. Sithi Jameela, Controller of Examinations



4. Dr. Kanna Muthiah, Deputy Controller of Examinations
5. Dr. A. Shakul Hamid, Head, Department of Computer Science
6. Dr. A. Syed Mohamed, Head, Department of Chemistry
7. Dr. R. Janet Rani, Head, Department. of Microbiology
8. Dr. R. Anusuya, Department of Tamil

for KM



  
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RAHMATH NAGAR, TIRUNELVELI - 11.

