



# Sadakathullah Appa College

(AUTONOMOUS)



SADAKATHULLAH APPA COLLEGE (AUTONOMOUS), TIRUNELVELI-627011  
LESSON PLAN AND RECORD OF CLASSES ENGAGED

Course: B.COM (SF) Class: III Year Academic year: 2016-17 Semester: IV

Title of the Paper: Office Automation

Subject Code: HSECO51

Theory / Practical

Name of the Teacher: *D. Asanya Fathima*

Sl. No	Date	Order	Unit	Topics planned	Covered on
1	17.06.2016	B	I	Syllabus Discussion	11.07.2016
2	20.06.2016	C		Exploring common features in office	12.07.2016
3	21.06.2016	D		Working with files	12.07.2016
4	25.06.2016	B		Editing office 2007	16.07.2016
5	27.06.2016	C		Font & Font styles	16.07.2016
6	28.06.2016	D		Creating word document	18.07.2016
7	02.07.2016	B		Editing document text	18.07.2016
8	11.07.2016	C		Applying text enhancements	25.07.2016
9	12.07.2016	D		Paragraph & Find & Replace	26.07.2016
10	16.07.2016	B	II	Applying Advanced formatting Techniques	27.07.2016
11	18.07.2016	C		Constructing high quality tables	01.08.2016
12	19.07.2016	D		Borders & Shading	01.08.2016
13	25.07.2016	B		Illustrations	02.08.2016
14	26.07.2016	C		Header & Footer	03.08.2016
15	27.07.2016	D		Text & Symbols	03.08.2016

Text books:

1. Microsoft Office 2007 Fundamentals,  
Laura & Story Dawana Walls, Thomson Course  
Technology, Boston (USA)

Reference books:

1. M.S. Office 2007 Greg Perry,  
SAMS Publishing, Indiana (USA)

Activity	Total Number	Topic I	Topic II	Topic III	Planned Date	Actual Date
Assignment	1	Word window			01.08.16	03.08.2016
Internal Test	3	1 ½ Units	1 ½ - 3 Units	4 - 5 Units		

*D. Asanya Fathima*  
Teacher's Sign

*[Signature]*  
HOD Sign



SADAKATHULLAH APPA COLLEGE ( AUTONOMOUS ), TIRUNELVELI-627011  
LESSON PLAN AND RECORD OF CLASSES ENGAGED

Sl. No	Date	Order	Unit	Topics planned	Covered on
16	01.08.2016	B		Formatting pages – Page setup	09.08.2016
17	02.08.2016	C		Page background	09.08.2016
18	03.08.2016	D		Indent & Spacing	10.08.2016
19	09.08.2016	B	III	Creating customized merge documents	11.08.2016
20	10.08.2016	C		Creating customized merge documents	18.08.2016
21	11.08.2016	D		Publishing online forms	19.08.2016
22	18.08.2016	B		Publishing online forms	19.08.2016
23	19.08.2016	C		Adding reference to documents	20.08.2016
24	20.08.2016	D		Adding reference to documents	26.08.2016
25	26.08.2016	B		Working together on documents	27.08.2016
26	27.08.2016	C		Working together on documents	27.08.2016
27	29.08.2016	D		Revision	29.08.2016
28	02.09.2016	B	IV	Creating Excel Worksheet	03.09.2016
29	06.09.2016	C		Entering & Editing cell entries	06.09.2016
30	07.09.2016	D		Working with numbers	07.09.2016
31	16.09.2016	B		Changing worksheet layout	16.09.2016
32	17.09.2016	C		Other formatting options	19.09.2016
33	19.09.2016	D		Printing in excel	19.09.2016
34	23.09.2016	B		Using functions & references	23.09.2016
35	26.09.2016	C		Naming ranges	26.09.2016
36	27.09.2016	D		Revision	27.09.2016
37	03.10.2016	B	V	Application of Excel	03.10.2016
38	04.10.2016	C		Creating & Inserting charts	04.10.2016
39	05.10.2016	D		Creating & Inserting charts	05.10.2016
40	14.10.2016	B		Using custom & special effects	15.10.2016

D. Asanya Pathema  
Teacher's Sign

Jup.  
HOD Sign



SADAKATHULLAH APPA COLLEGE (AUTONOMOUS), TIRUNELVELI-627011  
LESSON PLAN AND RECORD OF CLASSES ENGAGED

Sl. No	Date	Order	Unit	Topics planned	Covered on
41	17.10.2016	C		Financial & statistical functions	17.10.2016
42	18.10.2016	D		Financial & statistical functions	18.10.2016
43	22.10.2016	B		Tracking & Analyzing data with excel	22.10.2016
44	24.10.2016	C		Revision	24.10.2016
45	25.10.2016	D		Revision	25.10.2016

D. Asanya Fathima  
Teacher's Sign

[Signature]  
HOD Sign



# Sadakathullah Appa College

(Autonomous)

Rahmath Nagar, Tirunelveli – 627 011.

## LESSON PLAN AND RECORD OF CLASSES ENGAGED

Course: B.Com Class: I year Academic year: 2016-2017 Semester: II

Title of the paper: FINANCIAL ACCOUNTING Subject code: 15UCOC21

Theory/Practical

Name of the Teacher: J.ABDUL KHADER

S.No	Date & Order	Unit	Topics planned	Covered on
1	06-12-2016 & A	I	Financial Accounts introduction	09-12-2016
2	07-12-2016 & B	I	Branches of Accounting	09-12-2016
3	08-12-2016 & C	I	Accounts of non-trading concerns	10-12-2016
4	09-12-2016 & D	I	Accounts of non-trading concerns	10-12-2016
5	15-12-2016 & F	I	Differences between Receipts & Payments a/c and Income & Expenditure a/c	15-12-2016
6	16-12-2016 & A	I	Differences between Receipts & Payments a/c and Income & Expenditure a/c	16-12-2016
7	19-12-2016 & B	I	Problems - Income & Expenditure a/c	17-12-2016
8	20-12-2016 & C	I	Problems - Income & Expenditure a/c	19-12-2016
9	21-12-2016 & D	I	Problems - Income & Expenditure a/c	20-12-2016
10	27-12-2016 & F	I	Problems- Balance sheet	21-12-2016
11	28-12-2016 & A	I	Problems- Balance sheet	27-12-2016
12	29-12-2016 & B	I	Problems- Balance sheet	28-12-2016
13	30-12-2016 & C	I	Capital and Revenue expenditure	29-12-2016
14	31-12-2016 & D	I	Capital and Revenue expenditure	30-12-2016
15	03-01-2017 & F	I	Capital and Revenue expenditure	31-12-2016

Text books:

1. Advanced Accountancy – R.L.Gupta

2. Advanced Accountancy- M.A.Arulanandam

Reference books:

1. Advanced Accountancy- M.C.Shukla

2. Advanced Accountancy- S.P.Gupta

Activity	Total Number	Topic I	Topic II	Topic III	Planned Date	Actual Date
Assignment						
Internal Test		I Test portions	II Test portions	III test portions		

Teacher's signature

HOD signature

FM3/Rev01




# Sadakathullah Appa College

(Autonomous)

Rahmath Nagar, Tirunelveli – 627 011.

## LESSON PLAN AND RECORD OF CLASSES ENGAGED

S.No	Date & Order	Unit	Topics planned	Covered on
16	04-01-2017 & A	II	Consignment and sales – meaning	03-01-2017
17	05-01-2017 & B	II	Differences between consignment & sales	04-01-2017
18	06-01-2017 & C	II	Differences between consignment & sales	05-01-2017
19	09-01-2017 & D	II	Consignment a/c- Problems	06-01-2017
20	11-01-2017 & F	II	Consignment a/c- Problems	09-01-2017
21	17-01-2017 & A	II	Consignment a/c- Problems	11-01-2017
22	18-01-2017 & B	II	Consignment a/c- Problems	25-01-2017
23	19-01-2017 & C	II	Valuation of unsold stocks - Problems	25-01-2017
24	20-01-2017 & D	II	Valuation of unsold stocks - Problems	27-01-2017
25	24-01-2017 & F	II	Valuation of unsold stocks - Problems	27-01-2017
26	25-01-2017 & A	II	Calculation of losses - Problems	28-01-2017
27	30-01-2017 & B	II	Calculation of losses – Problems	30-01-2017
28	31-01-2017 & C	II	Differences - consignment & joint venture	31-01-2017
29	01-02-2017 & D	II	Differences - consignment & joint venture	01-02-2017
30	03-02-2017 & F	II	Invoice price model – Problems	03-02-2017
31	06-02-2017 & A	III	Self-Balancing introduction	06-02-2017
32	07-02-2017 & B	III	Self-Balancing methods	07-02-2017
33	08-02-2017 & C	III	Self-Balancing methods	08-02-2017
34	09-02-2017 & D	III	Self-Balancing advantages	09-02-2017
35	11-02-2017 & F	III	Sectional Balancing Vs Self Balancing	11-02-2017
36	13-02-2017 & A	III	Ledger adjustment a/c- Problems	13-02-2017
37	14-02-2017 & B	III	Ledger adjustment a/c- Problems	14-02-2017
38	15-02-2017 & C	III	Ledger adjustment a/c- Problems	15-02-2017
39	16-02-2017 & D	III	Ledger adjustment a/c- Problems	16-02-2017
40	20-02-2017 & F	III	Single entry Vs Double entry	21-02-2017

  
Teacher's signature

  
HOD signature

FM3/Rev01



# Sadakathullah Appa College

(Autonomous)

Rahmath Nagar, Tirunelveli – 627 011.

## LESSON PLAN AND RECORD OF CLASSES ENGAGED

S.No	Date & Order	Unit	Topics planned	Covered on
16	04-01-2017 & A	II	Consignment and sales – meaning	03-01-2017
17	05-01-2017 & B	II	Differences between consignment & sales	04-01-2017
18	06-01-2017 & C	II	Differences between consignment & sales	05-01-2017
19	09-01-2017 & D	II	Consignment a/c- Problems	06-01-2017
20	11-01-2017 & F	II	Consignment a/c- Problems	09-01-2017
21	17-01-2017 & A	II	Consignment a/c- Problems	11-01-2017
22	18-01-2017 & B	II	Consignment a/c- Problems	25-01-2017
23	19-01-2017 & C	II	Valuation of unsold stocks - Problems	25-01-2017
24	20-01-2017 & D	II	Valuation of unsold stocks - Problems	27-01-2017
25	24-01-2017 & F	II	Valuation of unsold stocks - Problems	27-01-2017
26	25-01-2017 & A	II	Calculation of losses - Problems	28-01-2017
27	30-01-2017 & B	II	Calculation of losses – Problems	30-01-2017
28	31-01-2017 & C	II	Differences - consignment & joint venture	31-01-2017
29	01-02-2017 & D	II	Differences - consignment & joint venture	01-02-2017
30	03-02-2017 & F	II	Invoice price model – Problems	03-02-2017
31	06-02-2017 & A	III	Self-Balancing introduction	06-02-2017
32	07-02-2017 & B	III	Self-Balancing methods	07-02-2017
33	08-02-2017 & C	III	Self-Balancing methods	08-02-2017
34	09-02-2017 & D	III	Self-Balancing advantages	09-02-2017
35	11-02-2017 & F	III	Sectional Balancing Vs Self Balancing	11-02-2017
36	13-02-2017 & A	III	Ledger adjustment a/c- Problems	13-02-2017
37	14-02-2017 & B	III	Ledger adjustment a/c- Problems	14-02-2017
38	15-02-2017 & C	III	Ledger adjustment a/c- Problems	15-02-2017
39	16-02-2017 & D	III	Ledger adjustment a/c- Problems	16-02-2017
40	20-02-2017 & F	III	Single entry Vs Double entry	21-02-2017

  
Teacher's signature

  
HOD signature

FM3/Rev01




# Sadakathullah Appa College

(Autonomous)

Rahmath Nagar, Tirunelveli – 627 011.

## LESSON PLAN AND RECORD OF CLASSES ENGAGED

S.No	Date & Order	Unit	Topics planned	Covered on
41	21-02-2017 & A	III	Single entry Vs Double entry	21-02-2017
42	22-02-2017 & B	III	Defects of Single entry	22-02-2017
43	23-02-2017 & C	III	Statement of Affairs -Problems	24-02-2017
44	24-02-2017 & D	III	Statement of Affairs –Problems	24-02-2017
45	28-02-2017 & F	III	Conversion method	28-02-2017
46	01-03-2017 & A	IV	Depreciation introduction	01-03-2017
47	02-03-2017 & B	IV	Depreciation introduction	02-03-2017
48	03-03-2017 & C	IV	Needs of Depreciation	03-03-2017
49	06-03-2017 & D	IV	Causes of Depreciation	06-03-2017
50	08-03-2017 & F	IV	Methods of Depreciation	08-03-2017
51	09-03-2017 & A	IV	Methods of Depreciation	09-03-2017
52	10-03-2017 & B	IV	Methods of Depreciation	10-03-2017
53	11-03-2017 & C	IV	Straight line method - Problems	11-03-2017
54	13-03-2017 & D	IV	Straight line method – Problems	13-03-2017
55	15-03-2017 & F	IV	Diminishing balance method- Problems	15-03-2017
56	16-03-2017 & A	IV	Diminishing balance method- Problems	16-03-2017
57	17-03-2017 & B	IV	Sinking fund method - Problems	17-03-2017
58	20-03-2017 & C	IV	Sinking fund method – Problems	20-03-2017
59	21-03-2017 & D	IV	Annuity method - Problems	21-03-2017
60	23-03-2017 & F	IV	Annuity method – Problems	23-03-2017
61	24-03-2017 & A	V	Insurance introduction	24-03-2017
62	27-03-2017 & B	V	Insurance introduction including types	27-03-2017
63	28-03-2017 & C	V	Memorandum Trading Account- intro	28-03-2017
64	30-03-2017 & D	V	Memorandum Trading Account- Problems	30-03-2017
65	03-04-2017 & F	V	Memorandum Trading Account- Problems	05-04-2017

  
Teacher's signature

  
HOD signature

FM3/Rev01




# Sadakathullah Appa College

(Autonomous)

Rahmath Nagar, Tirunelveli – 627 011.

## LESSON PLAN AND RECORD OF CLASSES ENGAGED

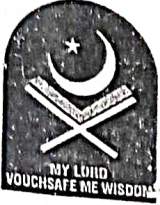
S.No	Date & Order	Unit	Topics planned	Covered on
66	04-04-2017 & A	V	Loss of stock policy – introduction	05-04-2017
67	05-04-2017 & B	V	Loss of stock policy – Problems	06-04-2017
68	06-04-2017 & C	V	Average clause introduction	06-04-2017
69	07-04-2017 & D	V	Average clause – Problems	11-04-2017
70	11-04-2017 & F	V	Average clause – Problems	11-04-2017
71	12-04-2017 & A	V	Loss of profit or Consequential loss policy	12-04-2017
72	13-04-2017 & B	V	Loss of profit - Problems	18-04-2017
73	18-04-2017 & C	V	Loss of profit - Problems	18-04-2017
74	19-04-2017 & D	V	Loss of profit - Problems	19-04-2017
75	21-04-2017 & F	All	Revision	21-04-2017

  
Teacher's signature

  
HOD signature

FM3/Rev01





# Sadakathullah Appa College

(AUTONOMOUS)

Rahmath Nagar, Tirunelveli - 627 011.

## LESSON PLAN AND RECORD OF CLASSES ENGAGED

Course : B.Com - A Class : II

Academic Year : 2016 - 2017 Semester : IV

Subject Code : 15UCOC43

Title of the Paper : Company Law

Theory / Practical

Theory

Name of the Teacher : A. JESURAJ

Sl.No.	Date & Order	Unit	Topics planned	Covered on
1	Dec - 06 A order	I	Company definition	6/12/16
2	Dec - 11		Characteristics	11/12/16
3	Dec - 12		Lifting the corporate veil	12/12/16
4	Dec - 13		Kind of Companies	13/12/16
5	Dec - 14		Incorporation of company	14/12/16
6	Dec - 17		Promoters	17/12/16
7	Dec - 18		Preliminary contracts	18/12/16
8	Dec - 19		Provisional contracts	19/12/16
9	Dec - 20		One man company	20/12/16
10	Dec - 21		Revision	21/12/16
11	Dec - 26		Revision	26/12/16
12	Dec - 27		Revision	27/12/16
13	Dec - 28		Revision	28/12/16
14	Dec - 29		Revision	29/12/16
15	Dec - 31			31/12/16

Text books :

1. Company Law - N.D. Kapoor, Sultan chand & Sons.
- 2.

Reference books :

1. B.K. Sen. Gupta - Company Law, N.M. Tripathi Pvt. Ltd
- 2.

Activity	Total Number	Topic I	Topic II	Topic III	Planned Date	Actual Date
Assignment	2	Stocks	not book		month 14	month 27
Internal Test	3	Ist Test Portions	II <sup>nd</sup> Test Portions	III <sup>rd</sup> Test Portions	-	-
		I & II	III & IV	Balance		

Jesuraj  
Teacher's Signature

Jesuraj  
HOD Signature



# Sadakathullah Appa College

(AUTONOMOUS)

Rahmath Nagar, Tirunelveli - 627 011.

## LESSON PLAN AND RECORD OF CLASSES ENGAGED

Sl.No.	Date & Order	Unit	Topics planned	Covered on
16	Jan - 02 D		Revision	02/01/17
17	Jan - 03 F		Revision	3/1/17
18	Jan - 04 F			4/1/17
19	Jan - 07 A	I	Memorandum of Association	7/1/17
20	Jan - 08 B		Contents	8/1/17
21	Jan - 09 C		Alteration of memorandum	9/1/17
22	Jan - 10 D		Doctrine of ultra vires	10/1/17
23	Jan - 11 E		Articles of Association	11/1/17
24	Jan - 21 F		Alteration of Articles	21/1/17
25	Jan - 22 A		Limitation	22/1/17
26	Jan - 23 B		Doctrine of constructive notice	23/1/17
27	Jan - 24 C		Doctrine of indoor management	24/1/17
28	Jan - 25 D		Prospectus -	25/1/17
29	Jan - 28 E		Definition	28/1/17
30	Jan - 29 F		Contents	29/1/17
31	Jan - 30 A		Statement in lieu prospectus	30/1/17
32	Jan - 31 B		Misstatements in prospectus	31/1/17
33	Feb - 01 C		Consequences.	01/2/17
34	Feb - 04 D		Book Building	4/2/17
35	Feb - 05 E		Dematerialized securities	5/2/17
36	Feb - 06 F			6/2/17
37	Feb - 07 A		Revision	7/2/17
38	Feb - 08 B		Revision	8/2/17
39	Feb - 09 C		Revision	9/2/17
40	Feb - 11 D		Revision	11/2/17

*July*

Teacher's Signature

*July*

HOD Signature



# Sadakathullah Appa College

(AUTONOMOUS)

Rahmath Nagar, Tirunelveli - 627 011.

## LESSON PLAN AND RECORD OF CLASSES ENGAGED

Sl.No.	Date & Order	Unit	Topics planned	Covered on
41	FEB -12 F		Revision	12/2/17
42	FEB -13 F		Revision	13/2/17
43	FEB -14 A		Revision	14/2/17
44	FEB -15 B		Revision	15/2/17
45	FEB -18 C		Revision	18/2/17
46	FEB -19 D		Revision	19/2/17
47	FEB -20 E		Revision	20/2/17
48	FEB -21 F	<u>III</u>	membership	21/2/17
49	FEB -22 A		Rights and liabilities	22/2/17
50	FEB -25 B		and member	25/2/17
51	FEB -26 C		kind of share capital	26/2/17
52	FEB -27 D		Alteration of share capital	27/2/17
53	FEB -28 E		Reduction of share capital	28/2/17
54	MAR -01 F		types of shares	01/3/17
55	MAR -02 A		allotment of shares	2/3/17
56	MAR -04 B		effect of irregular allotment	4/3/17
57	MAR -05 C		transfer and transmission	5/3/17
58	MAR -06 D		of shares	6/3/17
59	MAR -07 E		issue effect of shares	7/3/17
60	MAR -08 F		issue at discount and premium	8/3/17
61	MAR -09 A		issue of sweat equity shares	9/3/17
62	MAR -11 B		bonus shares, right shares	11/3/17
63	MAR -12 C		buy back of shares	12/3/17
64	MAR -13 D		rules regarding dividend	13/3/17
65	MAR -14 E			14/3/17

*[Signature]*

Teacher's Signature

*[Signature]*

HOD Signature<sup>c</sup>

FM3/Rev01



# Sadakathullah Appa College

(AUTONOMOUS)

Rahmath Nagar, Tirunelveli - 627 011.

## LESSON PLAN AND RECORD OF CLASSES ENGAGED

Sl.No.	Date & Order	Unit	Topics planned	Covered on
66	Mar 18 F		Directors	18/3/17
67	Mar 19 A		Appointment	19/3/17
68	Mar 20 B		Disqualifications	20/3/17
69	Mar 21 F		Director Vacation of office and removal	21/3/17
70	Mar 22 B		Powers	22/3/17
71	Mar 25 F		Duties	25/3/17
72	Mar 26 F		Liabilities	26/3/17
73	Mar 27 A		Managing Director	27/3/17
74	Mar 28 B		and directors meeting of shareholders	28/3/17
75	Mar 29 C		Requisites of valid	29/3/17
76	Mar 30 D		meeting	30/3/17
77	Apr 01 F		Voting and poll Resolutions	01/4/17
78	Apr 02 F			2/4/17
79	Apr 03 A		mismanagement Prevention of oppression and	3/4/17
80	Apr 04 B		winding up	4/4/17
81	Apr 05 C		modes of winding up	5/4/17
82	Apr 08 D		winding up by the court	8/4/17
83	Apr 09 F		Voluntary winding up	9/4/17
84	Apr 10 F		and winding up subject	10/4/17
85	Apr 11 A		to supervision of court	11/4/17
86	Apr 12 B		Consequences of winding	12/4/17
87	Apr 15 C		up.	15/4/17
88	Apr 16 D		Revision	16/4/17
89	Apr 18 F		Revision	18/4/17
90	Apr 20 F		Revision	20/4/17

*[Signature]*

Teacher's Signature

*[Signature]*

HOD Signature

**SADAKATHULLAH APPA COLLEGE (AUTONOMOUS), TIRUNELVELI - 627 011.**  
**LESSON PLAN AND RECORD OF CLASSES ENGAGED**

Course : B.com (SF) Class : III B.com Academic Year: 2016 - 2017 Semester : V  
 Title of the Paper : MANAGEMENT ACCOUNTING Subject Code : 11UCC062  
 Theory / Practical

Sl.No.	Date & Order	Unit	Topics planned	Covered on
1.	6.12.16 - A	I	Introduction, Syllabus given	9.12.16
2.	9.12.16 - D		Meaning & definition of Mgt	9.12.16.
3.	14.12.16 - E		Objectives of mgt Acing	14.12.16
4.	15.12.16 - F		Nature of mgt Acing	15.12.16
5.	16.12.16 - A		Scope of mgt Acing	16.12.16
6.	21.12.16 - D		Management Acing / Financial Acing	21.12.16
7.	22.12.16 - E		Management Acing / Cost Acing	22.12.16
8.	27.12.16 - F		"	27.12.16
9.	28.12.16 - A		Advantages of mgt Acing	27.12.16
10.	31.12.16 - D		Limitations of mgt Acing	31.12.16
11.	2.1.17 - E		"	2.1.17
12.	3.1.17 - F		Revision	3.1.17
13.	4.1.17 - A	II	Ratio Analysis - Introduction	4.1.17
14.	9.1.17 - D		Meaning of ratio analysis	9.1.17
15.	10.1.17 - E		Nature of ratio analysis	10.1.17

Text books :

1. Management Accounting - S.N. Maheswari
2. Management Acing - R.K. Sharma

Reference books :

1. Management Accounting - S.P. Gupta
2. Mgt. Acing - R.S.N. Pillai

Activity	Total Number	Topic I	Topic II	Topic III	Planned Date	Actual Date
Assignment	1	fund flow statement	/ schedule of changes in w/c		6.2.17	20.2.17
Internal Test		I <sup>st</sup> Test Portions	II <sup>nd</sup> Test Portions	III <sup>rd</sup> Test Portions		
		1 - 1 1/2 hrs	1 1/2 - 3 1/2 hrs	3 1/2 - 5 hrs		

*S. Rathi*  
 Teacher's Sign

*Imp*  
 HOD Sign

SADAKATHULLAH APPA COLLEGE (AUTONOMOUS), TIRUNELVELI - 627 011.  
 LESSON PLAN AND RECORD OF CLASSES ENGAGED

Sl.No.	Date & Order	Unit	Topics planned	Covered on
16	11.1.17 - F	II	Uses of Ratio analysis	11.1.17
17	17.1.17 - A	"	"	23.1.17
18	20.1.17 - D	"	Significance of ratio analysis	23.1.17
19	23.1.17 - E	"	limitations of ratio analysis	23.1.17
20	24.1.17 - F	"	classification	1.2.17
21	25.1.17 - A	"	Solvency ratios	1.2.17
22	1.2.17 - D	"	profitability ratio	2.2.17
23	2.2.17 - E	"	Activity ratio	3.2.17
24	3.2.17 - F	"	Revision	3.2.17
25	6.2.17 - A	III	Introduction, meaning - Fund <sup>flow analysis</sup>	6.2.17
26	9.2.17 - D	"	" <sup>working capital</sup>	9.2.17
27	10.2.17 - E	"	Statement of changes of	10.2.17
28	11.2.17 - F	"	- problems	10.2.17
29	13.2.17 - A	"	" <sup>statement</sup>	13.2.17
30	16.2.17 - D	"	preparation of fund flow	16.2.17
31	17.2.17 - E	"	problems	16.2.17
32	20.2.17 - F	"	"	17.2.17
33	21.2.17 - A	"	"	20.2.17
34	24.2.17 - D	"	"	21.2.17
35	27.2.17 - E	"	"	24.2.17
36	28.2.17 - F	"	"	28.2.17
37	1.3.17 - A	IV	Cash flow Analysis - meaning	6.3.17
38	6.3.17 - D	"	meaning of cash flow	7.3.17
39	7.3.17 - E	"	Cash from operation	7.3.17
40	8.3.17 - F	"	problems	8.3.17

  
 Teacher's Sign

  
 HOD Sign

Sl.No.	Date & Order	Unit	Topics planned	Covered on
41	9.3.17-A		problems	9.3.17
42	13.3.17-D		statement preparation of cash flow	13.3.17
43	14.3.17-E		problems	14.3.17
44	15.3.17-F		"	16.3.17
45	16.3.17-A		"	16.3.17
46	21.3.17-D		"	21.3.17
47	22.3.17-E		Flow Statement (of cash)	22.3.17
48	23.3.17-F		flow statement	23.3.17
49	24.3.17-A	I	marginal costing	24.3.17
50	30.3.17-D		meaning features	30.3.17
51	31.3.17-E		assumptions, contribution	31.3.17
52	3.4.17-F		- pv ratio, cvp analysis	31.3.17
53	4.4.17-A		Break even Analysis	31.3.17
54	7.4.17-B		Assumptions	07.4.17
55	16.4.17-E		Advantages	07.4.17
56	18.4.17-F		limitations	07.4.17
57	19.4.17-A		margin of safety	07.4.17
58	29.4.17-B		make or buy decisions	10.4.17
59	30.4.17-E		sales mix decision	10.4.17
60	31.4.17-F		Revision	10.4.17
				31.4.17

S. Ravi

Teacher's Sign

Jay

HOD Sign