

Course : B. COM Class : I

Academic Year: 2018 - 2019 Semester : I

Title of the Paper : Principles of accounting  
Financial

Subject Code : 18000011

Theory / Practical

S. Parvatha Latha

Sl.No.	Date & Order	Unit	Topics planned	Covered on
1	19.06.18 B		Syllabus - Discussion	20/6/18
2	20.06.18 C		Introduction to accounting - definition	20/6/18
3	21.06.18 D		Meaning, objectives, Limitations	21/6/18
4	22.06.18 E		Accounting concepts	22/6/18
5	25.06.18 F		Accounting convention	25/6/18
6	28.06.18 B		IAS, IFRS - Meaning	28/6/18
7	29.06.18 C		Double-entry system	29/6/18
8	02.07.18 D		Rules for debit & credit Journal - Summary	2/7/18
9	03.07.18 E		Journal - Problem	3/7/18
10	04.07.18 F		Problem	4/7/18
11	06.07.18 B		Ledgers - Balancing of a/c	6/7/18
12	07.07.18 C		Ledgers - Balancing of a/c	7/7/18
13	10.07.18 D		Total Balance - problem	9/7/18
14	11.07.18 E		Problem	10/7/18
15	12.07.18 F		Problem	11/7/18

Text books :

Reference books :

- Advanced Accountancy - M.A. Aulandam
- Advanced accountancy - R. L. Gupta
- Advanced accountancy - S.P. Jain and R.L. Narang
- Advanced accountancy - Dr. S.N. Maheswari

Activity	Total Number	Topic I	Topic II	Topic III	Planned Date	Actual Date
Assignment		1-1/2	1/2 - 3	4 & 5	July 10	
Internal Test		I <sup>st</sup> Test Portions	II <sup>nd</sup> Test Portions	III <sup>rd</sup> Test Portions		

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**SADAKATHULLAH APPA COLLEGE (AUTONOMOUS), TIRUNELVELI - 627 011.**  
**LESSON PLAN AND RECORD OF CLASSES ENGAGED**

Sl.No.	Date & Order	Unit	Topics planned	Covered on
16	16.07.18 B		Subsidiary Books	12/7/18
17	17.07.18 C		Purchase Book, Purchase Return Book - Problem	16/7/18
18	18.07.18 D		Sales Book, Sales Return Book - Problem	17/7/18
19	19.07.18 E		Bills receivable book, Bills payable - Problem	18/7/18
20	20.07.18 F		Single column cash book - Problem	19/7/18
21	24.07.18 B		Problem	20/7/18
22	25.07.18 C		Double column cash book - Problem	25/7/18
23	26.07.18 D		Problem	25/7/18
24	30.07.18 F		Triple column cash book - Problem	26/7/18
25	31.07.18 F		Problem	30/7/18
26	02.08.18 B		Error - meaning, classification	1/8/18
27	03.08.18 C		Problems	2/8/18
28	06.08.18 D		BRS - meaning, difference - Problem	3/8/18
29	07.08.18 E		Terms of Bills of exchange	6/8/18
30	08.08.18 F		Problem	7/8/18
31	10.08.18 B		Bills of exchange - meaning, characteristics	11/8/18
32	13.08.18 C		Specimen Journal	11/8/18
33	14.08.18 D		Honour of a bill - problem	13/8/18
34	16.08.18 F		Problem	14/8/18
35	17.08.18 F		Dishonour of a bill - problem	16/8/18
36	27.08.18 B		Problem	17/8/18
37	28.08.18 C		Renewal of a bill - problem	27/8/18
38	29.08.18 D		Problem	28/8/18
39	30.08.18 E		Retirement of a bill - problem	30/8/18
40	31.08.18 F		petty cash book - problem	31/8/18

  
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Sl.No.	Date & Order	Unit	Topics planned	Covered on
41	04.09.18 B		Problem	
42	05.09.18 C		Insolvency of a acceptor - problem	4/9/18
43	06.09.18 D		Problem	5/9/18
44	07.09.18 E		Accommodation of Bill - problem	6/9/18
45	08.09.18 F		problem	7/9/18
46	11.09.18 B		Final accounts - meaning objectives	8/9/18
47	12.09.18 C		Format	11/9/18
48	17.09.18 D		Reading, P/L of - Balance sheet - problem	12/9/18
49	18.09.18 E		problem	17/9/18
50	19.09.18 F		problem	18/9/18
51	24.09.18 B		Adjustment entries - problem	19/9/18
52	25.09.18 C		problem	24/9/18
53	26.09.18 D		problem	25/9/18
54	27.09.18 E		provision for bad & doubtful debts	26/9/18
55	28.09.18 F		problem	27/9/18
56	01.10.18 B		provision for discount on debtors and creditors	28/9/18
57	02.10.18 C		problem	1/10/18
58	04.10.18 D		problem	3/10/18
59	05.10.18 E		"	4/10/18
60	08.10.18 F		Test	5/10/18
61	10.10.18 B		Average due date - meaning steps	8/10/18
62	11.10.18 C		due date calculation	11/10/18
63	12.10.18 D		Bill. Transaction	11/10/18
64	15.10.18 E		Interest calculation	12/10/18
65	16.10.18 F		problem	15/10/18

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**SADAKATHULLAH APPA COLLEGE (AUTONOMOUS), TIRUMELVELI-527811**  
**LESSON PLAN AND RECORD OF CLASSES ENGAGED**

Course: B.COM Class: I Year

Academic year: 2018-19

Semester: I

Title of the Paper: Business Organization

Subject Code: 18UKCO12

Theory: 75 Hours

*Handled by :- Mr. P. Mohammed Subhan*

Sl. No	Date	Order	Unit	Topics planned	Covered on
1	18.06.18	A	I	Business Organisation – Introduction	18.06.18
2	19.06.18	B		Human activities	19.06.18
3	20.06.18	C		Classification of Economic activities	20.06.18
4	21.06.18	D		Business and its characteristics	21.06.18
5	22.06.18	E		Characteristics of Business	22.06.18
6	25.06.18	F		Objectives of Business	25.06.18
7	26.06.18	A		Objectives of Business	26.06.18
8	28.06.18	B		Qualities of Successful Businessman	28.06.18
9	29.06.18	C		Distinction between Business, Profession and Employment	29.06.18
10	02.07.18	D		Functions of Business	02.07.18
11	03.07.18	E		Social responsibilities of Business	03.07.18
12	04.07.18	F		Social responsibilities of Business	04.07.18
13	05.07.18	A	II	Sole Proprietorship – Meaning and Features	05.07.18
14	06.07.18	B		Advantages of Sole Proprietorship	06.07.18
15	09.07.18	C		Disadvantages of Sole Proprietorship	09.07.18

Text books:

1. Organization and Management – C.B.Gupta

2. Business Organization and Management – M.C.Sukla

Reference books:

1. Fundamental of Organization and Management

2. Organization and Management – Dr.S.C. Saxena

– Y.K.Bushan

Activity	Total Number	Topic I	Topic II	Topic III	Planned Date	Actual Date
Assignment		<i>objectives</i>	<i>of Business</i>			
Internal Test	3	1 ½ Units	1 ½ - 3 Units	4 - 5 Units		

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**SADAKATHULLAH APPA COLLEGE (AUTONOMOUS), TIRUNELVELI-627011**  
**LESSON PLAN AND RECORD OF CLASSES ENGAGED**

S. No	Date	Order	Unit	Topics planned	Covered on
16	10.07.18	D		Partnership - Definition and Features	10.07.18
17	11.07.18	E		Advantages of Partnership	11.07.18
18	12.07.18	F		Disadvantages of Partnership	12.07.18
19	13.07.18	A		Kinds of Partnership	12.07.18
20	16.07.18	B		Kinds of Partnership	16.07.18
21	17.07.18	C		JHF Business	10.08.18
22	18.07.18	D		Features	13.08.18
23	19.07.18	E		Advantages of JHF Business	13.08.18
24	20.07.18	F		Disadvantages of JHF Business	13.08.18
25	23.07.18	A		Joint stock company - Definition	17.07.18
26	24.07.18	B		Features of Joint stock company	28.07.18
27	25.07.18	C		Advantages of Joint stock company	29.07.18
28	26.07.18	D		disadvantages of Joint stock company	20.07.18
29	30.07.18	E		Distinction between Partnership and Joint stock company	23.07.18
30	31.07.18	F		Distinction between Partnership and Joint stock company	24.07.18
31	01.08.18	A		Kinds of Companies	25.07.18
32	02.08.18	B		Kinds of Companies	26.07.18
33	03.08.18	C		Kinds of Companies	30.07.18
34	06.08.18	D		Private Limited Company - Special privileges	31.07.18
35	07.08.18	E		Special privileges	02.08.18
36	08.08.18	F		Differences between Public and Private limited company	03.08.18
37	09.08.18	A		Differences between Public and Private limited company	06.08.18
38	10.08.18	B		Co-operative organization - Meaning and Definition	09.08.18
39	13.08.18	C		Features of Co-operative organization	09.08.18
40	14.08.18	D		Features of Co-operative organization	09.08.18

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SADAKATHULLAH APPA COLLEGE (AUTONOMOUS), TIRUNELVELI-627011  
 LESSON PLAN AND RECORD OF CLASSES ENGAGED

Sl. No	Date	Order	Unit	Topics planned	Covered on
41	16.08.18	E		Merits and Demerits	09.08.18, 10.11, 13.08.18
42	17.08.18	F		MNC's - Features, Merits and Demerits	14.08.18, 16.08.18 17.08.18
43	18.08.18	A	III	Plant location - Primary factors	25.09.18, 27.09.18
44	27.08.18	B		Secondary factors	28.09.18, 29.10.18
45	28.08.18	C		Inductive theory of location	03.10.18
46	29.08.18	D		Factors influencing location-Primary	06.10.18
47	30.08.18	E		Secondary factors and National consideration	08.10.18
48	31.08.18	F		Selection of a site	09.10.18
49	03.09.18	A		Advantages and Disadvantages of Plant location	10.10.18
50	04.09.18	B		Plant layout - Definition and objectives	10.10.18
51	05.09.18	C		Steps involved in designing a layout	11.10.18
52	06.09.18	D		Characteristics of good layout	12.10.18
53	07.09.18	E		Factors influencing designing a plant layout	12.10.18
54	08.09.18	F		Types of Layout	15.10.18
55	10.09.18	A		Advantages of Layout	16.10.18
56	11.09.18	B		Disadvantages of Layout	16.10.18
57	12.09.18	C	IV	Combination - Meaning, Definition	17.10.18
58	17.09.18	D		Objectives of Combination	17.10.18
59	18.09.18	E		Causes of Combination	17.10.18
60	19.09.18	F		Causes of Combination	17.10.18
61	20.09.18	A		Advantages of Combination	23.10.18
62	24.09.18	B		Disadvantages of Combination	23.10.18
63	25.09.18	C		Types of Business combination	23.10.18
64	26.09.18	D		Horizontal Combination	24.10.18
65	27.09.18	E		Horizontal Combination	24.10.18

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**SADAKATHULLAH APPA COLLEGE (AUTONOMOUS), TIRUNELVELI-627011**  
**LESSON PLAN AND RECORD OF CLASSES ENGAGED**

No	Date	Order	Unit	Topics planned	Covered on
66	28.09.18	F		Vertical Combination	24.10.18
67	29.09.18	A		Lateral Combination	24.10.18
68	01.10.18	B		Diagonal Combination	25.10.18
69	03.10.18	C		Circular Combination	26.10.18
70	04.10.18	D		Forms of Combination	27.10.18
71	05.10.18	E		Forms of Combination	30.10.18
72	08.10.18	F		Rationalization – Meaning and definition	30.10.18
73	09.10.18	A		Causes of Rationalization	31.10.18
74	10.10.18	B		Stages of Rationalization	31.10.18
75	11.10.18	C	V	Public enterprises – Meaning and Definition, objectives	14.08.18, 16.08.18
76	12.10.18	D		Problems faced by Public enterprises	28.08.18
77	15.10.18	E		Problems faced by Public enterprises	29.08.18
78	16.10.18	F		Solutions for Public enterprises	30.08.18, 31.08.18
79	17.10.18	A		Forms of Public enterprises	03.09.18
80	22.10.18	B		Departmental Undertaking- Meaning and features	05.09.18
81	23.10.18	C		Merits	05.09.18
82	24.10.18	D		Demerits	05.09.18
83	25.10.18	E		Government Company - Meaning and features	06.09.18
84	26.10.18	F		Merits	07.09.18
85	27.10.18	A		Demerits	08.09.18
86	29.10.18	B		Public Corporations - Meaning and features	10.09.18, 12.09.18
87	30.10.18	C		Merits	17.09.18
88	31.10.18	D		Demerits	18.09.18
89	01.11.18	E		Public Utilities	19.09.18
90	02.11.18	F		Merits and Demerits	20.09.18, 24.09.18

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**SADARATHULLAH APPA COLLEGE (AUTONOMOUS), TIRUVELVELI-627011**  
**LESSON PLAN AND RECORD OF CLASSES ENGAGED**

Course: B.COM. (II)

Class: I Year

Academic year: 2018-19

Semester: I

Title of the Paper: Business Economics

Subject Code: 18BAECC1

Theory : 90 Hrs

Name of the Teacher : M Esakkiammal

Sl. No	Date	Order	Unit	Topics planned	Covered on
1	18.06.18	A	1	Syllabus Discussion	20.06.18
2	19.06.18	B		Introduction	20.06.18
3	20.06.18	C		Definition	21.06.18
4	21.06.18	D		Meaning	22.06.18
5	22.06.18	E		Subject matter of business economics	25.06.18
6	25.06.18	F		Subject matter of business economics	25.06.18
7	26.06.18	A		Basic concepts	26.06.18
8	28.06.18	B		Importance of business economics	28.06.18
9	29.06.18	C		Limitations of business economics	29.06.18
10	02.07.18	D		Law of diminishing marginal utility	02.07.18
11	03.07.18	E		Assumptions	03.07.18
12	04.07.18	F		Limitations	04.07.18
13	05.07.18	A		Importance	05.07.18
14	06.07.18	B		Consumer Surplus	06.07.18
15	07.07.18	C		Assumptions	07.07.18

Text books:

1. Managerial Economics by R.L. Varshney & K.L. Maheswari - Sultan Chand & Sons

Reference books:

1. Economic Analysis by KPM Sundharam & E.N Sundharam - Sultan Chand & Sons
2. Business economics by Bani Mazumdar & V.Mankar-Himalaya Publishing House
3. Business Economics-A.R.Arya Sri, W.Ramamoorthy - Tata Mc Graw Hill Companies
4. Indian Economy - K.P.K.Sundaram

Activity	Total Number	Topic I	Topic II	Topic III	Planned Date	Actual Date
Assignment		Production function, 180 quantity.			03.09.18	25.09.18
Internal						

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Sl. No	Date	Order	Unit	Topics planned	Covered on
16	10.07.18	D		Limitations	09.07.18
17	11.07.18	E		Importance	10.07.18
18	12.07.18	F		Revision	10.07.18
19	13.07.18	A	II	Demand Analysis	11.07.18
20	16.07.18	B		Meaning	11.07.18
21	17.07.18	C		Types	11.07.18
22	18.07.18	D		Determinants	11.07.18
23	19.07.18	E		Law of demand	16.07.18
24	20.07.18	F		Law of demand	16.07.18
25	23.07.18	A		Elasticity of demand	16.07.18
26	24.07.18	B		Price Elasticity of demand	17.07.18
27	25.07.18	C		Kinds of price elasticity of demand	18.07.18
28	26.07.18	D		Income elasticity of demand	18.07.18
29	30.07.18	E		Cross elasticity of demand	19.07.18
30	31.07.18	F		Methods of measures elasticity of demand	20.07.18
31	01.08.18	A		Demand forecasting	27.07.18
32	02.08.18	B		Meaning	25.07.18
33	03.08.18	C		Objectives	26.07.18
34	06.08.18	D		Types	30.07.18
35	07.08.18	E		Methods	31.07.18
36	08.08.18	F		Revision	02.08.18
37	09.08.18	A	III	Production Analysis – Meaning	03.08.18
38	10.08.18	B		Land, Labour	06.08.18
39	13.08.18	C		Capital, Organisation	07.08.18
40	14.08.18	D		Production Function	09.08.18
					10.08.18

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**SADAKATHULLAH APPA COLLEGE ( AUTONOMOUS ), TIRUNELVELI-627011**  
**LESSON PLAN AND RECORD OF CLASSES ENGAGED**

Sl. No	Date	Order	Unit	Topics planned	Covered on
41	16.08.18	E		Cobb dougles production function	11.08.18
42	17.08.18	F		CES production function	13.08.18
43	18.08.18	A		Leontief production function	13.08.18
44	27.08.18	B		Isoquants	14.08.18
45	28.08.18	C		Law of variable proportions	16.08.18
46	29.08.18	D		Returns to scale	27.08.18
47	30.08.18	E		Economies	28.08.18
48	31.08.18	F		Diseconomies	28.08.18
49	03.09.18	A		Cost of production	29.08.18
50	04.09.18	B		Short run cost curves	30.08.18
51	05.09.18	C		Long run cost curves	04.09.18
52	06.09.18	D		Optimum firm	04.09.18
53	07.09.18	E		Objectives of firm	05.09.18
54	08.09.18	F		Revision	07.09.18
55	10.09.18	A	IV	Market Structure	08.09.18
56	11.09.18	B		Meaning	10.09.18
57	12.09.18	C		Different forms of market	11.09.18
58	17.09.18	D		Classification of market	17.09.18
59	18.09.18	E		Perfect Competition	18.09.18
60	20.09.18	F		Features	19.09.18
61	24.09.18	A		Price output determination under P.C	20.09.18
62	25.09.18	B		Monopoly – meaning, Features	24.09.18
63	26.09.18	C		Types of monopoly	25.09.18
64	27.09.18	D		Price determination under monopoly- short run	26.09.18
65	20.09.18	E		Price determination under monopoly- Long run	27.09.18

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SADAKATHULLAH APPA COLLEGE (AUTONOMOUS), TIRUNELVELI-627011  
LESSON PLAN AND RECORD OF CLASSES ENGAGED

Sl. No	Date	Order	Unit	Topics planned	Covered on
66	28.09.18	T		Discriminating Monopoly	28.09.18
67	29.09.18	A		Types of price discrimination	29.09.18
68	01.10.18	B		Equilibrium under discriminating monopoly	01.10.18
69	03.10.18	C		Monopolistic Competition	03.10.18
70	04.10.18	D		Price determination under monopolistic competition - Short run	04.10.18
71	05.10.18	E		Price determination under monopolistic competition - Long run	05.10.18
72	08.10.18	F		Revision	08.10.18
73	09.10.18	A	V	Profit Analysis - Meaning	09.10.18
74	10.10.18	B		Types of profit	10.10.18
75	11.10.18	C		Types of profit	11.10.18
76	12.10.18	D		Functions of profit	12.10.18
77	15.10.18	E		Functions of profit	15.10.18
78	16.10.18	F		Profit policy	16.10.18
79	17.10.18	A		Break even analysis	17.10.18
80	22.10.18	B		Assumptions	22.10.18
81	23.10.18	C		Uses of break even analysis	23.10.18
82	24.10.18	D		Limitations	24.10.18
83	25.10.18	E		Profit forecasting	25.10.18
84	26.10.18	F		Concepts	26.10.18
85	27.10.18	A		Methods	27.10.18
86	29.10.18	B		Methods of profit forecasting	29.10.18
87	30.10.18	C		Revision	30.10.18
88	31.10.18	D		Revision	31.10.18
89	01.11.18	E		Revision	01.11.18
90	02.11.18	F		Revision	02.11.18

*M. Eswari*  
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