



Sadakathullah Appa College

*An Autonomous Institution, Re-Accredited by NAAC at an 'A' Grade, *ISO 9001 : 2015 Certified*

Academic Council Meeting

Date: 27-02-2017

Submitted to

THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)

August 2022



MEMBERS OF THE ACADEMIC COUNCIL

Chairman:

1. Dr. M. Mohamed Sathik, Principal.

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27/2/17

Special Invitee:

2. Alhaj. T.E.S. Fathu Rabbani, Secretary and Correspondent, Sadakathullah Appa College Managing Committee.

University Nominees:

3. Prof. S. P. Dhanavel, Professor, Department of English, Indian Institute of Technology Madras, Chennai-600 036.
4. Prof. K. Sethupathy, Head, Department of Physics, Indian Institute of Technology Madras, Chennai-600 036.
5. Maj. Dr. M. Venkataramanan, Principal, Dwaraka Doss Goverdhan Doss Vaishnav College (Autonomous), Arumbakkam, Chennai - 600103.

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27/2/17

Experts from outside the College:

6. Mr. K. M. Sathak Thamby, Former Professor of Zoology, Periyar EVR College Tiruchy.
7. Mr. Mohamed Ibrahim, Globe Radio Company, Cheranmahadevi Road, Pettai, Tirunelveli - 627004.
8. Mr. U. Abdul Salam, 10/13, Paul Rawther Street, Palayamkottai, Tirunelveli - 627002.
9. Mr. M. M. Dheen (Advocate), 8, Thiruvalluvar Street, Perumalpuram, Tirunelveli -627007.
10. Dr.K.S.M. Sheik Mohammed, M.B.B.S. Rtd. Civil Surgeon, 113, Main Road, Kadayanallur - 627 751

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27/2/2017

Deans:

11. Dr. M. Kamalutheen, Dean of Sciences & Associate Professor of Chemistry.
12. Dr. M. Nazeer Ahamed, Dean of Arts & Associate Professor of History.

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Director of Unaided Courses:

13. Dr. A. Abdul Kader, Head of the Department of English (P.G.).

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Controller of Examinations:

14. Dr. K. Subramanian

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15. Dr. S.H. Mohamed Ameen - Deputy Controller of Examinations.

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Department Representatives:

a) Aided Courses:

16. Dr. S. Mahadevan, Head of the Department of Tamil & Part - IV Value Education

[Signature] J. D. S.

17. Mr. J. Ubaiyathullah, Head of the Department of Arabic & Part - IV Islamic Value Education

[Signature]

18. Dr. S. Mohamed Haneef, Head of the Department of English (U.G.).

[Signature] Haneef H.

19. Tmt. A. Rasheetha Begum, Head of the Department of Mathematics (U.G.).

[Signature] A. Rasheetha

20. Mr. K. Rabi Ahamed, Head of the Department of Physics.

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21. Dr. M. Sheik Mohideen Badhusha, Assistant Professor of Chemistry (U.G.)

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22. Dr. M. Sithi Jameela, Head of the Department of Zoology.

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23. ~~Ms. M. Syed Ali Fathima~~, Assistant Professor of Botany.

Dr. P. Benjamin Jeyarathna Kumar

[Signature] P. Benjamin Jeyarathna Kumar

24. Mr. A. Shakul Hamid, Head of the Department of Computer Science.

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25. Mr. K. Sheik Thamby, Head of the Department of Economics.

[Signature] K. Sheik Thamby

26. Dr. B. A. Abdul Kareem, Head of the Department of Commerce. (P.G. & M.Phil.).

[Signature] B. A. Abdul Kareem

27. Dr. A. Hamil, Head of the Department of Commerce (U.G.)

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28. Dr. M. Sulthana Barvin, Assistant Professor of Economics (Part V - Extracurricular Activities)

[Signature] M. Sulthana Barvin

29. Dr. A.H. Mohideen Badshah, Assistant Professor of History, (U.G., & P.G.).

[Signature] A.H. Mohideen Badshah

30. Dr. A. Syed Mohamed, Assistant Professor of Chemistry - M.M.D.D (P.G.)

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31. Dr. S.H. Mohamed Ameen, Associate Professor of Physics & Part IV Environmental Studies

[Signature] Dr. S.H. Mohamed Ameen
IQAC Coordinator

32. Mr. N. Mustafa, Director of Physical Education.

[Signature]

33. Dr. R.R. Saravanakumar, Librarian

[Signature] R. R. Saravanakumar

[Signature] M. A. Abdul Aziz, Dept. of History (UG)

[Signature]

b) Unaided Courses:

34. Dr. R. Anusuya, Head of the Department of Tamil. *R.A.*
35. Mr. ~~S. Mohamed Hussain~~ ^{K. F. JALEEL AHAMED} _{1c}, Head of the Department of Islamic Studies. *K. F. Jaleel A.*
36. Tmt. L. Anita Gnanamuthu, Head of the Department of English (UG) *L. Anita*
37. Dr. M. P. Syed Ali Nisaya, Head of the Department of Mathematics (U.G & P.G.). *M. P. Syed Ali Nisaya*
38. Tmt. A. Zeenath Bazeera, Head of the Department of Physics (P.G.). *A. Zeenath Bazeera*
39. Tmt. S. Shajun Nisha, Head of the Department of Computer Science (P.G.). *S. Shajun Nisha*
40. Tmt. J. Jannathul Firthous, Head of the Department of Computer Science (U.G.). *J. Jannathul Firthous*
41. Mr. R. Spurgen Ratheash, Head of the Department of Information Technology. *R. Spurgen Ratheash*
42. Tmt. W. Fathima Farzana, Head of the Department of Computer Applications. *W. Fathima Farzana*
43. Dr. R. Janet Rani, Head of the Department of Microbiology. *R. Janet Rani*
44. Dr. K. Sheik Mydeen, Head of the Department of Business Administration. *K. Sheik Mydeen*
45. Dr. S.M.A. Syed Mohamed Khaja, Head of the Department of Commerce with C.A. *S.M.A. Syed Mohamed Khaja*
46. Dr. A. Jesuraj, Head of the Department of Commerce. *A. Jesuraj*
47. Tmt. R. Swarnalakshmi, Head of the Department of Nutrition and Dietetics. *R. Swarnalakshmi*
48. Dr.S. Syed Ali Fathima – Department of Mathematics M.Phil. Board. *S. Syed Ali Fathima*
49. Tmt. K. Ahamed Anis Fathima – Head of the Department of B.Com Finance *K. Ahamed Anis Fathima*

University Senate Member:

50. Mr. K.A. Ameer Hamsha, Senate Member, Manonmaniam Sundaranar University & Associate Professor of Computer Science. *K.A. Ameer Hamsha*

Student's Representatives

51. S. Abubacker Siddique, II-M.Com. *S. Abubacker Siddique*
52. M. Najela Fathin, II-M.Sc, Comp.Sci. *M. Najela Fathin*

MEETING OF THE ACADEMIC COUNCIL

Date & Time : 27 - 02 - 2017 at 10.30 a.m.

Venue : Seminar Hall

AGENDA

1. Invocation - Mr. J. Ubaiyathullah,
Head of the Department of Arabic
2. Welcome Address - Dr. M. Mohamed Sathik,
Principal / Chairman,
Academic Council
3. Resolutions of the Academic Council Meeting held on 31st August 2016 - Dr.M. Kamalutheen,
Dean of Sciences
4. Resolutions of the Governing Board Meeting held on 24th September 2016 - Dr. M. Nazeer Ahamed,
Dean of Arts
5. Draft Resolutions of various Departments
 - a) Presentation of the Minutes of the meeting of the Boards of Studies - Chairman of respective Boards of Studies
 - b) Introduction of New Courses - Dr. A. Abdul Kader,
Director of Unaided Courses
 - c) Reports on Awards Committee, Appeal & Grievances and Examination Committee - Dr. K. Subramanian,
Controller of Examinations
 - d) Presentation of the Results of the Semester Examinations of November 2016
6. Vote of Thanks - Dr. A. Abdul Kader
Director of Unaided Courses



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Minutes of the Academic Council Meeting held on 27.02.2017

The second Academic Council Meeting for the academic year 2016-2017 was conducted at 10.30 a.m. on 27th February 2017 in the seminar hall. Mr.J. Ubaithullah, Head of the Department of Arabic, solicited the blessings of the Almighty through the recitation of verses from the Holy Quran. Dr.M. Mohamed Sathik, the Principal and Chairman of the Academic Council welcomed the members present in the meeting – the University Nominee: Maj.Dr.M. Venkataramanan, Principal, Dwaraka Doss Governthan Vaishnav College (Autonomous), Arumbakkam, Chennai ; Experts from outside the college : Mr.K.M. Sathak Thamby, Former Professor of Zoology, Periyar EVR College, Tiruchy ; Mr. U. Abdul Salam, Former Professor of Mathematics, Sadakathulla Appa College, Tirunelveli ; Dr. K. S. Sheik Mohamed, M.B.B.S., Retired Civil Surgeon, Kadayanallur; the two Deans : Dr. M. Nazeer Ahamed, Dean of Arts; Dr. M. Kamalutheen, Dean of Sciences; Director of Unaided courses: Dr. A. Abdul Kader; Controller of Examinations: Dr. K. Subramanian; Deputy Controller of Examinations: Dr. S. H. Mohamed Ameen ; University Senate Member: Mr. K. A. Ameer Hamsha and various Department Representatives and student representatives. These academicians developed a coordinated approach to arrive at final resolutions for each proposal discussed in the Council.

Dr.M. Kamalutheen, Dean of Sciences, presented the resolutions of the previous Academic Council Meeting held on 31st August 2016. Following this, Dr.M. Nazeer Ahamed, Dean of Arts, read out the resolutions of the Governing Board Meeting held on 24th September 2016. Based on the resolutions of the Board of Studies of the proposed P.G. and M.Phil. programmes held on 2nd February 2017, the minutes of the meetings were presented by the chairmen of the respective Boards of Studies. Dr.A. Syed Mohamed, Assistant Professor of Chemistry, brought forth the minutes of the Board of Studies of M.Sc. Chemistry. He made known the approval of the syllabus for M.Sc. Chemistry with 11 core papers, 3 elective papers, 1 NME paper, 6 practicals and 1 project. He also informed about the suggestion made by the Board that the number of hours per week and the credits for the NME paper should be lesser than that of the elective

and core papers. At this juncture, Dr.M. Venkataramanan, after duly thanking the Vice Chancellor of Manonmaniam Sundaranar University for appointing him as the University Nominee, opined that the framed and approved syllabus along with the agenda and draft proposals for the Academic Council Meeting might be sent to the University Nominees and Experts prior to the Academic Council Meeting. The Principal welcomed the suggestion and assured that it would be implemented from the forthcoming meeting onwards.

Dr. M. Sithi Jameela, Head of the Department of Zoology, presented the minutes of the Board of Studies of M.Sc. Zoology held on 2nd February 2017. She expressed the suggestions of the Board that out of the 25 marks for the internal assessment, 5 marks could be allotted for either seminar or assignment. Following Dr.M. Sithi Jameela Dr. S. Syed Ali Fathima, Assistant Professor of Mathematics informed that the syllabus for M.Phil. Mathematics had been approved with some minor corrections in the Board of Studies Meeting held on 2nd February 2017. Subsequently Dr.S.H.Mohamed Ameen, Associate Professor of Physics presented the minutes of the Board of Studies of M.Phil. Physics. He brought out the Board's resolution to fix the eligibility for applying for M.Phil. Physics as 55% marks in M.Sc. Physics. The Council approved the reports. The Principal apprised the members of the Academic Council that the College had applied for M.Phil. Physics and M.Phil. Mathematics. He further informed that the Vice Chancellor of Manonmaniam Sundaranar University had been under plans to link M.Phil programme with Ph.D. and that the final resolution was yet to be arrived at.

Dr.A. Abdul Kader, Director for Unaided Courses presented the resolution on the introduction of new courses – M.Sc. Chemistry, M.Sc. Zoology, M.Phil. Mathematics and M.Phil. Physics in the Unaided stream from the Academic year 2017-2018 onwards. He detailed the current higher education scenario, the need for Colleges and Universities to produce high quality teachers, the need for girls to opt for higher studies etc. The Council approved the introduction of the four new courses.

Dr.K. Subramanian, Controller of Examinations brought forth the report on Appeal and Grievances and Examination Discipline Committee Meeting held on 5th December 2016. He informed about the number of students involved in malpractice in the CIA tests and the semester examinations of November 2016 and the

punishment meted out to them. He then presented the report on Awards Committee Meeting held on 9th December 2016. He made known the Committee's resolution to give a moderation of 5 marks in the subjects with codes 15UCHC31, 15UNDA11, 15UCAC12 and 15UCENA31. He further said that in line with the suggestion made in the previous meeting, the results of the Arrear Examinations of various departments had been presented separately in the book. The Principal invited the members of the Academic Council to voice their opinion on the results of the semester examinations of November 2016. Mr. K.M. Sathak Thamby, Former Professor of Zoology, Periyar EVR College, Tiruchy, expressed his happiness over the college introducing new courses every year. In this regard he applauded the initiatives taken by the faculty members of each department. At the same time, he regretted for the low pass percentage of 1st B.Sc. Zoology. Dr.M. Sithi Jameela, Head of the Department of Zoology, attributed the poor pass percentage to the vast number of failures in Part II English. But Mr. K.M. Sathak Thamby pointed out that there had been failures in core papers also. The Controller called attention to the fact that many of the students were from Tamil medium. In this regard Dr.M.Venkataramanan insisted the need for the presence of all the Heads of the Departments in the Awards Committee Meeting so that all the issues and contradictions with regard to the results could be duly resolved prior to its presentation in the Academic Council. The Principal welcomed the notion and he further recommended power point presentation by each Head of the Department. He also felt that this kind of participation would add to the responsibility of the Heads of the Departments for the results. So it was resolved that all the Heads of the Departments should present at the Awards Committee Meeting.

Dr.M. Kamalutheen, Dean of Sciences read out the resolutions of the meeting of Curriculum Development Cell held on 6th October 2016. The Principal informed the Council that out of the four new courses that the previous Academic Council had recommended to offer, only two courses B.Sc. Psychology and BLIS, had been selected to be offered and that two boards would be convened to frame syllabus in the next academic year 2017 - 2018. In addition, he said that in future there wouldn't be classifications like B.Com. (Honours), B.Com (Finance) or B.Com (C.A) and that all the B.Com. courses, both Aided and Unaided, would come under the single Department of commerce.

The Council then moved on to the final item in the agenda – proposals received from various departments. Dr.M. Kamalutheen sought the concurrence of the Academic Council to award five marks for attendance in the internal assessment dividing the 25 marks meant for internal into 15 (subject) + 5 (Assignment) + 5 Attendance. The Council was divided on this issue. The Controller and Dr.A. Hamil, Head of the Department of Commerce (UG) emphasized the continuance of the existing allocation of 20 (subject) + 5 (Assignment) saying that subject should be given priority and that attendance was only secondary. Dr.A. Syed Mohamed drew attention to the pattern followed in Madras University: 10 marks for internal test, 5 for assignment, 5 for seminar and another 5 for attendance. The feasibility of altering the allocation of external (75) and internal tests (25) was also taken into consideration. But Dr.M. Venkataramanan pointed out that no Autonomous College could alter the standard CBSC pattern of allocation for external and internal marks. He further suggested that without altering the existing allocation, 5 marks could be given to attendance or assignment or seminar as per the Council's decision. The Director of Unaided courses insisted on considering some marks for attendance. From the student representative's point of view, assignments were mostly copied from somewhere and therefore attendance might be considered for mark allocation. The Controller suggested that 3 marks might be given for attendance and 2 for either assignment or seminar as per the teacher's decision. Finally it was resolved to have 20 marks for subject, 3 for attendance and 2 for either assignment or seminar and that those with 91 to 100% attendance would be given 3 marks, those with 81 to 90% attendance would be given 2 and those with 71 to 80% would be given 1. He further informed that at the end of each semester the Heads of the Departments would receive the data from the Attendance Department, taking into account the first 85 working days. Dr.A. Syed Mohamed suggested that marks for attendance might better be sent by the Attendance Department to the Controller's office instead of to different departments as everything had been computerized.

Dr.S. Mahadevan, Coordinator of Moral Instruction classes sought the concurrence of the Council to start Certificate and Diploma courses in yoga for non-Muslim students in association with World Community Service Centre of Alliyar in Pollachi from the academic year 2017-2018 onwards. In addition, he said that the same courses were going to be started in Manonmaniam Sundaranar

University also. The Principal invited suggestions from the Council. Dr.K.S.M. Sheik Mohammed felt that India should focus on sports and scientific inventions rather than on yoga. Dr.A. Hamil was of the view that courses on martial art could be considered. The Principal conveyed that the Secretary was also interested in introducing courses on yoga and martial art and he conclusively said that it would be further discussed in the Curriculum Development Cell.

Dr.A. Syed Mohamed brought forth the proposal to scrap NME for PG, for even in Manonmaniam Sundaranar University there had been no NME paper for PG and that they had got a paper on Research Methodology instead. He also moved the notion to conduct the third internal test for PG online with objective type questions. Dr.B.A. Abdul Kareem, Head of the Department of Commerce (PG) remarked that uniform credits and hours had been followed for all PG papers and if at all any change was to be made it might better be made from 2018 onwards. The Principal solicited the view of the Controller. The Controller was in step with Dr.B.A. Abdul Karim's view and he made it clear that even a minor change would cause its effect in setting a question paper, mark allocation, evaluation etc. The Principal also felt that the College had to equip itself first to conduct online exams and therefore he conclusively said that it could be postponed till 2018.

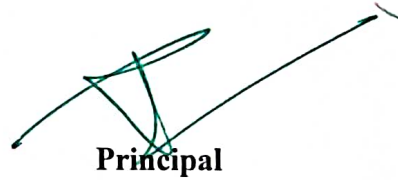
The point of discussion then turned on to Dr.S.H. Mohamed Ameen's proposal to introduce three compulsory periodical reviews for a maximum of 25 marks each for project in M.Phil. He emphasized that it had been passed in the Curriculum Development Cell. Dr. A. Hamil objected to this by saying that two batches of students had already crossed with the existing system and yet one more batch had yet to pass through and therefore any new system could be implemented thereafter. Dr.S.Mohamed Ameen's second proposal was that the M.Phil. scholar should have acquired a minimum of 50% credits in the first semester to carry out the project work in the second semester. It was reminded that it had already been the existing practice.

Dr.S. Syed Ali Fathima and Dr.M. Sithi Jameela brought forth the proposal to add seminar marks instead of assignment marks along with the internal marks and the Principal made it clear that it could be decided by the concerned staff.

The Principal then invited suggestions from Dr.M. Venkataramanan for the upliftment of the institution. Dr.M. Venkataramanan felt that the College had to strengthen it in so many ways before facing NAAC reaccreditation during the academic year 2020 - 2021. He recommended for more number of research articles

published with impact factor, language Lab that had facilities to deal with all languages, a common Science lab that could be used by students from outside Colleges also, Library with infolibnet facility, Women Counselors, more Certificate Courses in collaboration with industries, more achievements in Sports and Cocurricular activities, periodical conduct of National and International Seminars and Conferences, maximum utilization of funding agencies for minor and major projects etc. He then congratulated the College to rise to eminence. The Principal assured that the college would adhere to his suggestions in future.

The Academic Council Meeting came to an end at 1.30 pm with the Director of Unaided Courses proposing vote of Thanks.

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Principal

NS.
J. O. B. A.



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Resolutions of the Academic Council Meeting held on 27-02-2017

1. Resolution 1/2017/Feb

Resolved to approve the introduction of four new courses : M.Phil. Mathematics, M.Phil. Physics, M.Sc. Chemistry and M.Sc. Zoology from the Academic year 2017 – 2018 onwards.

2. Resolution 2/2017/Feb

Resolved to approve the syllabus framed for M.Sc. Chemistry from the Academic year 2017-2018 brought in by the Board of Studies in Chemistry (PG) held on 2nd Feb. 2017.

3. Resolution 3/2017/ Feb

Resolved to approve the syllabus framed for M.Sc. Zoology from the Academic year 2017-2018 brought in by the Board of Studies in Zoology (PG) held on 2nd Feb. 2017.

4. Resolution 4/2017/ Feb

Resolved to approve the syllabus framed for M.Phil. Mathematics from the Academic year 2017-2018 brought in by the Board of Studies in M.Phil: Mathematics held on 2nd Feb. 2017.

5. Resolution 5/2017/ Feb

Resolved to approve the syllabus framed for M.Phil. Physics from the Academic year 2017-2018 brought in by the Board of Studies in M.Phil. Physics held on 2nd Feb. 2017.

6. Resolution 6/2017/ Feb

Resolved to approve the eligibility criteria for applying for M.Phil. Mathematics & Physics as 55% marks in M.Sc. in the respective Academic courses.



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7. Resolution 7 / 2017 / Feb

Resolved to approve the resolutions of the Curriculum Development Cell meeting held on 6th October. 2016.

8. Resolution 8/2017/ Feb

Resolved to approve the report on Appeal and Grievances and Examination Discipline Committee meeting held on 5th Dec. 2016.

9. Resolution 9/2017/ Feb

Resolved to approve the report on the Awards Committee meeting held on 9th Dec. 2016.

10. Resolution 10/2017/Feb

It was resolved that all the Heads of the Departments should be present at the Awards Committee meeting, so that all the issues and contradictions with regard to the results could be solved.

11. Resolution 11 / 2017 / Feb

Resolved to award 3 marks for attendance in the Internal Assessment from the Academic year 2017 – 2018 onwards. Out of the 25 marks for internal, it was resolved to have 20 marks for subject, 3 for attendance and 2 for either assignment or seminar. The mark allocation for attendance is given below:

Attendance (%)	Marks
91 - 100	3
81-90	2
71-80	1


Principal