

*An Autonomous Institution, Re-Accredited by NAAC at an 'A' Grade, *ISO 9001: 2015 Certified*

Academic Council Meeting

Date: 14-09-2019

Submitted to

THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)

August 2022



Rahmath Nagar, Tirunelveli-627011. Ph: 0462-2540763, Fax: 0462-2540033 E-mail: principal@sadakath.ac.in, Website: www.sadakath.ac.in

MEMBERS OF THE ACADEMIC COUNCIL

Chairman:

Dr.M.Mohamed Sathik, Principal 1.

Special Invitee:

2. Alhaj. T.E.S. Fathu Rabbani, Secretary and Correspondent, Sadakathullah Appa **College Managing Committee.**

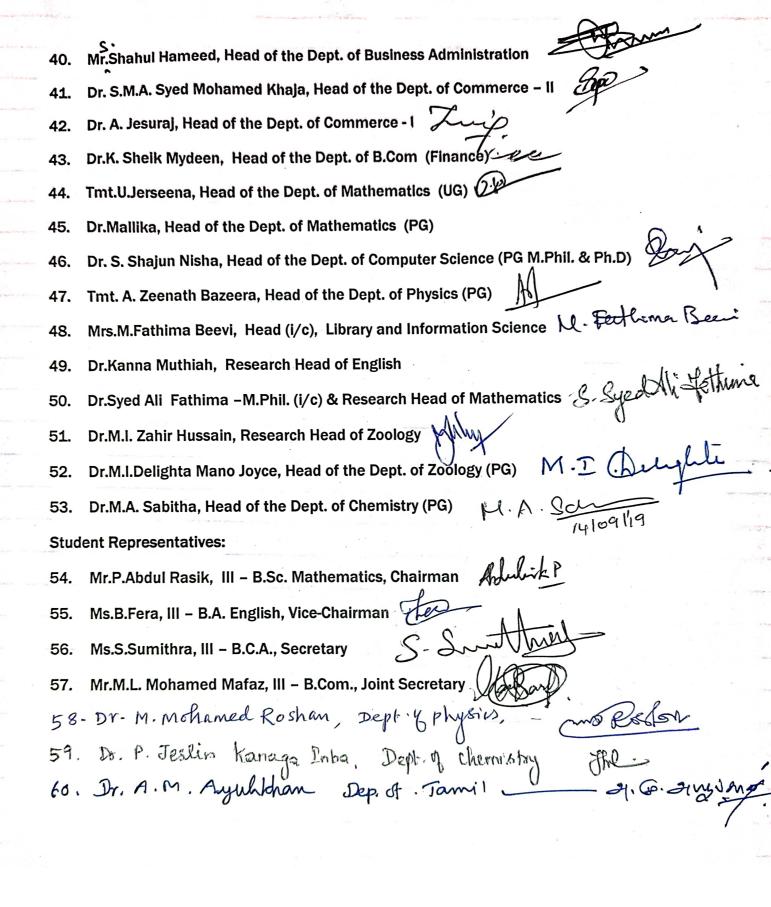
University Nominees:

- Dr.P.Madhava Soma Sundaram, Professor, Department of Criminology and Criminal 3. Justice, Manonmaniam Sundaranar University, Tirunelveli.
- Dr.S.Madhavan, Professor and Head, Department of Management Studies, 4. Manonmaniam Sundaranar University, Tirunelveli.
- Dr.K.Senthamaraikannan, Professor, Department of Statistics, Manonmaniam 5. Sundaranar University, Tirunelveli.

Experts from outside the College:

- Alhaj M.K.M. Syed Ahmed Kabeer, M.K.M. Jewellers, 939D, 70 Feet Road, Rahmath 6. Nagar, Tirunelveli-627 011.
- Dr.Mohammed Ibrahim, Consultant Surgical Oncologist, A1/F11, Second Floor, MKM 7. Lotus Apartments, Sivanthipatti Road, Maharaja Nagar, Tirunelveli - 627 011.
- Dr.B.A. Abdul Karim, Former Head, Dept. of Commerce and Administrative Advisor, 8. Sadakathullah Appa College, Tirunelveli.
- Janab A. Mohamed Hussain, Advocate, 8F, Everest Street, Highground, Tirunelveli-627 011. 9.
- Mr.Kripakaran Krishnan, Partner and Chief Administrator, Nejlai Motor TVS, 177/21A, 10. Vannarpettai, Trivandrum Road, Tirunelveli – 627 003.
- Dr. A. Abdul Kader, Director of Unaided Courses, Head of the Dept. of English (PG & M.Phil.)
- Dr. S.H. Mohamed Ameen, Controller of Examinations & Head of the Dept. of Physics 12. (UG) J. 081 89210
- Dr. S.Mahadevan, Dean of Arts & Head of the Dept. of Tamil **13**.
- Dr. S.M.Abdul Kader, Dean of Sciences, Dean of Sports, M.Phil. (i/c) & Research Head 14. of Physics

Dr.A.Syed Mohamed, IQAC Coordinator & Head of the Dept. of Chemistry (UG & Ph.D.) Dr.V.Chinnathambi, Research Coordinator **Department Representatives:** a) Aided Courses: Mr. J. Ubaiyathullah, Head of the Dept. of Arabic S. EHALLEL ALLAMED Dr-S-Mohamed Haneef, Head-of-the-Dept. of-English (UG) Tmt. A. Rashetha Begam, Head of the Dept. of Mathematics (UG) Dr. M. Sithi Jameela, Deputy Controller of Examinations & Head of the Dept. of Zoology (UG) Dr. M. Syed Ali Fathima, Head of the Dept. of Botany Me. Statt 21. Ms. M.Muhamed Mariam, Head of the Dept. of Applied Nutrition & Public Health 22. Dr. A. Shakul Hamid, Head of the Dept. of Computer Science (UG) 23. Dr. M.N.Mohamed Abusali Sheik, Head of the Dept. of Commerce (UG) Dr. A.Hamil, Head of the Dept. of Commerce (PG M.Phil. (i/c) & Ph.D.) 25. Mr. K. Sheik Thamby, Head of the Dept. of Economics 26. Dr. A.H. Mohideen Badshah, Head of the Dept. of History (UG) 27. Dr.M.Nazeer Ahamed, Head of the Dept. of History (PG, M.Phil.(i/c) & Ph.D.) 28. Dr.R.R. Saravanakumar, Librarian Dr. M. Syed Ali, Director of Physical Education & Sports (i/c) 30. 14 T. M. MURUGIAN Dr. M. Sulthana Barvin, Assistant Professor of Economics (Coordinator, Part V –) 31. Programme) b) Unaided Courses: Mr. S. Mohamed Hussain, Head of the Dept. of Arabic (UG) 32. Do, V. Malin 33. Mr. M. Sathick Ali, Head of the Dept. of Tamil Tmt. L. Anita Gnanamuthu, Head of the Dept. of English (UG) 34. Tmt. J. Jannathul Firthous, Head of the Dept. of Computer Science (UG) 35. Mr. R. Spurgen Ratheash, Head of the Dept. of Information Technology 36. Tmt. W. Fathima Farzana, Head of the Dept. of Computer Applications 37. Dr. R. Janet Rani, Head of the Dept. of Microbiology. (UG, PG and Ph.D.) 38. Tmt. R. Swarnalakshmi, Head of the Dept. of Nutrition and Dietetics 39.



MEETING OF THE ACADEMIC COUNCIL

Date & Time: 14-09-2019 at 10.30 a.m.

Venue : Seminar Hall

AGENDA

1. Invocation

Mr. J. Ubaiyathullah,
 Head of the Department of Arabic.

2. Welcome Address

Dr.M.Mohamed Sathik,
 Principal,
 Chairman, Academic Council.

3. Resolutions of the Academic Council Meeting held on 2nd of March 2019

Dr. S.Mahadevan,
Dean of Arts.

 Resolutions of the Governing Board Meeting held on 16th of March, 2019

Dr.S.M.Abdul Kader,

- Dean of Sciences.

5. Resolutions of the Curriculum Development Cell held on 09.09.2019

Dr.S.M.Abdul Kader,
Dean of Sciences.

6. Draft Resolutions of various Departments:

> a) Presentation of the Minutes of the Board of Studies Meetings

- Chairman of respective Boards of Studies

b) Agenda submitted by the Deans Office

- Dr.S. Mahadevan Dr. S.M.Abdul Kader

c) Introduction of New Courses

- Dr. A. Abdul Kader

d) Reports on Awards
Committee, Examination
Disciplinary Committee and
Examination Committee
Meetings

Dr. S.H.Mohamed Ameen,

e) Presentation of the Results of the Semester Examinations of April, 2019

Vote of Thanks

Dr. A. Abdul Kader
Director, Unaided Courses



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Minutes of the Academic Council Meeting held on 14.09.2019

The first Academic Council Meeting for the academic year 2019-2020 was conducted at 10.30 a.m. on 14th of September, 2019 in the seminar hall. Mr.J.Ubaithullah, Head of the Department of Arabic, solicited the blessings of the Almighty through the recitation of verses from the Holy Quran. Dr.M.Mohamed Sathik, the Principal and Chairman of the Academic Council, welcomed the members present at the meeting - University Nominees: Dr.P.Madhava Soma Sundaram, Justice, Professor, Department of Criminology and Criminal Tirunelveli; University, Sundaranar Manonmaniam Statistics, Department of Dr.K.Senthamaraikannan, Professor, Manonmaniam Sundaranar University, Tirunelveli; Experts from outside the College: Dr.Mohammed Ibrahim, Consultant Surgical Tirunelveli; Dr.B.A. Abdul Karim, Oncologist, Department of Commerce and Administrative Advisor, Sadakathullah Appa College, Tirunelveli; Janab A. Mohamed Hussain, Advocate, Tirunelveli and Mr.Kripakaran Krishnan, Partner and Administrator, Nellai Motor TVS, Tirunelveli; Director of Unaided Courses: Dr.A.Abdul Kader; the Controller of Examinations: Dr.S.H.Mohamed Ameen; Dean of Arts: Dr.S.Mahadevan; Dean of Sciences: Dr.S.M.Abdul Kader; the IQAC Coordinator: Dr.A.Syed Mohamed; the Research Coordinator: Dr.V.Chinnathamby; Department Representatives of both Aided and Unaided Courses and the Student Representatives.

The Principal gave an account of the most exceptional developments that took place in the institution after the last Academic Council Meeting: the College having been selected as one among the 167 colleges in India to train other non-accredited institutions towards applying for NAAC, under the UGC scheme 'Paramarsh', by which the

Rahmath Nagar, Tirunelveli 627 011. Ph: 0462-2540763, Fax: 0462-2540033 E-mail: principal@sadakath.ac.in, Website: www.sadakath.ac.in College would receive a sum of Rs. 30,00,000/-; conveners for seven criteria having been fixed and the preparation of the SSR reports being geared up to face the NAAC Peer Team's visit on campus for the fourth on January of 2021; an (SWAYAM/NPTEL/MOOC) having been included in the curriculum as online a compulsory course from the academic year 2019 - 2020 onwards; a full wing in the second floor having been allotted for research with well-equipped laboratories for Science streams and a Research Hall for conducting Doctoral Committee Meetings; a new library of 13,000 sq.ft. nearing completion; the College doing the spadework towards the celebration of the Golden Jubilee year 2020 - 2021; MALEs and FEMALEs having been facilitated with two sheds which could hold 200 two-wheelers each; the laboratory for the Department of Computer Science and the staff room for the Department of Zoology having been renewed; coaching for NET being successfully offered by Sadakath Academy; HCL's visit to our College for recruitment on 23^{rd} , 24^{th} and 25th of August, 2019, the first of its kind to an Arts and Science College; two students from the Department of Zoology having been sanctioned a one-month minor research project by the Tamil Nadu Agricultural University of Coimbatore; 20 kW solar panel having been launched at the 3rd floor of the College; the College funding Rs. 3,00,000/- as seed money for pursuing minor research projects; an incentive of Rs.1000/- being offered for the publication of research articles in SJR/SCI/Scopus/Web of Science indexed journals and Rs.750 for publications in UGC - CARE listed journals; MOUs being signed by the Department of Chemistry with Wollega University, Ethiopia; three MOUs signed by the PG Department of Computer Science: Brunel Uiversity, London, Gateway Software Solutions. Coimbatore Placement Training and Internship and Iconix Software Solutions, Tirunelveli; five MOUs signed by the IQAC : three with Government Arts and Science Colleges and two with Unaided Colleges

under the UGC scheme 'Paramarsh' and the Department of Microbiology having organized an International Conference.

The Principal then invited the new University Nominee Dr.K.Senthamaraikannan, Professor, Department of Statistics, Manonmaniam Sundaranar University, Tirunelveli. He was honoured with a shawl by the Director of Unaided Courses. Following this, Dr.S.Mahadevan, Dean of Arts, presented the resolutions of the previous Academic Council Meeting held on 2nd of March, 2019. Dr.S.M.Abdul Kader, Dean of Sciences, then read out the resolutions and recommendations of the Governing Board Meeting held on 16th of March, 2019. He then brought forth the resolutions of the Curriculum Development Cell Meeting held on 9th of September, 2019. The first resolution passed in the meeting was about incorporating the TANSCHE guidelines in the syllabus from the academic year 2020-2021. He informed the Council that the syllabus for the three academic years, from 2018 to 2021, had been revised as per the UGC guidelines and that the College had then received a communication from the Registrar of Manonmaniam Sundaranar University asking for the feedback with regard to the implementation of the TANSCHE guidelines in the syllabus. He also made known the Curriculum Development Cell's resolution to postpone the incorporation of the TANSCHE guidelines to the academic year 2021-2022 as the College was gearing up for the Golden Jubilee celebrations in the academic year 2020-2021 and its preparation towards the NAAC Peer Team's visit on the campus for the 4th cycle probably on January, 2021. He added that nearly 70% of the TANSCHE guidelines had already been incorporated in the syllabus and that the College had yet to concentrate on the patterns of the practicals. The Principal solicited opinions from the Heads of the Departments in this regard. Dr.M.Sithi Jameela, Head of the Department of Zoology, felt that the syllabus had been revised only during the academic year 2018-2019 and that it could very well be revised again in the academic year 2021-2022. Dr. A. Hamil, Head of the Research Department of Commerce, suggested that a committee could be framed to finalize it. The Principal said that it had already been finalized in the Curriculum Development Cell that the revision could be done in 2021-2022. It was also felt that NAAC would not bother about the implementation of TANSCHE guidelines. On the other hand, Dr. Mohamed Ibrahim felt that since other guidelines were soon going to be implemented by the National Education Policy (NEP) TANSCHE guidelines could better be implemented earlier. But the Student Representative wanted the implementation only in 2021-2022. The Council resolved to implement the TANSCHE guidelines in the syllabus only from the academic year 2021-2022 onwards.

The point of discussion then turned on to the second resolution passed in the Curriculum Development Meeting held on 09.09.2019 – the course structure to be decided for the Certificate/Diploma/Advanced Diploma programmes. Dr.S.M.Abdul Kader, the Dean of Sciences, presented the course structure recommended by the UGC and Manonmaniam Sundaranar University – two theory papers, one mini project and one field work for Arts stream and two theory papers, one practical and one mini project for the Science stream from the academic year 2020-2021 onwards. The Council approved the same.

Dr. M. Sithi Jameela, Head of the Department of Zoology and Deputy Controller of Examinations, brought forth the resolutions of the Board of Studies Meeting in Environmental Studies, held on 30th of August, 2019 for approval. Following this, Mrs. M.Fathima Beevi, Head (i/c) of the Department of Library and Information Science, presented the resolutions of the Board of Studies in B.Lib.I.Sc. held on 30th of August, 2019. She said that hours for the elective papers had been reduced from six to four and hours for the practicals had been increased from 2 to 4 in the second semester for B.Lib.I.Sc. to match

the credits. Since, these changes are related to the course structure, the Council decided to implement it from 2021 - 2022 onwards.

Dr.A. Abdul Kader, Director of the Unaided Courses, brought forth the proposal for the introduction of the new courses such as M.A. Tamil, B.A. Economics, Master of Human Resource Management (MHRM), M.A. Arabic and C.Lib.I.Sc. from the academic year 2020-2021 onwards. He substantiated his claim by drawing attention to various facts such as the need to reach the desired student strength of 5000 to become a Category III Higher Education Institution; MHRM being offered by only two colleges affiliated to Manonmaniam Sundaranar University; lot of Tamil graduates being needed in the electronic media; Arabic graduates functioning as translators and even corporate sectors having Libraries. Mr.Kripakaran Krishnan said that the courses the College was going to introduce would be selected on the basis of its employment opportunity. Dr.S.M.Abdul Kader, Dean of Sciences, reminded the Council that whatever courses the Council was going to approve, the syllabus should be framed in a planned manner so that there arose no equivalence problem later as it had been a tough task to get equivalence certificate from the TNPSC and the TANSCHE. He also made known the Academic Council Expert, Alhaj.M.K.M.Syed Ahamed Kabeer's request to the Chairman of the Academic Council to introduce courses on Defense and Police administration. After much deliberations, the Council approved the introduction of B.A. Economics, M.A. Tamil and C.Lib.I.Sc. from the academic year 2020-2021.

Dr.S.H.Mohamed Ameen, Controller of Examinations, submitted the reports on Awards Committee Meeting held on 15.06.2019, Examination Disciplinary Committee Meeting held on 12.06.2019, Examination Committee Meetings-I, II, III, IV and V held on 30.03.2019, 28.06.2019, 22.07.2019, 07.08.2019 and 30.08.2019 respectively. The fourth resolution passed in the Examination

Committee Meeting – II was about the postponement of the discussion regarding the conduct of Special Examinations for the students (2014 and earlier batch), who had not received their degrees, to another meeting. Dr.P.Madhava Somasundaram, Professor, Department of Criminology and Criminal Justice, Manonmaniam Sundaranar University, Tirunelveli, wanted to know about the number of students who had been willing to take up the Special Examination and Dr.S.H.Mohamed Ameen answered that nearly 100 students had been willing to take up the Special Examination. The Council approved the conduct of Special Examinations for such students who had completed their course in 2014 and earlier.

Dr.K.Senthamaraikannan elaborated on the Examination pattern of M.Phil. and Ph.D. programmes - Question pattern of M.Phil. programme being on a par with the PG programmes; entrance examination being common for M.Phil. and Ph.D. programmes and the course structure for the M.Phil. programme being three theory papers with four credits each and one project with twelve credits, the total being twenty four credits as per the SCAA resolution number 46.2.1.23 of Manonmaniam Sundaranar University. The Council sought clarification regarding the coursework examination for the Ph.D. programme. Dr.K.Senthamaraikannan clarified that the freedom given to the Autonomous Colleges with regard to framing syllabus and conducting coursework examination for Ph.D. programmes had been withheld from July, 2019 onwards due to the lack of uniformity and coordination in the task among the Autonomous Colleges. The Principal asked about the condition of the scholars who had registered before July, 2019 but had not yet written the coursework examination. Dr.K.Senthamaraikannan answered that both those who had joined after July, 2019 and those who had joined before July, 2019 but had not taken up the coursework examination had to follow the University syllabus and take up the internal examination at the respective research centres and external examination at the University. He further said that if any scholar found that their topic or field was not in the University-prescribed syllabus and if the concerned Doctoral Committee recommended the course with unitised syllabus, the same would be approved in the University Board of Studies with changes if needed. He then advised the Ph.D. holders to apply for guideship as there had been much demand for research guides.

The Principal then put forward a demand that senior teachers in the Unaided stream might be given the recognition of Associate Professor based on their academic prowess and years of experience. Dr.K.Senthamaraikannan felt that the Autonomous Colleges could approve this recognition through a selection committee. Dr.A. Hamil, Head of the Research Department of Commerce, felt that even the faculty members in the Aided stream had not been given this recognition by the Tamil Nadu Government for the past thirteen years, even after fulfilling the requirements. He also enquired whether the Unaided faculty members who would be favoured with this new recognition would be given monetory benefits. The Principal answered that the recognition was only for the academic purpose. Dr. A. Hamil felt that this move had to be duly initiated through an agenda from the appropriate forum. The Principal said that this had been implemented in the nearby Unaided Institution Sri Sarada College for Women, Ariyakulam. The Council resolved to give the recognition of Associate Professor to the senior faculty members in the Unaided stream based on academic achievements like publishing papers in reputed journals, acquiring patents etc. and years of experience.

The second resolution passed in the Examination Committee Meeting-III, held on 22.07.2019 was about conducting improvement examinations in CIA for failures, two years after their completion of the programme, collecting a special examination fee of Rs. 1000/- per course. Dr.S.H.Mohamed Ameen argued that candidates could be

given a chance for reappearing even if it was a burden for the Controller of Examination Office. He added that 372 students had been repeatedly taking up the external examination in vain. Dr.K.Senthamaraikannan too felt that it would be nice if they were given a chance in the forthcoming semester examination itself. After much deliberations it was resolved to conduct improvement examination in CIA for failures, two years after their completion of the programme.

In the report on Examination Committee Meeting – IV held on 07.08.2019, it was given in the mark distribution of the CIA components that students had to submit two review reports on titles allotted by the concerned faculty members by referring to a minimum of three books for each course. Dr.A. Hamil felt that one such report would do. The point of discussion then turned on to the MCQ-type tests. The Principal felt that feedback could be collected from the students in this regard. Dr.S.H. Mohamed Ameen said that they should have a question bank from which questions could be set. The Principal said that the College was going to have an App for setting the MCQ-type questions. The Council approved all the reports submitted in the Examination Committee Meetings.

Dr.S.H.Mohamed Ameen presented the resolutions passed in the Examination Committee Meeting – V held on 30.08.2019: introducing ruled answer booklets of 16, 26 and 32 pages each for the two-hour examination, UG and PG semester examinations respectively; printing the instructions and the logo in the answer booklet; introducing dummy numbers in the semester examinations from the academic year 2020-2021 onwards; introducing online examination for MCQ-type tests and introducing online registration for semester examinations. The Council approved all the reports.

The Controller of Examinations then presented the results of the semester examinations held on April, 2019. Dr.K.Senthamaraikannan

enquired why there had been variations in the results of 'Value Education' and 'Tamil'. He made a suggestion that the concerned teachers might be called upon and held responsible for the variations in results.

Dr.Mohmaed Ibrahim then informed the Council that the mental health of the students was equally important and being the Secretary of the Indian Medical Association, Tirunelveli, he came forward to offer the assistance of the Association in maintaining the mental health of the students once in six months under the concept of Prompter – Promptee. The Principal wholeheartedly welcomed the move.

The Meeting came to an end at 1.45 p.m. with the Director of Unaided Courses proposing a vote of thanks.

Principal

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Resolutions of the Academic Council Meeting held on 14-09-2019

1. Resolution 1/2019 / September

Resolved that the incorporation of the TANSCHE guidelines in the syllabus be implemented only from the academic year 2021-2022 onwards.

2. Resolution 2 / 2019 / September

Resolved that the syllabus for the Certificate / Diploma / Advanced Diploma programmes be framed by the respective Board of Studies in accordance with the course structure recommended by the UGC and Manonmaniam Sundaranar University: two theory papers, one mini project and one field work for the Arts stream and two theory papers, one practical and one mini project for the Science stream and credits, greater than or equal to 12 be allotted to each Certificate / Diploma / Advanced Diploma programme and the same be implemented from the academic year 2020-2021 onwards.

3. Resolution 3/2019 / September

Resolved that the changes implemented in the syllabi in Environmental Studies and B.Lib.I.Sc. held on 30th of August, 2019 be approved.

4. Resolution 4/2019 / September

Resolved that the new courses such as M.A. Tamil, B.A. Economics and C.Lib.I.Sc. be introduced in the academic year 2020-2021.

5. Resolution 5/2019 / September

Resolved that Special Examinations be conducted for the students who had completed their course in 2014 and earlier.

6. Resolution 6/2019 / September

Resolved that the Ph.D. Scholars who had joined after July, 2019 and those who had joined before July, 2019 but had not taken up the coursework examination had to follow the University syllabus and to take

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up the internal coursework examination at the respective research centres and external coursework examinations at Manonmaniam Sundaranar University.

7. Resolution 7/2019 / September

Resolved that the recognition of Associate Professor be given to the senior faculty members in the Unaided stream based on their academic achievements and years of experience.

8. Resolution 8/ 2019 / September

Resolved that the improvement examination be conducted in CIA for failures, two years after their completion of the programme.

9. Resolution 9/2019 / September

Resolved that all the reports submitted by the Controller of Examinations on Award Committee Meeting held on 15th of June, 2019, Examination Disciplinary Committee Meeting held on 12th of June, 2019 and the Examination Committee Meetings – I, II, III, IV and V held on 30.03.2019, 28.06.2019, 22.07.2019, 07.08.2019 and 30.08.2019 respectively be approved.

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AUTONOMOUS

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cipal

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