

*An Autonomous Institution, Re-Accredited by NAAC at an 'A' Grade, *ISO 9001: 2015 Certified*

Academic Council Meeting

Date: 14-03-2020

Submitted to

THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)

August 2022



Rahmath Nagar, Tirunelveli-627011. Ph: 0462-2540763, Fax: 0462-2540033 E-mail: principal@sadakath.ac.in, Website: www.sadakath.ac.in

MEMBERS OF THE ACADEMIC COUNCIL

Chairman:

1. Dr.M.Mohamed Sathik, Principal

Special Invitee:

2. Alhaj. T.E.S. Fathu Rabbani, Secretary and Correspondent, Sadakathullah Appa College Managing Committee.

University Nominees:

- 3. Dr.P.Madhava Soma Sundaram, Professor, Department of Criminology and Criminal Justice, Manonmaniam Sundaranar University, Tirunelveli,
- 4. Dr.S.Madhavan, Professor, Department of Management Studies

 Manonmaniam Sundaranar University, Tirunelveli and
- 5. Dr.K.Senthamaraikannan, Professor, Department of Statistics, Manonmaniam Sundaranar University, Tirunelveli.

Experts from outside the College:

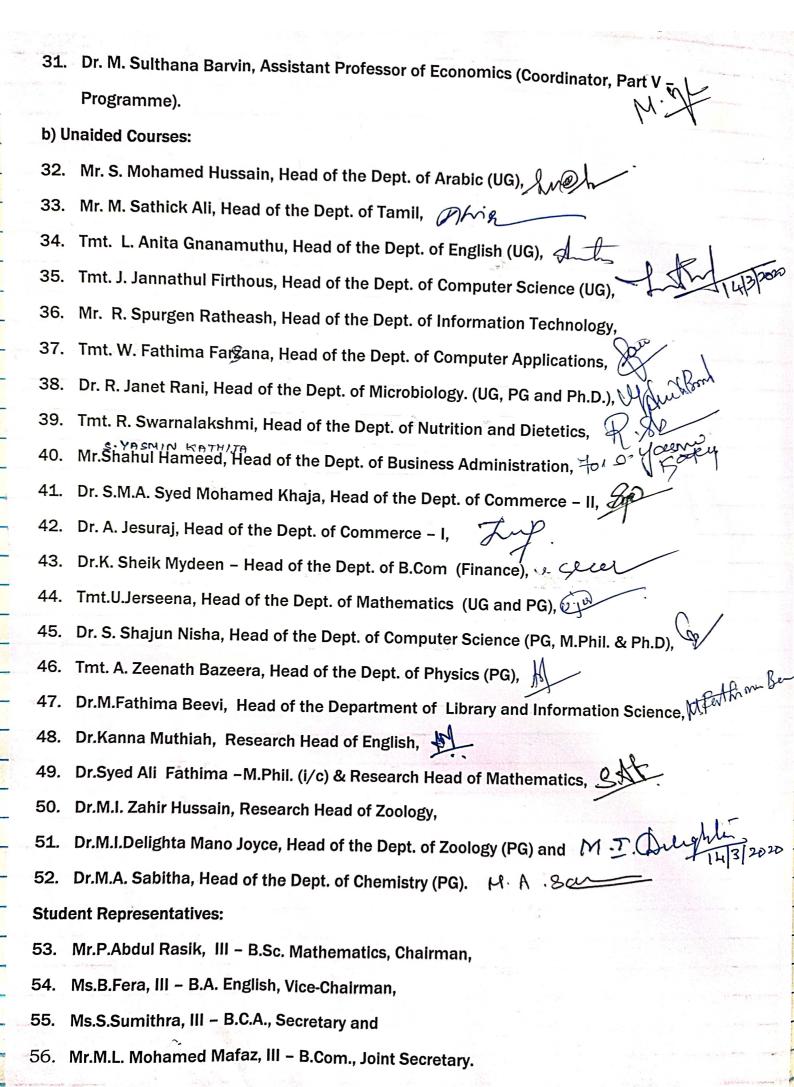
- 6. Alhaj M.K.M. Syed Ahmed Kabeer, M.K.M. Jewellers, 939D, 70 Feet Road, Rahmath Nagar, Tirunelveli-627 011,
- Dr.Mohammed Ibrahim, Consultant Surgical Oncologist, A1/F11, Second Floor,
 MKM Lotus Apartments, Sivanthipatti Road, Maharaja Nagar, Tirunelveli 627
 011,
- 8. Dr.B.A. Abdul Karim, Former Head, Dept. of Commerce and Administrative Advisor, Sadakathullah Appa College, Tirunelveli,
- 9. Janab A. Mohamed Hussain, Advocate, 8F, Everest Street, Highground, Tirunelveli-627 011,
- 10. Mr.Kripakaran Krishnan, Partner and Chief Administrator, Nellai Motor TVS, 177/21A, Vannarpettai, Trivandrum Road, Tirunelveli 627 003,

Institutional Dignitaries:

- 11. Dr. A. Abdul Kader, Director of Unaided Courses, Head of the Dept. of English (PG & M.Phil.),
- 12. Dr. S.H. Mohamed Ameen, Controller of Examinations & Head of the Dept. of Physics (UG),
- 13. Dr. S.Mahadevan, Dean of Arts & Head of the Dept. of Tamil,
- 14. Dr. S.M.Abdul Kader, Dean of Sciences, M.Phil. (i/c) & Research Head of Physics,
- 15. Dr.A.Syed Mohamed, IQAC Coordinator & Head of the Dept. of Chemistry (UG & Ph.D.) and
- 16. Dr.V.Chinnathambi, Research Coordinator.

Department Representatives:

- a) Aided Courses:
- 17. Dr. J. Ubaiyathullah, Head of the Dept. of Arabic,
- 18. Dr. S. Mohamed Haneef, Head of the Dept. of English (UG),
- 19. Tmt. A. Rashetha Begam, Head of the Dept. of Mathematics (UG),
- 20. Dr. M. Sithi Jameela, Deputy Controller of Examinations & Head of the Dept. of Zoology (UG),
- 21. Dr. M. Syed Ali Fathima, Head of the Dept. of Botany,
- 22. Ms. M.Muhamed Mariam, Head of the Dept. of Applied Nutrition & Public Health,
- 23. Dr. A. Shakul Hamid, Head of the Dept. of Computer Science (UG),
- 24. Dr. M.N.Mohamed Abusali Sheik, Head of the Dept. of Commerce (UG),
- 25. Dr. A.Hamil, Head of the Dept. of Commerce (PG M.Phil (i/c) & Ph.D.),
- 26. Mr. K. Sheik Thamby, Head of the Dept. of Economics and Dean of Sports,
- 27. Dr. A.H. Mohideen Badshah, Head of the Dept. of History (UG),
- 28. Dr.M.Nazeer Ahamed, Head of the Dept. of History (PG, M.Phil.(i/c) & Ph.D.),
- 29. Dr.R.R. Saravanakumar, Librarian,
- 30. Dr. M. Syed Ali, Director of Physical Education & Sports (i/c) and 1332000
- 31. Dr. A.M. AYUBKHAN, Dep.t. of. Tamil a.G. airon of.
- 32. Dv. M. Mohamed Roshan Dept. of Physics moRoston



MEETING OF THE ACADEMIC COUNCIL

Date & Time : 14 - 03 - 2020 at 10.30 am.

Venue : Seminar Hall

AGENDA

1. Invocation

2. Welcome Address

 Resolutions of the Academic Council Meeting held on 14th September, 2019

- Resolutions of the Governing Board Meeting held on 12th October, 2019
- 5 Resolutions of the Curriculum Development Cell held on 28.02.2020
- Draft Resolutions of various Departments
 - a) Presentation of the Minutes of the meeting of the Boards
 of Studies
 - b) Reports on Examination Committee, Examination Discipline Committee and Awards Committee Meetings
 - c) Presentation of the Results of the Semester Examinations of November, 2019.
- 7. Vote of Thanks

- Dr. J. Ubaiyathullah, Head of the Department of Arabic.

Dr. M. Mohamed Sathik,
 Principal,
 Chairman, Academic Council.

Dr. S.Mahadevan,

- Dean of Arts.

Dr.S.M.Abdul Kader,

Dean of Sciences.

Dr. S.Mahadevan, Dean of Arts.

Chairman of Respective Boards of Studies.

Dr. S.H.Mohamed Ameen,
Controller of Examinations.

Dr. S.H.Mohamed Ameen, Controller of Examinations.

- Dr. A. Abdul Kader,
Director of Unaided Courses.



Sadakathullah Appa College

An Amonomous Institution Re-Accredited with 'A' Grade by NAAC
*ISO 9001: 2008 Certified *

Minutes of the Academic Council Meeting held on 14.03.2020

The Academic Council Meeting for the even semester of the academic year 2019-2020 was conducted at 10.30 a.m. on 14th of March, 2020 in the seminar hall. Mr.J. Ubaithullah, Head of the Department of Arabic, solicited the blessings of the Almighty through the recitation of verses from the Holy Quran. Dr.M.MohamedSathik, the Principal and Chairman of the Academic Council, welcomed the members present at the meeting -the University Nominees: Dr.P.Madhava Soma Sundaram, Professor, Department of Criminology and Criminal Justice, Manonmaniam Sundaranar University, Tirunelveli; Dr.K.Senthamaraikannan, Professor, Department of Statistics, Manonmaniam Sundaranar University, Tirunelveli and Dr.S.Madhavan. Professor, Department of Management Studies, Manonmaniam Sundaranar University, Tirunelveli; Experts from outside the College: Alhaj. M.K.M. Syed Ahmed Kabeer, M.K.M. Jewellers, Tirunelveli; Dr. Mohammed Ibrahim, Consultant Surgical Oncologist, Tirunelveli; Dr.B.A. Abdul Karim, Former Head. Department of Commerce and Administrative Advisor, Sadakathullah Appa College, Tirunelveli and Mr.Kripakaran Krishnan, Partner and Chief Administrator, Nellai Motor TVS, Tirunelveli; Director of Unaided Courses: Dr.A.Abdul Kader; the Controller of Examinations: Dr.S.H.Mohamed Ameen; Dean of Arts: Dr.S.Mahadevan; Dean of Sciences: Dr.S.M.Abdul Kader; the IQAC Coordinator: Dr.A.Syed Mohamed; the Research Coordinator: Dr.V.Chinnathamby; the Department Representatives of both Aided and Unaided Courses and the Student Representatives.

Rahmath Nagar, Tirunelveli 627 011. Ph: 0462-2540763, Fax: 0462-2540033 E-mail: principal@sadakath.ac.in, Website: www.sadakath.ac.in

The Principal gave an account of the most substantial advancements that took place in the academia and infrastructure after the last Academic Council Meeting: the College getting ready for the celebration of the Golden Jubilee year in the academic year 2020-2021 through the preparation of brochures in Tamil and English; 66 programmes like seminars / workshops / conferences having been conducted by various departments; 7 MOUs having been signed by various departments; 276 students having completed the NPTEL course – 38 being gold medalists, 37 silver and 61 elite; an inspection team being awaited for starting the B.A. Economics and M.A. Tamil programmes from the academic year 2020-2021; the 8 Research Centres having received the inspection committee from Manonmaniam Sundaranar University: Rupees one Crore being spent infrastructural developments for the academic year 2019-2020; a total of 46 research guides, 30 from the Aided stream and 16 from the Unaided stream guiding 56 full-time research scholars and 50 parttime research scholars; a separate wing having been constructed as a research wing with the hall for conducting Doctoral Committee Meetings; the College having applied for annual inspection for 27 courses; two scholars - Ms.AyishaAfrose, under the guidance of Dr.Syed Ali Fathima and Mrs.DurgaSelvi, under the guidance of Dr.Firthous Fathima from the Research Department of Mathematics, having been given TNSCST scholarship for an amount of Rs. 60,000/per year; Ms. Velsuba of II B.Sc. Chemistry having received the Summer Research Fellowship for an amount of Rs.12,500/- per month, from the Indian Institute of Science, Bangalore for two months; implementation of OMR technology for the May,2020 semester valuation; the College having been sanctioned the UGC-Paramash scheme, which had been inaugurated by the Accreditation Ambassador, Dr.Krishnan Baskar, Former Vice Chancellor,

Manonmaniam Sundaranar University, by which 7 Mentee institution having been selected and conveners for each institution having been fixed; an amount of Rs.2,00,000/- being allocated as seed money for 20 faculty members of this institution to pursue minor research projects; the NSS volunteer Ms. Anushya of II B.A. English, as one among the 10 students from Manonmaniam Sundaranar University, having participated in the National Integration Camp held at Nagpur; NCC cadet Soundararajan of II B.Sc. Chemistry having participated in the Republic Day Parade and the President's Rally on 26th of January, 2020 and Muthu Selvan of III B.Sc. Physics having participated in the Republic Day Parade and the Prime Minister's Rally on 28th of January, 2020; Sheik Ibrahim Siraj from the II B.Sc. Physics having been given the best NCC award with a cash prize of Rs.3,000/- among the NCC cadets from the 7 southern districts of Tamil Nadu; Nazrutheen of III B.A. English and Babu Rathinam of III B.Sc. Chemistry having participated in the Army Attachment Camp held at Secunderabad from 20.01.2020 to 04.02.2020; the recently added-up infrastructural facilities in the College being: the New Library of 12,000 sq.ft.; the Research Centre with an estimate of Rs.68,00,000/-; the new toilets in the Mosque at an estimate of Rs. 12.00.000/-; two cycle stands for both male and female students with 1,800 sq.ft. at Rs.5,00,000/- each; a solar panel in the third floor to generate 20KW power per day, worth Rs. 12,00,000/-; the construction of the sub-warden's room in the Boys' Hostel at an estimate of Rs. 9,00,000/-; new toilet in the Boys' Hostel at an estimate of Rs.9,00,000/-; Computer Science lab renovated at an estimate of Rs.4,00,000/-; the ground floor of the Mosque being renovated with air-conditioner facility at an estimate of Rs. 20,00,000/-; the Auditorium renovated and modified at an estimate of Rs.11,00,000/-, altogether Rs.1.5 crore having been spent for

infrastructural developments in this academic year; a total of 551 students having received a scholarship of Rs.15,48,048/-; the sports students having been the Overall Runner Up in men's Athletic Events and Winner Up in women's Athletic Events, the Overall Champion in the Cross Country Team; three Athletes of the College having created a new record in Long Jump in the Manonmaniam Sundaranar University Intercollegiate Events - 2019-2020; 20 players having been selected as University Blues; one of our Athletes having represented the University at the 'Hello India Match', recently held at Bhuvaneshwar, Orissa; Sadakath Sports Club being started for the effective implementation of the Prime Minister's 'Fit India Movement'; under the umbrella of Youth Welfare Department, the students having won the second place with a cash prize of Rs. 10,000/- at the statelevel competition held at A.P.C. Mahalakshmi College, Thoothukudi; the College having bagged the Overall Championship at the regionallevel competition held at SCAD Engineering College, Cheranmahadevi; the College students having won the Overall Championship held at Francis Xavier's Engineering College, Tirunelveli; the Overall Runner up in the Inter-collegiate Competition held at St.Xavier's College, Palayamkottai; the Runner up at the University-level competition held at St.Xavier's College, Palayamkottai; Ms. HaleemaNagoorKani of II BA English having won the second prize in the National-level Elocution Competition conducted by SrimadAndavar Arts and Science College, Trichy; the cultural activities of the students in the Book Fair Event being appreciated by respected Collector of Tirunelveli District Mrs. Shilpa Sathish; the College having secured 17.05 points out of 25 in the star rating of Institution Innovation Council organised by the **MHRD** Dr.S.SheikMuhideenBadhusha and of the Research Department of Chemistry having received the Best Teacher Award by INSC, Bangalore.

Dr.S.Mahadevan, Dean of Arts, presented the resolutions of the previous Academic Council Meeting held on 14th of September, 2019. The first resolution was about the incorporation of the new TANSCHE guidelines in the syllabi from the academic year 2021-2022. The second resolution talked about the syllabi for the Certificate / Diploma/Advanced Diploma programmes being framed. The third resolution was about the changes implemented in the syllabi for Environmental Science' and B.Lib.I.Sc. The fourth resolution was about the introduction of courses such as M.A. Tamil, B.A. Economics and C.Lib.I.Sc. from the academic year 2020-2021. The fifth resolution told about the special examinations to be conducted for the students who had completed their courses in 2014 and earlier. The sixth resolution was about recognizing the Unaided faculty members as Associated Professors. The Principal said that as per the suggestion made by the Governing Board, a sub-committee had been constituted and that the Unaided faculty members who had put more than 10 years of service and had already been a research guide would be considered for this upgradation. The eighth resolution was about the conduct of the improvement examination for the failures, 2 years after their completion of the programme. The ninth resolution was about the various meetings held by the Controller of Examinations.

Following Dr.S.Mahadevan, Dr.S.M.Abdul Kader, Dean of Sciences, presented the resolutions of the Governing Board Meeting held on 12th of October, 2019. The first six resolutions talked about the TANSCHE guidelines, syllabi for the Certificate / Diploma / Advanced Diploma programmes, changes implemented in the syllabi for Environmental Science', new courses to be introduced, the special examination conducted for the 2014 and the earlier batch and the course work examinations for the Ph.D. scholars. The seventh

resolution talked about a committee being constituted with the Principal as the Chairman to recognize the eligible Unaided staff members as Associate Professors. The Principal apprised the Council that the process had been going on for that purpose. The eighth resolution was about sanctioning a seven-day medical leave per year to the Unaided staff members. The Principal clarified that they could avail the same on producing a valid medical certificate. In this regard, Dr.A. Abdul Kader thanked the Management, the Principal and all the concerned staff members for approving medical leave for the Unaided staff members. The next five resolutions talked about the claim for festival advance for the Unaided staff members to be discussed in the Executive Committee Meeting; the approval of the reports submitted by the IQAC; the improvement examination to be conducted in CIA for failures, two years after their completion of the programme; punishment for those who indulged in malpractice in the CIA and the approval of the reports submitted by the Controller of Examinations.

Dr.S.Mahadevan brought forth the resolutions of the Curriculum Development Cell Meeting held on 28th of February, 2020. The first resolution was about the approval of the revised POs, PSOs and COs in the Board of Studies, the second resolution being constituting a committee to frame the course structure for the 2021-2024 syllabi. The third resolution talked about getting feedback from the subject experts, the alumni and the industrialists. The Principal said that as the preparations for convocation ceremony was going on, feedback from the graduates could be collected online. Dr.A.Abdul Kader said that in a meeting held recently with students, they had said that the contents from the +2 syllabi had been repeated in the College curriculum. He felt that there could be conscious efforts from the side of faculty members in framing and upgrading the syllabi. In this

regard, Dr.Mohamed Ibrahim pointed out that a separate paper on recent advancements in every stream could be introduced. The Principal welcomed the suggestion. Dr.P.Madhava Soma Sundaram too welcomed the suggestion, saying that instead of tampering with the entire syllabi, a single course with all advanced components could be recommended for the benefit of the students. Dr.S.M.Abdul Kader, concurring with Dr.Ibrahim's view, said that one course could be based on the emerging trends in all streams. Mr.Kripakaran Krishnan, came with the suggestion that a committee could be constituted to explore how other institutions had brought in changes in their syllabi. In this regard, Dr.S.Mahadevan said that the departments should, first of all, do away with prepared notes. He also insisted on the need conducting more Curriculum Development Cell Meetings. Dr. Ibrahim said that the College could even undertake foreign trips to visit other universities to get fresh inputs. The Principal consolidated the moves in the process into three stages: the specific faculty going through the syllabi for upgradation, a requisition to be made to the Management for undertaking foreign visits and implementing student and staff exchange programmes. Dr.S.Madhavan informed the Council that taking these recent trends to the students was equally important.

A move was then made to allow the Unaided staff members to go for a three-week Faculty Development Programme (FDP). The Principal drew attention to the fact that in VIT, Vellore, it was mandatory for all the staff members to publish a research paper in reputed journals and to attend a seven-day FDP per year, salary being fixed according to their academic fulfillments. Dr.A.Hamil felt that the Unaided faculty members might attend the online courses instead. But the Principal said that the online courses might not be fruitful as

it would not offer hands-on training. He then consolidated the required steps as: introducing a new paper on the recent trends in every stream, Unaided faculty members being allowed to attend a seven-day FDP and a sub-committee being constituted to study the recent trends and to implement the same in the syllabi. At this point Ms.B.Fera, Vice-Chairperson of Student Council wanted to know at what year this course would be offered and whether it would be an additional or inclusive course. The Principal answered that it was an inclusive course and that it would be offered in the fifth or sixth semesters. Mr.Kripakaran Krishnan felt that the selection of the students itself should be scrutinized to have quality among students.

Dr.A.Syed Mohamed, concurring with the Principal's view, informed the Chairpersons of all the Board of Studies to revise the deviation between the new and the earlier syllabi and if the deviation was less than 15% it had to be reframed. He then raised a question whether students were allowed to select their elective course. Dr.A.Hamil suggested that a link might be opened on the website for students to select the elective course. The Principal took a stand against this by saying that if everybody selected a particular course the other courses would remain without takers. At this point, Dr.S.M.Abdul Kader said that students had to be given a chance to select their elective course, to put into practice the choice-based credit system.

Dr.S.M.Abdul Kader suggested that students could be given representation in the Board of Studies Meetings. Dr.M.SithiJameela held the view that two best students from the final year could be allowed to take part in the Board of Studies Meeting. It was finally resolved that every department might introduce a course on recent trends in their specific stream. It was also resolved that Unaided staff

members should publish a research paper in reputed journals every year. Another resolution was that the Unaided staff members might be allowed to attend a seven-day FDP.

Following this, the Department Representatives presented the draft resolutions of the respective Board of Studies Meetings held on 29.02.2020 for UG and 02.03.2020 for PG, for approval. They made mention of the modifications made in the syllabi and the suggestions made by the members of the Board of Studies. Dr.S.Syed Ali Fathima, M.Phil. (i/c) and Research Head of Mathematics referred to the recommendation of their Board of Studies for a separate computer lab for PG Mathematics. It was resolved that a recommendation would be made to the Governing Board to facilitate the PG Department of Mathematics with the computer lab. The Council approved all the reports. Dr. Mohamed Ibrahim, after listening to the draft resolutions of all the Departments, congratulated the Heads of the Department of Chemistry (UG) and that of Microbiology for they had tried to incorporate Information Technology in their syllabi. He also felt that the syllabi of the Nutrition and Dietetics was lagging behind in some aspects and that he was ready to help the Department to frame the syllabi as the Department of Nutrition and Dietetics played a great role in the 'Fit India Movement'.

Dr.S.H. Mohamed Ameen, the Controller of Examinations brought forth the reports on the Award Committee Meeting held on 20.12.2019, Examination Disciplinary Committee Meeting held on 13.12.2019, Examination Committee Meeting – I held on 15.11.2019, Examination Appeal and Grievances Committee Meeting – I held on 10.10.2019 and the Examination Appeal and Grievances Committee Meeting – II held on 24.01.2020. The Controller then presented the

results of the Semester Examinations held on November, 2019. The Council approved all the reports.

The Council then moved on to the final item on the agenda: proposals received from various departments. Dr.M.FathimaBeevi, Head of the Department of Library and Information Science, moved the resolution to introduce the integrated programme M.Lib.I.Sc. The Principal wanted to know whether this programme would come under the UG or PG programme and whether there was any problem with the existing B.Lib.I.Sc. Dr.M.FathimaBeevi replied that the +2 holders could opt for this integrated programme and that the students who had completed one year, would be given the degree B.Lib. I.Sc. and those who had completed two years would be given M.Lib. I.Sc. The Principal said that there was chances in future to obtain Research Centre for this professional rare programme. Dr.K.Senthamaraikannan Dr.P.Madhava and Soma Sundaram expressed their concurrence for this programme. The Principal further said that the strength for B.Lib.I.Sc. would be 48 and that for M.Lib.I.Sc. 30. At this point, Dr.A.Syed Mohamed objected to the introduction of M.Lib.I.Sc. he asked what would happen to the existing B.Lib.I.Sc. Dr.A.Hamil concurred with Dr.A.Syed Mohamed and said that they might wait for one more year to check the liability of B.Lib.I.Sc. first and then start M.Lib.I.Sc. not as an integrated programme but as a separate programme. After much deliberations it was resolved not to start the integrated programme M.Lib.I.Sc. immediately.

The Principal then deputed Dr.A.Abdul Kader to felicitate Dr.S.H.Mohamed Ameen who was retiring that year. Dr.S.H.Mohamed Ameen was honoured with a shawl by Dr.P.Madhava Soma Sundaram. Following that, the Principal honouredDr.P.Madhava Soma Sundaram

with a shawl. The two Deans, Dr.S.Mahadevan, Dean of Arts; Dr.S.M.Abdul Kader, Dean of Sciences were then honoured with shawls for the completion of their tenure as deans. The Principal appreciated Dr.Mohamed Ibrahim and Mr.Kripakaran Krishnan for their keen observation, active participationand practical suggestions.

The Meeting came to an end at 1.30 p.m. with Dr.A.Abdul Kader proposing a vote of thanks.

Principal



Sadakathullah Appa College

An Autonomous Institution Re-Accredited with 'A' Grade by NAAC
*ISO 9001: 2008 Certified *

Resolutions of the Academic Council Meeting held on 14-03-2020

1. Resolution 1/2020/March

Resolved that all the draft resolutions of the respective Board of Studies Meetings regarding the approval of revised POs, PSOs and COs and revision of syllabus, presented by the various Department Representatives be approved.

2. Resolution 2/2020/March

Resolved that the reports on i) Awards Committee ii) Examination discipline committee iii) Examination Committee iv) Examination Appeal and Grievances Committee meetings and the results of November,2019 Examinations presented by the Controller of Examinations, be approved.

3. Resolution 3/2020/March

Resolved not to start the integrated programme M.Lib.I.Sc. immediately.

4. Resolution 4/2020/March

Resolved that a recommendation be made to the Governing Board to facilitate the PG Department of Mathematics with a computer lab.

5. Resolution 5/2020/March

Resolved that a course on recent trends in their specific stream, be introduced by every department in fifth or sixth semester from the Academic year 2021-2022.

6. Resolution 6/2020/March

Resolved that a research paper be published in reputed journals by every staff member in the Unaided stream.

7. Resolution 7/2020/March

Resolved that the Unaided staff members be allowed to attend a seven-day FDP.

Principal

Rahmath Nagar, Tirunelveli 627 011. Ph: 0462-2540763, Fax: 0462-2540033 E-mail: principal@sadakath.ac.in, Website: www.sadakath.ac.in