

Board of Studies Meeting

B.Com, Degree

Date : 5.02.2018

Time : 11.00 A.M

Venue : Seminar Hall

Agenda:

1. Approval of B.Com, Syllabus for the academic year 2018 - 21
2. Any other matter.

Members Present :

<u>Name</u>	<u>Signature</u>
1. DR. A. HAMLI	
2. T. STANLEY DAVIS MANI	
3. DR. ABUSALI SHEIK	
4. DR. SMA SYED MOHAMMAD KHUJE	
5. A. T. SHAKIL HAMEED	
6. DR. M. MOHAMMED SIDDIK	
7. MR. ABDUL RAHUMAN	
8. J. ABDUL KHADER	
9. DR. P. GEETHA	
10. MRS. A. BENAZIR	
11. MRS. J. ASANYA PATHIMA	
12. K. GANESH KUMAR	
13. J. A. S. MOHAMED ELHYA	
14. DR. S. SUDALAIYANDI	
15. A. SELVAKUMAR	
16. K. CHITRA	
17. CA. S. BALASUBRAMANIAN	
18. DR. ASATHAMMAN DANSON	
19. ER. S.K. SYED AHMED	
20. S. RUBHA	
21. I. SAJITHA FARZANA	
22. DR. A. JEEVARAJ	

COURSES PASSED :

As resolved by offer the following  
discipline specific core courses and  
discipline specific elective courses (DSE)

for those who join B.Com from  
Academic Year 2018-19  
onwards

DEPARTMENT OF COMMERCE

CBCS SYLLABUS FOR B.COM. (2018-21)

(Applicable for students admitted in June 2018 and onwards)

PART III DISCIPLINE SPECIFIC CORE AND DISCIPLINE SPECIFIC ELECTIVE  
FOR B.COM.

SEM	No.	TITLE OF THE COURSE	S.CODE	H/W	C	MARKS		
						I	E	T
I	DSC 1	Financial Accounting I *		5		25	75	100
	DSC 2	Business Organisation		5		25	75	100
II	DSC 3	Financial Accounting II *		5		25	75	100
	DSC 4	Principles of Management		5		25	75	100
II	DSC 5	Banking *		6		25	75	100
	DSC 6	Advanced Accounting *		6		25	75	100
	DSC 7	Marketing		6		25	75	100
	DSE 1	A) Office Management and Secretarial Practice OR		4		25	75	100
		B) International Business						
IV	DSC 8	Business Communication *		6		25	75	100
	DSC 9	Human Resource Management		6		25	75	100
	DSC 10	Company Law		6		25	75	100
	DSE 2	A) Import Export Procedure OR		4		25	75	100
		B) Fundamentals of Investment						
V	DSC 11	Corporate Accounting *		6		25	75	100
	DSC 12	Cost Accounting *		6		25	75	100
	DSC 13	Business Law *		6		25	75	100
	DSC 14	Income Tax Law and Practice *		6		25	75	100
	DSE 3	A) Entrepreneurship OR		4		25	75	100
B) Retail Management								

VI	DSC 15	Management Accounting *	6	25	75	100	
	DSC 16	Indirect taxes *	6	25	75	100	
	DSC 17	Industrial Law *	6	25	75	100	
	DSC 18	Auditing *	5	25	75	100	
	DSE 4	A) Project OR			-	100	100
		B) Personal Selling and Salesmanship		5	25	75	100
<b>TOTAL</b>			<b>120</b>	<b>550</b>	<b>1650</b>	<b>2200</b>	

\* Common to B.Com. and B.Com. (Finance)

② It is resolved to offer the following Skill Enhancement courses for the B.Com students for those who join B.Com from the Academic year 2018-19 onwards

**PART IV - SKILL ENHANCEMENT COURSE (FOR B.COM.)**

SEM	No.	TITLE OF THE COURSE	S.CODE	H/W	C	MARKS		
						I	E	T
III	SEC 1	E-Commerce		2		25	75	100
IV	SEC 2	MS Office		2		25	75	100
V	SEC 3	Tally ERP 9		2		25	75	100
VI	SEC 4	Consumer Protection		2		25	75	100
<b>TOTAL</b>				<b>6</b>		<b>100</b>	<b>300</b>	<b>400</b>

It is resolved to offer the Add on courses in Commerce

It is resolved to offer the following as Add on Course I

**DEPARTMENT OF COMMERCE**  
**SYLLABUS FOR ADD ON COURSES**  
(Applicable for those who admitted in June 2018 and onwards)

**ADD ON COURSE I**

**TYPEWRITING COURSE**

Sl. No.	Course	Syllabus, Examination pattern, Eligibility norms & Duration of course
1	Typewriting Course in English (Lower)	As Fixed by the Department of Technical Education, Government of Tamil Nadu. Exam conducted by the DoTE, Government of Tamil Nadu
2	Typewriting Course in English (Higher)	
3	Typewriting Course in Tamil (Lower)	
4	Typewriting Course in Tamil (Higher)	
5	Office Automation	

Among the Courses of Add on Course I offered by the Department of Commerce Typewriting Course in English (Lower) is compulsory for all the First Year B.Com. Students and for the other Students it is optional. If a student has already Passed the Typewriting Course in English (Lower) he will be given exemption on the production of Certificate and he or she may pursue other Add on Courses at his or her option.

It is resolved to offer the following as Add on Course II

Resolved to introduce the new courses and revise the syllabus as mentioned in the Annexure

**SYLLABUS FOR ADD ON COURSES**

(Applicable for those who admitted in June 2018 and onwards)

**ADD ON COURSE II**

**CERTIFICATE COURSE IN COMPUTERISED ACCOUNTING**

Sl. No.	Paper	Title of the paper	Subject Code	Hours per year	Credit	Marks		
						I	E	T
1	I	Basics in Accounting		45		25	75	100
2	II	MS Office		45		25	75	100
3	III	MS Office Practical		30		40	60	100
<b>Total</b>				<b>120</b>		<b>90</b>	<b>210</b>	<b>300</b>

**DIPLOMA COURSE IN COMPUTERISED ACCOUNTING**

Sl. No.	Paper	Title of the paper	Subject Code	Hours per year	Credit	Marks		
						I	E	T
1	I	Introduction to Accounting		45		25	75	100
2	II	Application of Tally		45		25	75	100
3	III	Application of Tally Practical		30		40	60	100
<b>Total</b>				<b>120</b>		<b>90</b>	<b>210</b>	<b>300</b>

**ADVANCED DIPLOMA COURSE IN COMPUTERISED ACCOUNTING**

Sl. No.	Paper	Title of the paper	Subject Code	Hours per year	Credit	Marks		
						I	E	T
1	I	Advanced Accounting		45		25	75	100
2	II	Advanced Tally		45		25	75	100
3	III	Advanced Tally Practical		30		40	60	100
<b>Total</b>				<b>120</b>		<b>90</b>	<b>210</b>	<b>300</b>

*[Signature]*  
CHAIRMAN

EXTERNAL MEMBER'S SIGNATURE

① *A. S. [Signature]*  
Principal  
Pope's College  
[Signature]

*[Signature]*  
6/10/21

2) T. STANLEY DAVIS MAWS  
Dept. of commerce  
S.J.C. Palayamkottai

Stanley

3) Dr. S. Sudalaiyandi  
Principal  
Ambai Arts College  
Ambasamudram

Sudalaiyandi

4) Mr. S.K. Syed Ahmed  
Dhanesh Builders & consultants  
Melapalayam, Tirunelveli - 627005

Syed Ahmed

5) Dr. B.A. Abdul Karim  
Head of An. Prg. of Commerce  
S.A. College

Abdul Karim

~~Signature~~

DEAN OF ARTS

~~Signature~~  
5/2/18

PRINCIPAL

Signature

CHAIRMAN / CHAIRPERSON



# Sadakathullah Appa College

(Autonomous)

(Re-Accredited with 'A' Grade By NAAC\*ISO 9001 : 2008 Certified)

Annexure – I

## Department of Commerce (UG)

The Board of Studies of Department of Commerce (UG) was held on 05.02.2018 for the approval of 2018-2021 syllabus. The number of new courses, courses focussing on Skill Development / Employability / Entrepreneurship, the percentage of revision are mentioned below.

### New Courses introduced

S. No.	Title of the Course	Course Code
1	Office Management	18UECO3A
2	International Business	18UECO3B
3	Fundamentals of Investment	18UECO4B
4	Development of Small Business	18UNCO41
5	Entrepreneurship	18UECO5A
6	Retail Management	18UECO5B
7	Field Work	18UFCO51
8	Personal Selling and Salesmanship	18UECO6B
9	Personality Development	18USBC62

### Courses focused on Skill Development /Employability / Entrepreneurship

S. No.	Title of the Course	Course Code	Category
1.	Financial Accounting – I	18UCCO11	Employability
2.	Business Organisation	18UCCO12	Employability
3.	Financial Accounting II	18UCCO21	Employability
4.	Principles of Management	18UCCO22	Employability
5.	Banking	18UCCO31	Employability
6.	Advanced Accounting	18UCCO32	Employability
7.	Marketing	18UCCO33	Employability
8.	Office Management	18UECO3A	Employability
9.	International Business	18UECO3B	Employability
10.	Basics in Accounting	18UNCO31	Employability
11.	Business Communication	18UCCO41	Employability
12.	Human Resource Management	18UCCO42	Employability
13.	Company Law	18UCCO43	Employability
14.	Import Export Procedure	18UECO4A	Employability
15.	Fundamentals of Investment	18UECO4B	Employability
16.	Development of Small Business	18UNCO41	Employability
17.	Corporate Accounting	18UCCO51	Employability



# Sadakathullah Appa College

(Autonomous)

(Re-Accredited with 'A' Grade By NAAC\*ISO 9001 : 2008 Certified)

18.	Cost Accounting	18UCCO52	Employability
19.	Business Law	18UCCO53	Employability
20.	Income Tax Law and Practice	18UCCO54	Employability
21.	Entrepreneurship	18UECO5A	Employability
22.	Retail Management	18UECO5B	Employability
23.	MS Office	18USCO51	Employability
24.	Management Accounting	18UCCO61	Employability
25.	Auditing	18UCCO62	Employability
26.	Industrial Law	18UCCO63	Employability
27.	Indirect taxes	18UECO6A	Employability
28.	Personal Selling and Salesmanship	18UECO6B	Employability
29.	Tally ERP 9	18USCO61	Employability

## Percentage of Revision

S.No.	Courses	Course Code	Percentage %
1.	Business Economics	18UAEC11	10%
2.	Financial Accounting II	18UCCO21	10%
3.	Indian Economic Development	18UAEC21	10%
4.	Banking	18UCCO31	40%
5.	Advanced Accounting	18UCCO32	5%
6.	Marketing	18UCCO33	5%
7.	Office Management	18UECO3A	100%
8.	International Business	18UECO3B	100%
9.	Human Resource Management	18UCCO42	5%
10.	Company Law	18UCCO43	10%
11.	Business Statistics	18UAEC41	5%
12.	Import Export Procedure	18UECO4A	100%
13.	Fundamentals of Investment	18UECO4B	100%
14.	Development of Small Business	18UNCO41	100%
15.	Corporate Accounting	18UCCO51	5%
16.	Cost Accounting	18UCCO52	5%
17.	Income Tax Law and Practice	18UCCO54	5%
18.	Entrepreneurship	18UECO5A	100%
19.	Retail Management	18UECO5B	100%
20.	Field Work	18UFCO51	100%
21.	MS Office	18USCO51	100%
22.	Management Accounting	18UCCO61	10%





# Sadakathullah Appa College

(Autonomous)

(Re-Accredited with 'A' Grade By NAAC\*ISO 9001 : 2008 Certified)

23.	Indirect Taxes	18UECO6A	75%
24.	Personal Selling and Salesmanship	18UECO6B	100%
25.	Tally ERP 9	18USCO61	100%
26.	Personality Development	18USBC62	100%

Total Percentage of Revision: 40.6%.

Total number of Courses: 32

  
PRINCIPAL

## Department of Economics.

Board of Studies meeting for Economics  
(2018-19) those who ~~have~~ joined in 2018-19 onwards.

The Board of studies meeting for Economics  
was held on 5-02.2018. in the Department of  
Commerce.

### Agenda.

- 1) Approval of B.com and B.A. History  
allied papers.
- 2) Corrections need to be modified  
if it is required.
- 3) Any other.

### Name.

K. SHEIK THAMBY  
DR. SULTANA BARVIN.  
DR. M. ISSAKKIAYAMMAL,  
DR. SHAM SHANKAR, C.A.  
DR. P. MATHUMATHI.

K. G. Srinivasulu  
M. Sultana Bai  
M. Edakkini  
C.A. Suman Gudi  
M. Mathumathi  
05/02/2018

## Resolutions.

It is resolved to approve the same Syllabus for the papers Business Economics, Indian Economic Development, Business Mathematics and Business Statistics for B.Com.

It is resolved to approve the same Syllabi for the papers General Economics, Indian Economic Development, Tourism Economics and Tourism Products in India for B.A. History.

NAME:

K. SHEIKH HANIFA

DR. M. SULTANA BAKIYAH

DR. M. ISSAKIYAMMAL

DR. C.A. SHAM SHANKAR.

DR. P. MATHU MATHU.

~~K. S. S. S. S. S. S.~~  
H. S. S. S. S. S. S.  
M. S. S. S. S. S. S.  
P. S. S. S. S. S. S.

~~M. S. S. S. S. S. S.~~  
05/02/2018  
DEAN OF ARTS

~~K. S. S. S. S. S. S.~~  
CHAIRMAN / CHAIRPERSON

~~M. S. S. S. S. S. S.~~  
3/3/18  
PRINCIPAL



# Sadakathullah Appa College

(Autonomous)

(Re-Accredited with 'A' Grade By NAAC\*ISO 9001 : 2008 Certified)

## Annexure - I

### Department of Economics (Allied)

The Board of Studies of Department of Economics (Allied) was held on 05.02.2018 for the approval of 2018-2021 syllabus. The number of new courses, courses focussing on Skill Development / Employability / Entrepreneurship, the percentage of revision are mentioned below.

**New Courses introduced: Nil**

**Courses focused on Skill Development /Employability / Entrepreneurship**

S.No.	Title of the Course	Course Code	Category
1.	Business Economics	18UAEC11	Skill Development
2.	Business Mathematics	18UAEC31	Skill Development
3.	Business Statistics	18UAEC41	Skill Development
4.	Tourism Economics	18UAEH31	Employability
5.	Tourism Products in India	18UAEH41	Employability

### Percentage of Revision

S.No.	Courses		Percentage %
1.	Business Economics	18UAEC11	10%
2.	Indian Economic development	18UAEC21	10%
3.	Indian Economic development	18UAEH21	10%
4.	Tourism Products in India	18UAEH41	75%

Total Percentage of Revision: 13.13%

Total number of Courses: 08

  
PRINCIPAL