



# Sadakathullah Appa College

\*An Autonomous Institution, Re-Accredited by NAAC at an 'A' Grade, \* ISO 9001: 2015 Certified \*

## CRITERION II

### TEACHING LEARNING AND EVALUATION

#### 2.5.2

#### CONTROLLER OF EXAMINATIONS

#### NUMBER OF COMPLAINTS / GRIEVANCES

#### EXAMINATIONS GRIEVANCES AND REDRESSAL COMMITTEE MINUTES AND MEMBERS

*Submitted to*

THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)

August 2022





# Sadakathullah Appa College

\*An Autonomous Institution, Re-Accredited by NAAC at an 'A' Grade, \* ISO 9001: 2015 Certified \*

## EXAMINATION GRIEVANCES & REDRESSAL COMMITTEE

### MEMBERS:

Dr. S.M. Abdul Kader,	Principal & Convener
Dr. S.M.A. Syed Mohamed Khaja,	Vice-Principal, Unaided Courses
Dr. M. Sithi Jameela,	Controller of Examinations
Dr. Kanna Muthiah,	Dy. Controller of Examinations
Dr. A. Shakul Hamid,	Head, Dept. of Computer Science
Dr. A. Syed Mohamed,	Head, Dept. of Chemistry & IQAC Co-ordinator
Dr. R. Janet Rani,	Head, Dept. of Microbiology
Dr. R. Anusuya,	Member

& The Concerned Heads of the Departments.



  
PRINCIPAL  
SADAKATHULLAH APPA COLLEGE  
Rahmath Nagar, TIRUNELVELI - 627 011.





# Sadakathullah Appa College

\*An Autonomous Institution, Re-Accredited by NAAC at an 'A' Grade, \* ISO 9001: 2015 Certified \*

## EXAMINATION GRIEVANCES & REDRESSAL COMMITTEE

### A REPORT ON THE EXAMINATION GRIEVANCES & REDRESSAL COMMITTEE MEETING

Date : 24-10-2020  
Time : 11:00 AM  
Venue : Principal's Chamber  
Chairperson : Dr. M. Mohamed Sathik

#### AGENDA

1. To discuss the seven letters received from the students regarding their inability in uploading the answer scripts online in the April, 2020 Semester Examinations and the CIA.
2. To discuss the three letters received from the students regarding the revaluation of the Practical Examination papers.

#### Resolutions :

1. It was resolved to evaluate the hard copies of CIA-I conducted on September, 2020 for the seven students who were unable to upload the answer scripts earlier.
2. It was resolved that the four students from B.Lib.I.Sc. who had failed in the External Practical Examinations, conducted on April, 2020, be graced by a maximum of 4 marks.
3. It was resolved to award a gracing of 3 marks to a student for the course 15UMBE6PB in the External Practical Examination conducted on April, 2020.





4. It was resolved to revalue the hard copy of the theory paper (18PCEN41) for a student from II M.A English.

**Members Present :**

1. Dr.M. Mohamed Sathik, Principal
2. Dr.S.M.A. Syed Mohamed Khaja, Vice-Principal
3. Dr. S.H.Mohamed Ameen, Controller of Examinations
4. Dr. M. Sithi Jameela, Deputy Controller of Examinations
5. Dr.A.Shakul Hamid, Head, Department of Computer Science
6. Dr. A.Syed Mohamed, Head, Department of Chemistry
7. Dr.R.Anusuya, Assistant Professor, Department of Tamil



  
PRINCIPAL  
SADAKATHULLAH APPA COLLEGE  
Rahmath Nagar, TIRUNELVELI - 627 011





# Sadakathullah Appa College

\*An Autonomous Institution, Re-Accredited by NAAC at an 'A' Grade, \* ISO 9001: 2015 Certified \*

## A REPORT ON THE EXAMINATION GRIEVANCES & REDRESSAL COMMITTEE MEETING

Date : 10.10.2019  
Time : 11:00 AM  
Venue : Principal's Chamber  
Chairperson : Dr. M. Mohamed Sathik

**Agenda:** To decide on conducting CIA Tests for the students who participated in NCC camps, Sports programmes and on medical grounds.

### The following members were present:

1. Dr.M. Mohamed Sathik, Principal
2. Dr. A. Abdul Kader - Director of Unaided Courses
3. Dr. S.H.Mohamed Ameen, Controller of Examinations
4. Dr. M.Sithi Jameela, Deputy Controller of Examinations
5. Dr. A. Shahul Hameed
6. Dr. A. Syed Mohamed
7. Dr. S.M.A. Syed Mohamed Khaja
8. Mrs. Anusuya

PRINCIPAL  
SADAKATHULLAH APPA COLLEGE  
Rahmath Nagar, TIRUNELVELI - 627 011.





# Sadakathullah Appa College

\*An Autonomous Institution, Re-Accredited by NAAC at an 'A' Grade, \* ISO 9001: 2015 Certified \*

## A REPORT ON THE EXAMINATION GRIEVANCES & REDRESSAL COMMITTEE MEETING

Date : 04-06-2018  
Time : 10:30 AM  
Venue : Principal's Chamber  
Chairperson : Dr. M. Mohamed Sathik

### The following members were present:

1. Dr.M. Mohamed Sathik, Principal
2. Dr. A. Abdul Kader - Director of Unaided Courses
3. Dr. K. Subramaniyan, Controller of Examinations
4. Dr. S.H.Mohamed Ameen, Deputy Controller of Examinations
5. Dr. M. M. Abdul Kader Mohideen
6. Dr. M. Kamalutheen
7. Dr.A. Hamil
8. Dr. S.M.A. Syed Mohamed Khaja
9. Mrs. A. Zeenath Bazeera
10. Mrs. A. Rasheetha Begam
11. Dr. M.Sithi Jameela
12. Mr.Sheik Manzoor
13. Mrs. J. Jannathul Firthouse

PRINCIPAL  
SADAKATHULLAH APPA COLLEGE  
Rahmath Nagar, TIRUNELVELI - 627 011.







# Sadakathullah Appa College

\*An Autonomous Institution, Re-Accredited by NAAC at an 'A' Grade, \* ISO 9001: 2015 Certified \*

## **A REPORT ON THE EXAMINATION GRIEVANCES & REDRESSAL COMMITTEE MEETING**

Date : 11.12.2017  
Time : 10:30 AM  
Venue : Principal's Chamber  
Chairperson : Dr. M. Mohamed Sathik

### **Agenda:**

Malpractice in CIA and November 2017 Semester Examinations

#### **Malpractice in CIA**

For five candidates the first CIA cycle Test was invalidated. The best mark from the remaining two tests divided by 2 was taken as the Internal mark .

For three candidates the second CIA cycle Test was invalidated. The best mark from the remaining two tests divided by 2 was taken as the Internal mark.

For seven candidates III CIA cycle test was invalidated. The best mark from the remaining two tests divided by 2 was taken as the Internal mark.

#### **Malpractice in the Semester Examinations**

Seven candidates had been involved in the Semester Examinations.

All the papers including arrears and practicals written in this semester were invalidated. They are permitted to appear for these papers only in November 2018.

Those candidates who have failed to appear for enquiry are charged fine of Rs. 300/- each.

**The following members were present:**



1. Dr.M. Mohamed Sathik, Principal
2. Dr. A. Abdul Kader - Director of Unaided Courses
3. Dr. K. Subramaniam, Controller of Examinations
4. Dr. S.H.Mohamed Ameen, Deputy Controller of Examinations
5. Dr. M. M. Abdul Kader Mohideen
6. Dr. M. Kamalutheen
7. Dr.A. Hamil
8. Dr. S.M.A. Syed Mohamed Khaja
9. Mrs. A. Zeenath Bazeera
10. Mrs. A. Rasheetha Begam
11. Dr. M.Sithi Jameela
12. Mr.Sheik Manzoor

  
PRINCIPAL  
AKATHULLAH APPA COLLEGE  
kanmath Nagar, TIRUNELVELI - 627 011.

