



Sadakathullah Appa College

*An Autonomous Institution, Re-Accredited by NAAC at an 'A' Grade, * ISO 9001: 2015 Certified *

CRITERION VI

Governance, Leadership and Management

6.2.1. The Institutional Strategic/Perspective plan is effectively deployed

Future Plans and Action Taken Reports (2016-2021)

Submitted to

THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

(NAAC)

August 2022



Future Plans for the Academic Year 2016-17
Chalked out at the Governing Board held on 26.03.2016

Objectives – Academic:

1. To start M.Phil. Mathematics (Unaided) in the next academic year (2017 – 2018).
2. To start M.Phil. Physics (Unaided) in the next academic year (2017 – 2018).
3. To start M.Sc. Zoology (Unaided) in the next academic year (2017 – 2018).
4. To start M.Sc. Chemistry (Unaided) in the next academic year (2017 – 2018).
5. To upgrade the Departments of Chemistry, Mathematics and Physics as Research Centre.

Objectives - Non-Academic:

1. To construct an Auditorium.
2. To construct special washroom for physically challenged students.
3. To install fire alarms at various strategic points.
4. To construct a new floor in the second wing.
5. To create 2 water ponds for Oxidation.

Action Taken Report

Objectives – Academic:

1. To start M.Phil. Mathematics (unaided) in the academic year 2017-2018.

A proposal has been sent to the University for approval and it is under process.

2. To start M.Phil. Physics (unaided in the academic year 2017-2018).
A proposal has been sent to the University for approval and it is under process.
3. To start M.Sc. Zoology (unaided) in the academic year 2017-2018.
A proposal has been sent to the University for approval and it is under process.
4. To start M.Sc. Chemistry (unaided) in the academic year 2017-2018. A proposal has been sent to the University for approval and it is under process.
5. To upgrade the Departments of Chemistry, Mathematics and Physics as Research Centres. The upgrading is under process.

Objectives – Non Academic:

1. To construct a washroom for boys adjacent to Library. Rs. 8 Lakh has been spent for this purpose.
2. To construct a washroom for girls in the ground floor near Computer Lab I Rs. 8 Lakh has been sanctioned for this purpose.
3. To construct a washroom for girls near Auditorium. Rs. 6.5 Lakh has been sanctioned for this purpose.
4. To construct a washroom for boys in the 2nd floor. Rs. 8 Lakh has been sanctioned for this purpose.
5. To construct classrooms of 5,600 sq. ft. in the 2nd Floor. Rs. 60 Lakh has been sanctioned for this purpose.
6. To construct the 1st floor of 2,400 sq. ft. in the College Mosque. Rs. 35 Lakh has been sanctioned for this purpose.
7. To make the roof of the Boys' Hostel waterproof. Rs.3 Lakh has been spent for this purpose.
8. To renovate the Boys' Hostel. Rs. 7 Lakh has been spent for whitewashing and complete electric rewiring.
9. To renovate the Girls' Hostel I. Rs. 6.6 Lakh has been spent for whitewashing and providing mosquito mesh.

10. To renovate the Girls' Hostel II. Rs. 2 Lakh has been spent for whitewashing and providing mosquito mesh.
11. To renovate the Director's Restroom. Rs. 50,000/- has been spent for this purpose.
12. To construct a new cycle stand with the parking area of 150 feet. Rs. 3 Lakh has been sanctioned for this purpose.
13. To established an Oxidation Pond of 25,000 cu. ft. Rs. 1 Lakh has been spent for this purpose.
14. To construct shed for watchman near the main gate. A proposal has been sent to the College Management.

Dr. A. Syed Mohamed,
Coordinator, IQAC and Assistant
Professor
(Grade III) of Chemistry

Dr. M. Mohamed Sathik
Principal and Chairman, IQAC

Future Plans for the Academic Year 2016-17
Chalked out at the Governing Board held on 24.09.2016

Academic

1. To encourage the staff members to apply for Minor and Major Research Project from UGC and other funding agencies.
2. To start B.A. Economics, B.A. Geography, B.Com. (Honours), B.Sc. Psychology and B.L.I.Sc.
3. To offer NCC as an Elective so as to get UGC autonomous additional fund of 2 Lakh.
4. To conduct orientation programme to motivate the newly appointed faculty members.
5. To conduct training programme for non-teaching faculty on ICT.
6. To start M.Phil. Chemistry.

Non-Academic

1. To construct washroom for physically challenged students.
2. To initiate a humane programme "Manitham"
3. To appoint a full time staff with M.S.W. qualification with the view to strengthening the Sadakath Outreach Programme and make the programme compulsory for all the II year students.
4. To motivate the eminent sports students by providing them scholarships.
5. To construct staff refreshment room in the canteen.
6. To initiate the biometric attendance for the students and the staff, as per the government recommendation.
7. To provide 4G-Jammers in all the floors of the hostels.
8. To install CCTV cameras in the II Floor of the college.

Action Taken Report

Objectives – Academic:

1. To encourage the staff members to apply for Minor and Major Research Project from UGC and other funding agencies.

IQAC organized a special lecture on "Challenges in undertaking Minor and Major research Projects from UGC and other funding agencies" on 03.09.2016 with Dr. A. John De Britto, Registrar, Manonmaniam Sundaranar University as the Resource Person.

2. To start B.A. Economics, B.A. Geography and B.Sc. Psychology.
3. To conduct orientation programme to motivate the newly appointed faculty members.

IQAC in association with ICT Academy, Chennai organized a Two day Orientation programme on "Emotional Intelligence" for the newly appointed faculty members and the Heads of various departments (Unaided) on 20.10.2016 & 21.10.2016. Nearly 33 staff members and 3 faculty from Wavoo Wajeetha Women's College, Kayalpatnam got benefitted.

4. To conduct training programme for non-teaching faculty on ICT.
The programme is to be conducted on March 2017.

Objectives - Non-Academic

1. To construct washroom for physically challenged students in the ground floor. It is under consideration.
2. To initiate a humane programme "Manitham"

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Future Plans for the Academic Year 2017-18
Chalked out at the Governing Board held on 18.03.2017

Academic

1. All the departments should conduct Career Oriented Programmes / Add-on courses compulsorily
2. To upgrade the department of Mathematics, Physics and Chemistry as Research Centres.
3. To initiate Award for the faculty members for their activities in the following:
 - i) Publications in the reputed journal with Impact factor,
 - ii) Books with ISBN/ISSN
 - iii) Organizing an International or National Seminar/Workshop/Symposium.
4. To encourage the staff members in entering their respective Internal assignment marks on online.
5. To introduce certificate / diploma course in Martial Arts Silambam.
6. To introduce B.Sc. Visual Communication and B.A. Journalism and Mass Communication.

Non-Academic

1. To encourage the departments to print the Invitation, Brochures for activities like Association Inauguration, Valediction, Guest Lectures, Seminars, and Workshop in the College.
2. To encourage the departments to include the serial number in the Certificates issued to the participants.
3. Installing CCTV Cameras on the seminar hall, auditorium and 2nd floor.
4. To fix the time limit for the late comers during the internal examinations.

Action Taken Report

Academic

1. All the departments should conduct Career Oriented Programmes / Add-on courses compulsorily
All the aided departments are offering career oriented programmes and add-on courses. Unaided departments such as Departments of Tamil, Islamic Studies, Nutrition & Dietetics, Microbiology and Business Administration are offering add-on courses. The classes are conducted on Wednesdays and Thursdays.
2. The Chemistry Department is to be upgraded as a Research Centre.
3. The faculty members will be awarded for their activities in the following:
Publications in reputed journal with Impact factor,
Books with ISBN/ISSN
Organizing National Seminars / Workshop / Symposia.
The staff members who served as Conveners, Co-conveners and Organizing Secretaries were honoured with certificates during a programme conducted by the IQAC on 22.03.2017.
4. The staff members will enter their respective Internal and assignment marks on online.
A separate link on the college website has been created. Staff members are given unique User IDs and Passwords.
5. A Certificate / Diploma Course in Martial Arts and Silambam will be introduced.
6. B.Sc. Visual Communication and B.A. Journalism and Mass Communication will be offered in future.

Non-Academic

1. The departments are encouraged to print invitations, brochures for activities like Association Inauguration, Valediction, Guest Lectures, Seminars, and Workshops within the college itself.
2. The departments are encouraged to include the serial number in the Certificates issued to the participants attending Seminars, Conferences, Workshop, etc.
3. CCTV Cameras in the seminar hall and auditorium will be installed.

4. The time limit for late comers during internal and external examinations is to be fixed.

It has been decided not to permit the late comers to the internal examinations. It has also been decided to give them grace time of half an hour after the commencement of the external examination.

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Future Plans for the Academic Year 2017-18
Chalked out at the Governing Board held on 23.09.2017

Academic

1. To upgrade the Departments of Chemistry, Physics, Mathematics, Tamil, Zoology and Microbiology as research departments.
2. To honour the faculty members with an award for their activities in the following.
 - Publications in the reputed journals with Impact Factor
 - Books with ISBN/ISSN
3. The external examiners for the UG/PG/M.Phil., evaluation to be fixed by the members of the respective Board of Studies.
4. To supply of Ruled Answer Booklets during the external examinations to avoid malpractice as followed in MS University and other autonomous institutions.
5. The position 'Head of the Department' will come in rotation among the staff members of the same designation as followed in MS University, IITs and other prestigious institutions.
6. To appoint Dean of Academics, Dean of Students' Affairs and Dean of Administration instead of appointing Dean of Sciences, Dean of Arts, Dean of Sports and Dean of Campus Amenities as followed in Arul Anandar College, Karumathur and other autonomous institutions.

Non-Academic

1. To initiate the biometric attendance for the staff and students, as per the government recommendation.
2. To encourage the departments to include the serial number in the Certificates issued to the participants attending the Seminars, Conferences, Workshops, etc.
3. Installing CCTV Cameras on the seminar hall and auditorium.

Action Taken Report

Objectives – Academic:

1. To upgrade the Departments of Chemistry, Physics, Mathematics, Tamil, Zoology and Microbiology as research departments.
 - Resolved to upgrade the Dept. of Chemistry, Physics, Mathematics, Tamil, Zoology and Microbiology as Research Departments.
2. To honour the faculty members with an award for their activities of the following:
 - Publications in reputed journals with Impact Factor
 - Books with ISBN/ISSN
 - Under Consideration
3. The external examiners for the UG/PG/M.Phil. evaluation to be fixed by the members of the respective Board of Studies.
 - Resolved that the HODs might provide a panel of external examiners to the Controller, from which the Controller will select the examiners.
4. To supply ruled answer booklets during the external examinations to avoid malpractice as followed in MS University and other autonomous institutions.
 - Resolved to supply answer booklets with the College logo to avoid malpractice.
5. The position 'Head of the Department' is to be given in rotation among the staff members of the same designation as followed in MS University, IITs and other prestigious institutions.
 - Resolved to have a discussion with the members of the Executive Committee to follow the cyclical pattern for headship in Departments.
6. To appoint Dean of Academics, Dean of Students' Affairs and Dean of Administration instead of appointing Dean of Sciences, Dean of

Arts, Dean of Sports and Dean of Campus Amenities as followed in Arul Anandar College, Karumathur and other autonomous institutions.

- Resolved to maintain status quo with regard to the appointment of Deans.

Non-Academic

1. To initiate the biometric attendance for the staff and students, as per the government recommendation.
 - Resolved to initiate biometric attendance for both teaching and non-teaching staff as per the Government recommendation.
2. To encourage the departments to include serial numbers in the certificates issued to the participants.
 - Resolved to encourage the departments to include serial numbers in the certificates issued to the participants in Seminars, Conferences, Workshops etc.
3. To install CCTV Cameras in the seminar hall and auditorium.
 - Resolved to install CCTV cameras in the seminar hall and auditorium.

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Future Plans for the Academic Year 2018-19
Chalked out at the Governing Board held on 17.03.2018

Academic:

- To start **M.A. Tamil and M.Sc. Nutrition and Dietetics** from the academic year 2019-2020.
- To establish an **Instrumentation Centre** with a seed money of **Rs. 40 to 60 lakh** for Science Departments.
- To appoint a **full time Placement Officer cum Career Guidance Coordinator**.
- To appoint **Dean of Students' Affairs** for looking after the Youth Welfare, Students' Council Election and Students' welfare.

Non-academic:

- To introduce **uniform for the students**.
- To strengthen and empower the non-teaching staff in the college, **their tenure at a particular position** may be defined to a stipulated period of time.

Action Taken Report

Academic:

- i. To start **M.A. Tamil and M.Sc. Nutrition and Dietetics** from the academic year 2019-2020.
Under Process
- ii. To set up an **Instrumentation Centre** with a seed money of **Rs. 40 lakh to Rs. 60 lakh** for Science Departments.
Under Process
- iii. To appoint a **full-time Placement Officer cum Career Guidance Coordinator**.

Dr. M. I. Zahir Hussain has been appointed as the Placement Officer.

- iv. To appoint **Dean of Students' Affairs** for looking after Youth Welfare, Students' Council Election and Students' Welfare Schemes.

Under Process

Non-Academic:

- i. To introduce **uniform for students.**

Uniform has been introduced to all the first year UG and PG students

- ii. To empower the non-teaching staff of our College, **their tenure at a particular position** may be defined to a stipulated period of time.

Mr. N. Kowthul Meeran Khalith has been shifted from the Attendance Section to the office of the Controller of Examinations.

Mr. S.A. Syed Abdul Rahman has been shifted from the Men's Hostel to the Attendance Section.

Mr. Perumal has been shifted from the office of the Controller of Examinations to the Attendance Section. Mr. M. Saravanel has been shifted from the Attendance Section to the College Office.

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Future Plans for the Academic Year 2018-19
Chalked out at the Governing Board held on 03.11.2018

Academic:

- i. To vary the standard of question papers as per the ability of the students.
- ii. To frame different Part II English syllabi to cater to the diverse needs of the students.
- iii. To issue different sets of question papers to students who write the examinations in the same hall.
- iv. To encourage the staff members to create instructional video materials in the form of PPTs and upload them on the College Website.
- v. To encourage students to submit e-assignments.
- vi. To award a maximum of 5 marks to students in CIA for the utilization of Library.
- vii. To set up a common Instrumentation Centre for the use by all the Science Departments.
- viii. To maintain question banks for at least 5 courses per programme.

Non-academic:

- i. To initiate the preparatory works for NAAC Reaccreditation for the Fourth Cycle and to score above 3.50.
- ii. To become one of the top institutions featuring between 100-150th rank in the India Rankings 2019 under National Institutional Ranking Framework, to feature among the top 50-100th Institutions in 2020 and to feature among the top 25 Institutions in 2021.
- iii. To upload the time-table on the college website.

- iv. To suggest appointing only qualified faculty as per the UGC norms.
- v. To upload the syllabi on the college website.
- vi. To provide ruled booklets (24 or 36 pages) to students in the exam hall in the semester examinations.
- vii. To fully computerize the Office of the Controller of Examinations.
- viii. To offer consultancy services by the departments and to sign MoUs.
- ix. To introduce uniform to the II year UG & PG and the III year UG students.
- x. To provide institutional Log-in IDs for all the staff members.
- xi. To frame policies for the following:
 - a. Research, Plagiarism and Malpractices in Research and Examinations and Consultancy.

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Future Plans for the Academic Year 2019-20

Chalked out at the Governing Board held on 16.03.2019

Academic:

1. To vary the standard of question papers as per the ability of the students.
2. To frame different Part-II English syllabi to cater to the diverse needs of students.
3. To issue different sets of question papers to students taking the examination in the same hall.
4. To encourage staff members to create PPTs and upload it on the College website.
5. To encourage students to submit e-Assignments.
6. To maintain question banks for at least 5 courses per programme.
7. To introduce a self-study paper by each department with the examination pattern being the open-book system.
8. To offer online at least a paper / module / certificate course / an add on course.

Non-academic

1. To initiate preparatory work for the NAAC reaccreditation process with a view to scoring higher than 3.50 in the fourth cycle.
2. To introduce online admission.
3. To introduce online attendance for students.
4. To upload the time-table on the College website.
5. To suggest appointing only qualified faculty as per the UGC norms.
6. To upload Syllabi on the College website.
7. To provide ruled booklets (24, 36 pages) for the students inside the examination hall.
8. To fully computerize the Controller of Examinations Office.

9. To offer consultancy services on behalf of the departments and to sign MoUs.
10. To enter External marks in OMR sheets.
11. To issue the hall tickets online.
12. To conduct Department Guest lectures on Saturdays or Institutional Holidays.

Action Taken Report

Resolutions	Action Taken
To vary the standard of question papers as per the ability of the students.	Under discussion
To frame different Part-II English syllabi to cater to the diverse needs of students.	Disapproved in the Governing Board
To issue different sets of question papers to students taking the examination in the same hall.	Under discussion
To encourage staff members to create PPTs and upload it on the College website.	Implemented
To encourage students to submit e-Assignments.	Implemented
To maintain question banks for at least 5 courses per programme.	Implemented in I year PG Programmes
To introduce a self-study paper by each department with the examination pattern being the open-book system.	Under discussion
To offer online at least a paper / module / certificate course / an add on course.	Under discussion

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Future Plans for the Academic Year 2019-20
Chalked out at the Steering Committee Meeting held on
30.07.2019

Academic:

1. To implement the service register for the unaided faculty members.
2. To frame the code of conduct and duties and responsibilities for teachers, Principal, non-teaching staff and other administrative staff.
3. To strengthen the research activities.
4. To encourage staff members to prepare e-Content and upload it on the College website.
5. To organize meetings with the administrative heads and criterion-wise conveners for the preparation of the ensuing NAAC visit.
6. To issue different sets of question papers to students taking the examination in the same hall.
7. To introduce objective type question papers for the PG programmes from the academic year 2019 - 2020 and the UG programmes from the academic year 2020 – 2021.
8. To maintain question banks for the PG and UG programmes.

Non-academic:

1. To initiate the preparatory work for the NAAC reaccreditation process with a view to scoring higher than 3.50 in the fourth cycle.
2. To strengthen the course-wise attendance and find the modules of online attendance for students.

Action Taken Report

Resolutions and Action Taken Report of the IQAC Steering Committee meeting held on 30.07.2019 & 31.10.2019:

Resolutions	Action Taken
Resolved that a 7-scale computer methodology be followed and the weighted average with a single score be taken into account with regard to reports on the follow-up of students' feedback on facilities like canteen, College office, library services, infrastructure, sports and games, the Principal's	Implemented in Students' Feedback on Curriculum

Resolutions	Action Taken
office, laboratories and the office of the Controller of Examination.	
Resolved that the code of ethics for students be published in the College calendar and the code of ethics for teachers be laminated and put up in every department and a copy of the same be given to every teacher.	Got approved in the Governing Board & implemented
Resolved that the photocopies of the RC book and the Driving license be collected from every student comes to College in two-wheeler.	Collected by the Security
Resolved that a subcommittee be formed with Dr.A.Shakul Hameed as the convener and the Principal, Dr.A. Hamil, Dr. A. Mahadevan, Dr.A. Abdul Kadar and Dr. A. Syed Mohamed as the members to discuss the strengthening of the course- wise attendance and find the modules of online attendance for students.	Under Discussion
Resolved that the Ph.D. Research Scholars be not sent to handle classes.	Implemented
Resolved that incentives be given to the paper publishers.	Yet to be Implemented
Resolved that registers be maintained to record the utilization of the ICT-enabled classrooms.	Implemented
Resolved that assessment be made after the completion of the Bridge Course.	Under Discussion
Resolved that the pass percentage for Revaluation be minimized from 50% to 10%.	Under Discussion

Resolved that prizes for the best users of library be given for every month at the College Assembly.	Assembly dates to be incorporated in the calendar by the staff in-charge & has to be got approval in the
Resolved that prescribed text books be purchased for every department from the UGC fund.	The Head of the Departments have to send a request to the Librarian
Resolved that registers be maintained for recording the grievances with regard to the welfare measures of the staff and students.	Under process
Details of Medical Leave of the Unaided staff to be obtained from the Office	Implemented
Resolved that a Service Register be maintained for the Unaided faculty members.	Under Discussion
Resolved to depute conveners to the Mentee Institutions under the UGC Paramarsh Scheme.	Dr. S. Mohamed Haneef, Dr. R. Janet Rani, Dr. S. Syed Ali Fathima, Dr. S. Shajun Nisha, Dr. K. Hema, Mr. S. Khaleel Ahamed
Resolved to request the conveners to present the slides containing NAAC Metrics they are going to discuss in the Core Committee and subsequently in the Mentee Institutions	Under Process

4.

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Future Plans for the Academic Year 2020-21
Chalked out at the Governing Board Meeting held on 09.12.2020

Academic:

1. To facilitate the Departments to conduct Webinar and Quizzes.
2. To organize a Faculty Development Programme with the title "e-Content Development for Modern Era Teaching and Learning".
3. To facilitate the Departments to conduct Virtual Conferences.
4. To conduct Gender Equity and Spoken Tutorial Awareness Programmes in collaboration with the Women Counselling Cell, AGAM – Self Development Centre and PG & Research Department of Computer Science respectively.
5. To conduct Administrative Audit.
6. To conduct an awareness programme on "Yoga for Wellness and Youth Empowerment" with the view to promoting FIT INDIA MOVEMENT.
7. To facilitate the smooth conduct of Online CIA Tests.
8. To implement Service Register for the Unaided Teaching Staff.
9. To conduct an awareness programme for the Mentee Institutions concerning the Revised Accreditation Format of the NAAC Proforma.
10. To facilitate the effective updation of the College Website.
11. To organize a Webinar on "NAAC Metrics for Learner Engagement" for the Mentee Institutions under the Paramarsh Scheme.
12. To apply for FIST, STAR STATUS and STRIDE.

Action Taken Report for the Future Plans rolled out at the Governing Board for the academic year 2020 – 2021.

Plans	Action Taken
To facilitate the Departments to conduct Webinars and Quizzes.	Conducted 53 Webinars & 8 Quizzes
To organize a Faculty Development Programme with the title "e-Content Development for Modern Era Teaching and Learning".	Conducted from 19.07.2020 to 25.07.2020
To facilitate the Departments to conduct Virtual Conferences.	The Department of Arabic & Islamic Studies conducted the International Conference on "Meeladhun Nabi" on 11.11.2020
To conduct Gender Equity and Spoken Tutorial Awareness Programmes in collaboration with the Women Counselling Cell, AGAM – Self Development Centre and PG & Research Department of Computer Science respectively.	The Women Counselling Cell, AGAM - Self Development Centre and the IQAC conducted "Nevertheless, She Persisted... A Journey of our she-roes" on 09.09.2020
	Inauguration of Digital Learning Centre & IIT Bombay Spoken Tutorial on 10.09.2020

Plans	Action Taken		
To conduct Administrative Audit.	Conducted at College Office on 16.06.2020 & Controller of Examinations Office on 17.06.2020		
To conduct an awareness programme on "Yoga for Wellness and Youth Empowerment" with the view to promoting FIT INDIA MOVEMENT.	Conducted on 13.06.2020		
To facilitate the smooth conduct of Online CIA Tests.	I CIA	II, III UG & II PG	03.09.2020 to 09.09.2020
		I UG	19.10.2020 to 27.10.2020
		I PG & M. Phil	16.11.2020 to 20.11.2020
	II CIA	II, III UG & II PG	19.10.2020 to 27.10.2020
		I UG	16.11.2020 to 23.11.2020
		I PG & M. Phil	18.12.2020 to 23.12.2020

Plans	Action Taken		
	III CIA	II, III UG & II PG	16.11.2020 to 23.11.2020
		I UG	04.12.2020 to 11.12.2020
To implement Service Register for the Unaided Teaching Staff.	Implemented		
To conduct an awareness programme for the Mentee Institutions concerning the Revised Accreditation Format of the NAAC Proforma.	Webinar conducted on "Benchmark of Quality Sustenance", Annai Hajira Women's College, Melapalayam on 18.06.2020		
	Webinar conducted on Quantitative Metrics in NAAC – An Overview, Wavoo Wajeeja Women's College of Arts and Science, Kayalpatnam on 02.07.2020		
	Special Lecture conducted under the UGC Paramarsh Scheme on "Impact of Accreditation on Higher Education Institutions in March towards Excellence", Sadakathullah Appa College on 17.10.2020		
	Plenary Webinar Talk conducted under the UGC Paramarsh Scheme on "Effective Documentation for NAAC RAF		

Plans	Action Taken
	with Special Reference to Criteria I, II, III, IV, V, VI, VI, IIQA, Basic Profile & Extended Profile" on 13.02.2020, 20.02.2020, 25.02.2020 & 27.02.2020
To facilitate the effective updation of the College Website.	The updated website was launched on 19.02.2021
To organize a Webinar on "NAAC Metrics for Learner Engagement" for the Mentee Institutions under the Paramarsh Scheme.	Conducted from 28.09.2020 to 04.10.2020
To apply for FIST, STAR STATUS and STRIDE.	Under Discussion

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Future Plans for the Academic Year 2021-22
Chalked out at the Governing Board Meeting held on 27.03.2021

1. To start B.Sc. Big Data Analysis, B.Sc. Psychology, M.Sc. Nutrition & Dietetics.
2. To establish a studio for developing e-Content, that is incorporated into the syllabi.
3. To encourage the staff members to publish a minimum of one research paper in Scopus Indexed Journals, Web of Science, UGC Care Journals per year.
4. To initiate the Question Bank system for all the UG Programmes.
5. To introduce e-learning modules from e-Pathshala.
6. To initiate tie-up with British Council for IELTS and other accredited English proficiency tests.
7. To encourage the staff members to create and Spoken Tutorial for Add-on courses, Value Education and Non-Major Electives.
8. To encourage the non-teaching faculty to get familiar with Integrated Financial and Human Resource Management System (IFHRMS).
9. To establish systems and procedures for maintaining and utilizing physical, academic and support facilities such as laboratories, computers, classrooms, sports complex, etc.

Recommendations:

1. It was recommended to take necessary steps to feature among top 200 institutions in NIRF.
2. It was also recommended to strengthen the conduct of the Outreach Programmes.
3. It was recommended to purchase a camera for taking Geo-tagged photographs.
4. It was recommended to celebrate the Golden Jubilee Celebrations in a grand manner for one year and to conduct the valedictory session at the end of the year.

5. It was recommended to train the students before eliciting feedback from them, so as to get good percentage of positive responses. A separate box may be maintained to collect the grievances at the time of training.
6. It was recommended that an indepth analysis of the feedback may be done. Verbatim of the responses may be collected and addressed to.
7. It was recommended to continue the online mode of offering certain features of the programmes and the courses.
8. It was recommended that more number of professional courses like B.Com. Honours may be introduced.
9. It was recommended that training for ICWA and CA may be offered.
10. It was recommended that tie-up with foreign universities may be initiated.
11. It was recommended to educate the students about the strengths of the institution.
12. It was recommended that seminars on corporate affairs may be conducted.

Action Taken Report for the Future Plans rolled out at the Governing Board held on 27.03.2021.

Future Plans	Action Taken
To start B.Sc. Big Data Analysis, B.Sc. Psychology, M.Sc. Nutrition & Dietetics	Introduced B.Sc. Psychology and M.Sc. Nutrition & Dietetics in the academic year 2021 - 2022
To establish a studio for developing e-Content, that is incorporated into the syllabi	<ul style="list-style-type: none"> • A Faculty Development Programme on "e-Content Development for modern Era Teaching and Learning" was

Future Plans	Action Taken
	<p>organized from 19.07.2020 to 25.07.2020 by the IQAC</p> <ul style="list-style-type: none"> • A Faculty Development Programme on "Online Capacity Building FDP on e - Content Development" was organized from 06.07.2021 to 12.07.2021 by the Centre for Digital Learning and PG & Research Department of Computer Science • A sum of Rs. 10,00,000/- was sanctioned at the Governing Board held on 27.03.2021 towards the establishment of a studio for developing e-Content
<p>To encourage the faculty to publish a minimum of one research paper in Scopus Indexed Journals, Web of Science, UGC Care Journals per year.</p>	<p>An incentive of Rs. 1,000/- has been sanctioned to the faculty members who publish their research articles in Scopus / Web of Science / Elsevier journals.</p>
<p>To initiate the Question Bank system for all the UG Programmes.</p>	<p>Under Process</p>
<p>To introduce e-learning modules from e-Pathshala.</p>	<p>It was resolved at the Curriculum Development Cell meeting held on 23.12.2020 to introduce e-modules from e-PG Pathshala preferably during the final year.</p>
<p>To initiate tie-up with the British</p>	<p>Under Process</p>

Future Plans	Action Taken
Council for IELTS and other accredited English proficiency tests.	
To encourage the faculty to create a Spoken Tutorial for Add-on courses, Value Education and Non-Major Electives.	Under Process
To encourage the non-teaching staff get familiar with Integrated Financial and Human Resource Management System (IFHRMS).	Under Discussion
To establish systems and procedures for maintaining and utilizing physical, academic and support facilities such as laboratories, computers, classrooms, a sports complex, etc.	Implemented

Action Taken Report for the Recommendations Discussed on 27.03.2021

Recommendations	Action Taken
It was recommended to take necessary steps to feature among top 200 institutions in NIRF.	Proposal Submitted on 18.02.2021
It was also recommended to strengthen the conduct of the Outreach Programmes.	<ul style="list-style-type: none"> • Awareness on COVID-19 & Distribution of Kaba Sura Kudineer Powder at Aarampannai on 13.01.2021 • Distribution of KabaSura Kudineer at Miyakhanpalli on 26.01.2021

	<ul style="list-style-type: none"> • Awareness on Higher Studies at Government High School, Burkit Managaram on 22.02.2021 • Voter Awareness Programme at Seydunganallur on 11.03.2021
It was recommended to purchase a camera for taking Geo-tagged photographs.	Under Process
It was recommended to celebrate the Golden Jubilee Celebrations in a grand manner for one year and to conduct the valedictory session at the end of the year.	Yet to be conducted
It was recommended to train the students before eliciting feedback from them, so as to get good percentage of positive responses. A separate box may be maintained to collect the grievances at the time of training.	Under Process
It was recommended that an in depth analysis of the feedback may be done. A verbatim account of the responses may be collected and addressed.	Under Process
It was recommended to continue the online mode of offering certain features of the programmes and the courses.	Online mode of teaching is continued
It was recommended that more professional courses like B.Com. Honours may be introduced.	Got approved in the academic council and planned to start B.Com Honours in the academic year

	2022- 2023
It was recommended that training for ICWA and CA may be offered.	Under Process
It was recommended that tie-ups with foreign universities may be initiated.	Under Process
It was recommended to educate the students about the strengths of the institution.	<p>The following points have been added in the college brochure as the strengths of the institution:</p> <ul style="list-style-type: none"> • Reaccredited with an 'A' Grade with CGPA of 3.40 by NAAC in 2014. • Fully qualified and efficient staff • Fifty year old Educational Institution in Higher Education • Autonomy to the College • Proactive and participatory Managing Committee • Sprawling campus endowed with infrastructure and governance • ICT-enabled teaching, learning, evaluation and governance • Focus on ethical and traditional values • Effective feedback mechanism • Conducive research atmosphere • Vibrant Alumni and Parent-Teacher Associations • Aesthetic infrastructure facilities • Special attention to the differently-abled students

	<ul style="list-style-type: none"> • Positive teacher-student relationship • Low dropout rate • Well-structured student mentoring and tutorial system
<p>It was recommended that seminars on corporate affairs may be conducted.</p>	<p>The following Seminars were conducted :</p> <ul style="list-style-type: none"> • "Impact of the Pandemic on Marketing" was organized on 09.06.2021 by the Department of Commerce 'A'. • "How to plan for start-up" was organized on 14.06.2021 by the Department of Business Administration. • "Impact of Financial Sector Reforms in India" was organized on 23.06.2021 by the PG & Research Department of Commerce.

Dr. A. Syed Mohamed,
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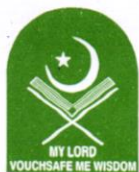
Dr. M. Mohamed Sathik
Principal and Chairman, IQAC

**Future Plans for the Academic Year 2021-22
Chalked out at the Governing Board Meeting held on
27.11.2021**

1. To purchase Braille Software for Visually Challenged students.
2. To construct a Car Shed.
3. To initiate the establishment of Sadakath Medical Lab and Diagnostic Centre.
4. To initiate the establishment of Sadakath Cooperative Store.
5. To initiate the process of promotional plan for obtaining Patent Rights by faculty members.
6. To initiate the process of promotional plan for Book Publications by faculty members.
7. To conduct a Training Programme for Non-Teaching staff in the areas of SR maintenance, Private College Regulation Act, Office Procedures etc.

**Action Taken Report for the Future Plans rolled out at the Governing
Board Meeting held on 27.11.2021**

Future Plans	Action Taken
To purchase Braille Software for Visually Challenged students.	Under Process
To construct a Car Shed.	Constructed adjacent to the College Mosque with a capacity to accommodate 24 vehicles
To initiate the establishment of Sadakath Medical Lab and Diagnostic Centre.	Discussed at the College Executive Council
To initiate the establishment of Sadakath Cooperative Store.	Discussed at the College Executive Council



Sadakathullah Appa College

*An Autonomous Institution, Re-Accredited by NAAC at an 'A' Grade, * ISO 9001: 2015 Certified *

To initiate the process of promotional plan for obtaining Patent Rights by faculty members.	Under Process
To initiate the process of promotional plan for Book Publications by faculty members.	30% of the profit is being granted to the faculty who write Textbooks for students
To conduct a Training Programme for Non-Teaching staff in the areas of SR maintenance, Private College Regulation Act, Office Procedures etc.	Yet to be conducted

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