



# Sadakathullah Appa College

\*An Autonomous Institution Re-Accredited by NAAC at an 'A' Grade with a CGPA of 3.40 out of 4.0 \* ISO 9001: 2015 Certified \*

## **Resolutions of the IQAC Steering Committee Meeting held on 13.07.2021**

### **Resolutions:-**

The following resolutions have been made at the meeting:

1. It was resolved to implement the systems and procedures for maintaining and utilizing Computers, Library facilities, Classrooms and Sports facilities chalked out by the IQAC.
2. It was resolved to display the Organogram of the institution and display it at strategic points.
3. It was resolved to start the process of introducing B.Com (Honours), B.A Criminology and Police Administration in the next academic year (2022-2023).
4. It was resolved to dig a Rainwater Harvesting Pit.
5. It was resolved to purchase Braille Software for Visually Challenged students.
6. It was resolved to construct separate toilets for physically challenged with all amenities.
7. It was resolved to construct a Car Shed.



8. It was resolved to initiate the establishment of Sadakath Medical Lab and Diagnostic Centre.
9. It was resolved to initiate the establishment of Sadakath Cooperative Store.
10. It was resolved to initiate the process of promotional plan for obtaining Patent Rights by faculty members.
11. It was resolved to initiate the process of promotional plan for Book Publications by faculty members.

**Recommendations:**

1. The syllabus copy shall be given to students on the first day of the college opening.
2. Students working under the EWYL Scheme may be deputed as scribes for Visually Challenged students during exams.
3. It may be considered Part-time Research Scholars to be allowed to take / borrow books.
4. Awareness programmes towards Patents to be conducted for the faculty.
5. Patent and its related aspects to be dealt with by means of an exclusive Coordinator.

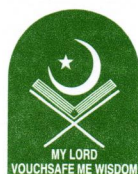
6. A forum/club to be formed for the research heads to meet every week to discuss and share ideas, plans etc. concerning the Research Activities.
7. To enable the Library as a Fully automated one so as to score high in Criterion 4 in NAAC.
8. It was recommended to purchase more computers to maintain the 1 computer for 10 students ratio.
9. The old systems (Computers) in the English language lab to be replaced with high Configuration Systems.
10. A separate Computer Lab for the Commerce and Mathematics students may be established.
11. Thirty LCD projectors to be purchased.
12. It was recommended to deduct a particular amount from the faculty's salary if they do not return books from the library within the stipulated time.
13. Learning Management System (LMS) to be implemented.
14. Towards e-content development, a 40 minute video lecture to be prepared by the faculty.
15. Long Jump facility on the college campus to be made available.



16. The Programmers' working hours to be fixed from 9 am to 5 pm to facilitate the optimum use of Manpower.
17. A full fledged Data Centre to be established.
18. Central Resource Maintenance unit to be set up to share the resources available on the campus.
19. Maintenance works such as AC Service and Computer Service may be outsourced.
20. The ways and means for generating funds/money from the sources such as sports facilities, Nutrition Lab to be looked into.
21. Disposable Mechanism of the Waste (Waste Water Management) in the Chemistry department to be provided.
22. Water Management shall be implemented on the campus.

  
**(Dr. M. MOHAMED SATHIK)**

**PRINCIPAL**



# Sadakathullah Appa College

\*An Autonomous Institution Re-Accredited by NAAC at an 'A' Grade with a CGPA of 3.40 out of 4.0 \* ISO 9001: 2015 Certified \*

## Action Taken Report for the Future Plans discussed on 08.01.2021

Future Plans	Action Taken
To start B.Sc. Big Data Analysis, B.Sc. Psychology, M.Sc. Nutrition & Dietetics	Introduced B.Sc. Psychology and M.Sc. Nutrition & Dietetics in the academic year 2021 - 2022
To establish a studio for developing e-Content, that is incorporated into the syllabi	<ul style="list-style-type: none"><li>• A Faculty Development Programme on “e- Content Development for modern Era Teaching and Learning” was organized from 19.07.2020 to 25.07.2020 by the IQAC</li><li>• A Faculty Development Programme on “Online Capacity Building FDP on e - Content Development” was organized from 06.07.2021 to 12.07.2021 by the Centre for Digital Learning and PG &amp; Research Department of Computer Science</li><li>• A sum of Rs. 10,00,000/- was sanctioned at the Governing Board held on 27.03.2021 towards the</li></ul>



<b>Future Plans</b>	<b>Action Taken</b>
	establishment of a studio for developing e-Content
To encourage the staff members to publish a minimum of one research paper in Scopus Indexed Journals, Web of Science, UGC Care Journals per year.	An incentive of Rs. 1,000/- has been sanctioned to the faculty members who publish their research articles in Scopus / Web of Science / Elsevier journals.
To initiate the Question Bank system for all the UG Programmes.	Under Process
To introduce e-learning modules from e-Pathshala.	It was resolved at the Curriculum Development Cell meeting held on 23.12.2020 to introduce e-modules from e-PG Pathshala preferably during the final year.
To initiate tie-up with British Council for IELTS and other accredited English proficiency tests.	Under Process
To encourage the staff members to create a Spoken Tutorial for Add-on courses, Value Education and Non-Major Electives.	Under Process
To encourage the non-teaching faculty to get familiar with Integrated Financial and Human Resource Management System (IFHRMS).	Under Discussion
To establish systems and procedures for maintaining and utilizing physical,	Systems & procedures for laboratories, library, computers, classrooms, and a



Future Plans	Action Taken
academic and support facilities such as laboratories, computers, classrooms, a sports complex, etc.	sports complex have been finalized and submitted for approval at the Steering Committee Meeting.

**Action Taken Report for the recommendations discussed on 08.01.2021**

Recommendations	Action Taken
It was recommended to take necessary steps to feature among top 200 institutions in NIRF.	Proposal Submitted on 18.02.2021
It was also recommended to strengthen the conduct of the Outreach Programmes.	<ul style="list-style-type: none"> <li>• Awareness on Covid-19 &amp; Distribution of Kaba Sura Kudineer Powder at Aarampannai on 13.01.2021</li> <li>• Distribution of Kaba Sura Kudineer at Miyakhanpalli on 26.01.2021</li> <li>• Awareness on Higher Studies at Government High School, Burkit Managaram on 22.02.2021</li> <li>• Voter Awareness Programme at Seydunganallur on 11.03.2021</li> </ul>
It was recommended to purchase a camera for taking Geo-tagged photographs.	Under Process
It was recommended to celebrate the Golden Jubilee Celebrations in a grand manner for one year and to conduct the valedictory session at the end of the year.	Yet to be conducted
It was recommended to train the students before eliciting feedback from them, so as to get good percentage of positive responses. A separate box may be maintained to collect the grievances at the time of training.	Under Process

Recommendations	Action Taken
It was recommended that an in depth analysis of the feedback may be done. A verbatim account of the responses may be collected and addressed.	Under Process
It was recommended to continue the online mode of offering certain features of the programmes and the courses.	Online mode of teaching is continued
It was recommended that more professional courses like B.Com. Honours may be introduced.	Under Process
It was recommended that training for ICWA and CA may be offered.	Under Process
It was recommended that tie-ups with foreign universities may be initiated.	Under Process
It was recommended to educate the students about the strengths of the institution.	<p>The following points have been added in the college brochure as the strengths of the institution:</p> <ul style="list-style-type: none"> <li>• Reaccredited with an 'A' Grade with CGPA of 3.40 by NAAC in 2014.</li> <li>• Fully qualified and efficient staff</li> <li>• Fifty year old Educational Institution in Higher Education</li> <li>• Autonomy to the College</li> <li>• Proactive and participatory Managing Committee</li> <li>• Sprawling campus endowed with infrastructure and governance</li> <li>• ICT-enabled teaching, learning, evaluation and governance</li> <li>• Focus on ethical and traditional values</li> </ul>



Recommendations	Action Taken
	<ul style="list-style-type: none"> <li>• Effective feedback mechanism</li> <li>• Conducive research atmosphere</li> <li>• Vibrant Alumni and Parent-Teacher Associations</li> <li>• Aesthetic infrastructure facilities</li> <li>• Special attention to the differently-abled students</li> <li>• Positive teacher-student relationship</li> <li>• Low dropout rate</li>   <li>• Well-structured student mentoring and tutorial system</li> </ul>
<p>It was recommended that seminars on corporate affairs may be conducted.</p>	<p>The following Seminars were conducted :</p> <ul style="list-style-type: none"> <li>• “Impact of the Pandemic on Marketing” was organized on 09.06.2021 by the Department of Commerce ‘A’.</li> <li>• “How to plan for start-up” was organized on 14.06.2021 by the Department of Business Administration.</li> <li>• “Impact of Financial Sector Reforms in India” was organized on 23.06.2021 by the PG &amp; Research Department of Commerce.</li> </ul>

  
**(Dr. M. MOHAMED SATHIK)**  
**PRINCIPAL**