



# Sadakathullah Appa College

\*An Autonomous Institution Re-Accredited by NAAC at an 'A' Grade with a CGPA of 3.40 out of 4.0 \* ISO 9001: 2015 Certified \*

## Resolutions of the IQAC Steering Committee Meeting held on 19.11.2021

### **Resolutions:-**

The following resolutions have been made at the meeting:

1.	Systems and Procedures for the utilization of the Laboratories, Library, Computers, Classrooms and Sports Complex to be released at the Governing Board meeting on 27.11.2021.
2.	Duties and Responsibilities framed for various Positions and Administrative portfolios to be released at the Governing Board meeting on 27.11.2021.
3.	The functioning of the Academic Council and other Committees such as Planning and Evaluation Committee, Grievances Redressal Committee, Examination Committee, Admission Committee, Library Committee, Student Welfare Committee, Sexual Harassment prevention Committee, Extra-Curricular Activities Committee and Academic and Administrative Audit Committee to be reframed as per the UGC norms.
4.	Tenure for the Dean of Arts, Sciences and other Deans such as Dean of Sports, Dean of Student Affairs', Dean of the Digital Learning Centre, Dean of Research and Development, NSS Programme Officers be fixed as 3 years except the Deputy Wardens, Sub-Wardens and the NCC Company Commander.
5.	An exclusive Placement Officer through outsourcing shall be appointed.



6.	Dean of Students' Affairs is responsible for forming all the Committees pertaining to students such as Student's Council Advisory Committee, Discipline Committee, Students' Counseling Cell, Students' Grievances & Redressal Cell, Women Harassment Prevention Cell, Anti-Ragging Committee, Tutorial Scheme, Youth Welfare & Fine Arts, Campus Monitoring Committee, Youth Red Cross (YRC), Red Ribbon Club (RRC), Sadakath Outreach Programme (SOP), Students' Self Help Scheme (SSHS), Students' Help in First Aid (SHIFA) and Earn While You Learn (EWYL) schemes.
7.	Policies and guidelines for monitoring the activities of the Research Scholars to be framed in concurrence with the IQAC and the ISO.
8.	It is resolved that the Deans of Arts and Sciences to follow the status of the permanent affiliation for unaided courses.
9.	The criteria for the appointment of the chairperson of the respective Evaluation Boards to be discussed at the Staff Council Meeting

10.	The Planning and Monitoring Committee henceforth be called as Planning and Evaluation Committee. All the Academic Activities to be conducted in the ensuing year shall be planned in advance and incorporated in the academic calendar.
11.	The complete database of the Research Scholars to be maintained in the Dean of Research and Development's office.
12.	The details of the Academic Audit to be shared with all the Heads of the Departments.
13.	A Master Stock Register to be maintained by the College office for computers and other equipment's.
14.	The Office Superintendent being the custodian of the Office affairs, he/she should sign prior to the principal in documents concerned.
15.	The College Librarian to gather the details of the publication and H-index of the faculty.

  
(Dr. M. MOHAMED SATHIK)  
PRINCIPAL



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Action Taken Report for the Resolutions passed in the IQAC Steering Committee Meeting conducted on 13.07.2021.

S.No	Resolutions	Action Taken
1.	It was resolved to implement the systems and procedures for maintaining and utilizing Computers, Library facilities, Classrooms and Sports facilities chalked out by the IQAC.	Implemented
2.	It was resolved to display the Organogram of the institution and display it at strategic points.	Displayed
3.	It was resolved to start the process of introducing B.Com (Honours), B.A Criminology and Police Administration in the next academic year (2022-2023).	Got approved in the Academic Council and planned to start B.Com (Honours) in the academic year 2022 - 2023.
4.	It was resolved to dig a Rainwater Harvesting Pit.	Under Process
5.	It was resolved to purchase Braille Software for Visually Challenged students.	Under Discussion
6.	It was resolved to construct separate toilets for physically challenged with all amenities.	Under Process



7.	It was resolved to construct a Car Shed.	Under Discussion
8.	It was resolved to initiate the establishment of Sadakath Medical Lab and Diagnostic Centre.	Under Discussion
9.	It was resolved to initiate the establishment of Sadakath Cooperative Store.	Under Discussion
10.	It was resolved to initiate the process of promotional plan for obtaining Patent Rights by faculty members.	Under Discussion
11.	It was resolved to initiate the process of promotional plan for Book Publications by faculty members.	Under Discussion

  
**(Dr. M. MOHAMED SATHIK)**  
**PRINCIPAL**